



KERALEEYA SAMAJAM (Regd.) DOMBIVLI's
MODEL COLLEGE
Accredited Grade 'A' by NAAC

THE ANNUAL QUALITY ASSURANCE REPORT

2008 – 2009

THE ANNUAL QUALITY ASSURANCE REPORT (AQAR) OF THE IQAC

Name of the Institution: Keraleeya Samajam (Regd.) Dombivli's Model College
Year of - Report: 2008-2009

Part - A

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year.

The IQAC under the guidance of the management and in consultation with the faculty decided to achieve the following targets for the academic year 2008-09:

- Interface of placement Cell with industries on a regular basis.
- Completion of ISO-9001 certification.
- Computerization of office administration.
- Proactive PTA and Alumni Association.
- Conduct of seminars and workshops.
- Minor and major research projects.

Targets achieved (2008-2009):

1. Interface of placement Cell with industries on a regular basis:

- The college constituted a placement cell in the beginning of the academic year. The cell has been active throughout the year.
- The experts from organizations like the Career Launcher, GEE-BEE education, Career Forum, Silicon International and 3' Dimensions were invited to train the students to face the interview, group discussion etc. and create awareness among the students about the job opportunities within the country and overseas.
- The campus interviews were conducted in association with companies like Wipro-BPO, HDFC Standard Life Insurance Company and HCL Computers for the students.

2. Completion of ISO-9001 certification:

The college is about to complete the process of ISO-9001 certification.

3. Computerization of office administration:

- The work related to computerization of office administration is being implemented.
- At present the college is operating with E.R.P. (Enterprise Resource Planning) System.

4. Active functioning of PTA and Alumni Association.

Meetings of PTA and Alumni Association were organized.

5. Motivation to the lecturers to take up minor and major research projects.

The management decided to give financial assistance and administrative support to the teachers who are involved in the research activities

Part - B

1. Activities reflecting the goals and objectives of the institution:

Goals:

- Pursuit of excellence in every field.
- Total development of the integrated personality.
- Equal emphasis upon academics, cultural and sports.
- To create and establish a unique brand image.

Objectives:

- To provide conducive learning environment resulting in enlightenment.
- To build a confident and positive personality by developing skills and competencies.
- To instill basic human values like nationalism, patriotism, secularism and others.
- To create awareness among the students regarding the need of conservation of environment.
- To meet global trends of education.

The goals and objectives of the college address the following major considerations:

- A positive and encouraging environment for the growth and development of self-reliant thinking individuals who can be of great asset to the community and the nation.
- Promotion of intellectual and academic development of student community without any discrimination.
- To transform the students into responsible citizens by instilling in them the spirit of team work and inculcating basic human values like nationalism, patriotism, secularism, ultimately leading to community and national development.
- To make the students aware of the importance of environmental conservation.
- Adopting market-friendly courses like the Information Technology and job oriented courses, keeping global demands in view.

To achieve the institutional goals, college is offering a variety of academic programs designed by the University that are in sync with the overall objectives. N.S.S. Women Development Cell, Legal Clinic, Economic Forum, English Literary Association etc. are used as platforms for achieving these institutional goals.

The following activities, reflecting goals and objectives of the college in general, were conducted during the academic year 2008-09

NSS:

It is an important body of the college that renders social and community services to the nation through various camps and other related activities. The NSS unit of the

college made its volunteers to attend different seminars on blind faith, superstition, women and law and leadership camps. Apart from this, major blood donation camp and tree plantation were also organized, among other activities.

Another important objective of the NSS programme is self development of its volunteers. This objective was also realized successfully by the participation of the volunteers in these activities mentioned above. Manual labour is also contributed by the volunteers and neighbourhood cleanliness.

Women Development Cell:

It is a crucial cell made mandatory in recent years by the university with the aim of empowerment of women and sensitization of public opinion about women and gender issues. The WDC conducts workshops and seminars to spread awareness about various enabling laws and gender parity and justice. An interesting seminar on gender and violence in collaboration with a Mumbai- based NGO, 'Akshara' was organized in July 2008, followed by a unique poetry competition that dealt with topics like female foeticide, gender equality, dowry and women empowerment. On International women's day, a special session on yoga for women was held by the yoga expert and therapist, Mrs. Rajashree Paralikar.

Economic Forum:

The EF is an initiative of the department of Economics that addresses the current economic and financial issues and concerns. It holds regular guest lectures, workshops, debates and presentations by the student members. EF also encourages the members of the Forum to carry out topic-related research. The EF got inaugurated by eminent economic thinker and academic, Dr. Ramprakash. Nair, who spoke on an interesting topic: Marx to Market. A field visit, short term training course on IT and Computers, and an informative lecture on recession are other highlights of EF.

Unnati Committee:

The self financing component of the college thought of this platform that serves as a link between teachers of the college and the student community. The basic aims of Unnati are to enhance interpersonal communication, development of personality, promotion of soft skills and physical sports including hiking, cycling etc. Regular competitions are also held.

Accounting Forum:

The AF wants to make accountancy a fun. The highly demanding subject is made creative through reinvented games of snakes and ladders, housie and tally presentation. The concepts are made clear through these games and group participation.

Bits n Bytes:

The IT and computer department came up with this committee to popularize the intricate theories of IT and computers.

Placement and Career Development Cell:

The Cell is playing a proactive role in the placement and career development of the students. Various seminars have been organized on the technique of facing

interviews and educational and career opportunities available in different sectors. Campus interviews were also held.

Cultural Committee:

The cultural committee is tasked with the promotion of art and culture of the country through its year long activities. Songs, dances, participation in inter collegiate competitions, debates, traditional day, annual day are some of the ways of making students discover their artistic talents and potential. Partnership with media houses also ensures larger participation of student community and wider recognition of local talents.

Gymkhana Committee:

The gymkhana is an essential part of the college. The sporting talents are discovered through gymkhana and nurtured by the college. Men and women's teams are selected and sent to university and inter collegiate events. College teams are also encouraged to participate in various matches on/off campus. Indoor games are also held. The college provided special coaching in soft-ball, foot-ball, kho-kho and kabbadi. The College also provided sports gear to all the participants who represented the college in University competition.

Literary Association and Magazine Committee:

These two committees are there to showcase the literary potential of the students who try to express themselves through poems, essays, short stories, debates and elocutions. The literary association holds competitions for essay writing, selecting the best essays in four languages of Marathi, Hindi, English and Malayalam for the college magazine also. The magazine committee under the patronage of the principal edits the solicited articles and publishes them in a glossy form.

Parent Teacher Association:

The PTA is a vital connection between parents and teachers of an educational institution. Realising the importance of PTA and its overall efficacy, a bilateral dialogue has always been encouraged between these two significant stakeholders of the education system. In this regard, PTA meetings are often used to convey important policy decisions and update the parents on the progress of their wards. Valid suggestions from them are implemented. Genuine grievances are also addressed by the college management.

The PTA meeting was held regularly to assess and enhance performance of the students of various classes. The suggestions of the parents in connection with curricular and extra curricular activities of the students were accepted and implemented.

Alumni

Alumni is an association that allows a college and its former students to meet. The college invites the former Modalites to come and interact with their teachers. An informal ambience is created and an occasional dinner party arranged. It is time to catch up with them and get their valuable insights. Often alumini members show their desire to interact with the current students. Talks are then arranged that motivate the student listeners.

Alumni meet for the ex-student was held on 11th April, 2009 and decided to chalk out various programmes for the benefits of current and ex-students.

2. New academic programmes initiated (UG and PG):

During the year 2008-2009, the college started the following courses:

Under-graduate:

- B.Com. (Financial Markets) – I and II semesters
- B.Sc. (Computer Science) – 2nd Year.
- B.Sc. (IT) 2nd Division – III and IV semesters.

Post Graduate:

- M.Com.(Management) Part - II

The College applied to the University of Mumbai to start the following courses in the academic year 2009-2010:

Under-graduate:

- B.Sc. (Bio-Tec).
- B. Com.(Financial Markets) III and IV semesters
- B.Sc. (IT) 2nd Division – V and VI semesters.
- B.Sc. (Computer Science) – 3rd Year.

Post Graduate:

- M.Sc (IT) Part - I.
- M.Com.(Banking and Finance) Part - I

3. Innovations in curricular design and transaction:

The institution has so far adopted the syllabi designed by the University of Mumbai. The University of Mumbai develops curriculum through its various Boards of Studies and the institution does not, therefore, have the freedom to revise and update the existing curriculum for a given subject.

Teachers, who participated in the meetings organized by the Mumbai University to revise the syllabus, are:

Sr. No.	Name	Subject
1	Balachandra G. Shetty	S.Y.B.Com. (Business Economics - II) & M.Com. (Economics of Global Trade & Finance)
2	A.V.Kane	First Year B.Sc. Mathematics
3	Mrs.Reena Pillai	F.Y.B.Com. (A &F) and BMS
4	Ms.Ashwina Paul	F.Y.B.Com. (A &F)
5	Ms.Lakshmi S.	T.Y.B.Com (B&I) and (A&F) question papers
6	Mrs.Sreelatha R.	T.Y.B.Com (B&I) and (A&F) question papers
7	Mrs.Hemangi Ingale	F.Y., S.Y. and T.Y.B.M.S.

Sr. No.	Name	Subject
8	Mrs.Geeta Nair	Syllabus of S.Y.(A &F).
9	Mr.K.S.Iyer	S.Y.B.Com. Financial Markets
10	Ms.Chitra Ashok	S.Y.B.Com. Financial markets
11	Jyoti S. Waghulkar	B.Sc. Mathematics (Paper-I) & Paper-II (Calculus & Analysis)
12	Rupali Deshpande	F.Y.B.Sc.Computer Science
13	Kalpana Bandabuche	Mathematics paper - II
14	M.S. Rajagopalan	Cooperative Marketing
15	U.S. Patwari	S.Y.B.Com Accounts

In Economics, challenging assignments were given to the students that dealt with crucial economic topics with practical relevance. Assignment on urban poverty required the volunteers to make field visits to the nearby slums and collect information on income and expenditure in a highly structured questionnaire. Another interesting study was on the changing nature of money as a medium of exchange in human society. This was documented by large coin collection. Food stalls were also arranged by some enterprising students. This activity gave them practical tips about leadership, planning and coordination.

4. Inter-disciplinary programmes started:

The college has decided to start M.Com.(Banking and Finance) from the next academic year, subject to approval from the University and government. It has also decided to start certificate courses in Indian and foreign languages from the next academic year.

5. Examination reforms implemented:

The college follows the mechanism prescribed by the Mumbai University. However, the following initiatives have been taken with regard to examinations:

- In Business Communication, students were required to make oral presentations on various topics that will help them to improve their communication skills. Tutorial marks were awarded on the basis of their performance in the written tests, conducted twice in a year.
- In Mathematics and Statistics tutorial marks were awarded on the basis of their performance in the written tests, conducted twice in a term. In addition, class tests were also conducted.
- In Accountancy, Economics and Commerce subjects taught in Self Financing Courses, oral evaluation and concept-testing methods were introduced and 5 marks weightage is given in the final exams.
- Department of Economics arranged paper presentation for S.Y.B.Com students. More than 90% students made oral and written presentations on different topics. All these were group presentations in which, apart from the group leader, every member participated. In a way, it motivated students to study in-depth the prescribed topics and prepared them for the term-end and annual examination.

6. Candidates qualified: NET / SET / GATE etc.

Mrs. Hemangi Ingale qualified the NET examination conducted by the UGC in December, 2008.

7. Initiative towards faculty development programme:

❖ **Teachers who participated in U.G.C sponsored Refresher Courses / Orientation courses:**

Sr. No.	Name	Department	Duration	University
1	Mrs.Anuradha Kane	Mathematics	03 rd November, 2008 to 22 nd November, 2008	Mumbai
2	Mr.R.P.Bambardekar	Accountancy	8 th December, 2008 to 27 th December, 2008	Mumbai
3	Mr.V.Srihari	Commerce	29 th December, 2008 to 17 th January, 2009	Mumbai
4	Mr.S.R.Thakare	Environmental Science	30 th January, 2009 to 19 th February, 2009	Goa
5	Dr.Sunil Sharma	English	11 th February, 2009 to 09 th March, 2009	Rajasthan, Jaipur

❖ **WORKSHOPS / SEMINARS ATTENDED :**

Dept. of Mathematics and Statistics

Dr.M.R.Nair, Principal:

- Participated in the four-day workshop on “Leadership Building” organized by the Nagindas Khandwala College, Mumbai on 1.06.2008 to 4.06.2008.

Mrs.Anuradha V. Kane:

- Participated in one-day workshop on the revision of syllabus for First Year B.Sc. Mathematics on 27.06.2008 in Hinduja College, Mumbai.

Jyoti S. Waghulkar:

- Participated in one-day workshop on “Revised syllabus for S.Y.B.Sc. Mathematics Paper - II” organized by Ramnarain Ruia College and University of Mumbai Board of Studies in Mathematics on 03rd July, 2008.
- Participated in one-day workshop on “New syllabus for S.Y.B.Sc. Mathematics Paper-I (Calculus & Analysis)” organized by Karmaveer Bhaurao Patil College, Vashi and University of Mumbai Board of Studies in Mathematics on 04th July, 2008.

Dept. of Economics

Mr.P.S.Iyer

- Participated in one-day national seminar on “Mergers and Acquisitions” organized by Shri.Gurunarayan College, Chembur.

Dept. of Economics

Mr.B.G.Shetty:

- Participated in One day workshop on “Revised syllabus for Business Economics Paper - I” organized by Ramniranjan Jhunjhunwala College and Board of Studies in Business Economics, University of Mumbai on 21st June, 2008.
- Participated in One day workshop on “Use of Technology in Teaching and Learning of Economics” organized by K.J.Somaiya College of Arts and Commerce on 28th June, 2008.
- Participated in One day workshop on “Revised syllabus of Economics of Global Trade and Finance” for M.Com. (Part-I) organized by N.K.College of Arts and Management Studies, Malad on 19th July, 2008.
- Participated in UGC sponsored One day State Level Workshop on “Exploring Alternative Approaches in Assessment and Accreditation Processes” held at V.G.Vaze College, Mulund on 29th November, 2008.
- Participated in one-day workshop on the revised Syllabus for S.Y.B.Com. Business Economics Paper-II in K.P.B. Hinduja College on 14th February, 2009.
- Participated in two-day C.D.Deshmukh Memorial State Level Seminar on “Global Financial Crisis: Implications for India” held at Adarsh College of Arts and Commerce on 16th and 17th February, 2009.

Mr.K.S. Iyer

- Participated in the one-day workshop on revision of syllabus of B.Com. Financial Markets in K.P.B. Hinduja College on 3rd and 4th semester.

Dept. of Commerce

Mr.M.S.Rajagopalan

- Participated and presented a paper on “Service Management in Banking” organized by the Kohinoor Institute of Management Khandala.
- Delivered a lecture on “Legal avenues” organized by the Law College, Akola.
- Delivered a guidance lecture on 2nd July, 2008 for preparation of NET / SET examination organized by the North Maharashtra University .
- Delivered a lecture for ICAI (Institute of Chartered Accountants of India) organized by the Dombivli chapter.
- Was a Resource person for the Refresher Course conducted by the University of Mumbai at Birla College, Kalyan.
- Was a Resource person for the guidance lecture for T.Y.B.Com. students at Manjunatha College, Dombivli for the subject Management Production and Planning.

Mr.Vinay G. Bhole

- Delivered lecture on Career Guidance in Ulhasnagar
- Delivered lecture on Marketing strategies in Kalyan branch of ICICI Prudential.

Mrs.Hemangi Ingale

- Participated in the one-day workshop in Khalsa College, Matunga, on revision of syllabus of F.Y.B.M.S. on 20th Sept., 2008.
- Participated in the one-day workshop in Narsee Monji College on revision of syllabus of B.M.S.3rd and 4th semester on 22nd Sept., 2008.

- Participated in the one-day workshop in U.P.Gandhi College of Management, Vile Parle on proposed revision of syllabus of B.M.S.5th and 6th semester, on 7th February, 2009

Mrs.Sreelatha R.

- Participated in one-day workshop on setting up and maintaining uniformity of T.Y.B.Com (B&I) and (A&F) question papers in Dahanukar College, Vile Parle on 6th September 2008

Dept. of Accountancy:

CA Venkata Subramanian

- Participated in seminars / workshops conducted by the WIRC of ICAI.

CA R. P. Bambardekar

Participated in seminars / workshops conducted by the WIRC of ICAI

CA Umesh Patwari

- Participated in seminars / workshops conducted by the WIRC of ICAI
- Participated in one-day workshop on revisions of syllabus and question paper pattern for Accountancy held at Dnyansadhana College, Thane on 6th August, 2008.

C.A. (Ms.) Lakshmi S.

- Participated in one-day workshop on setting up and maintaining uniformity of T.Y.B.Com (B&I) and (A&F) question papers in Dahanukar college, Vile Parle on 6th September 2008.

Ms.Ashvina Paul

- Participated in the one-day workshop in K.P.B.Hinduja College on revision of syllabus of F.Y.(A &F) on 11th July, 2008.

Mrs.Geeta Nair

- Participated in the one-day workshop in K.J. Somaiya College Vidhyavihar, on revision of syllabus of S.Y.(A &F) IIIrd semester.

Dept. of Business Law:

Mr.R. S. Palve

- Delivered a lecture on "Personality Development" organized by the Co-operative Board, Mumbai.

Reena Pillai (Co-ordinator, Self-Financing Courses)

- Participated in the one-day workshop in K.B.P.Hinduja College on revised syllabus of F.Y. (A &F) on 11th July, 2008.
- Participated in the two-day seminar on gender equality, organized by the W.D.C., University of Mumbai in Dnyansadhana College, Thane, on 21st and 22nd August 2008.
- Participated in the one-day workshop in Mithibai College on revision of syllabus of F.Y.B.M.S. on 22nd October, 2008.

- Attended one day work shop on general issues related to self financing courses, organized by the University of Mumbai on 18th Feb. 2009.
- Delivered a lecture on “Code of Civil Procedure” in Khalsekar College, Mumbra on 9th March, 2009.
- Delivered a guidance lecture on “Effective Administration of Self-Financing Courses” in G.R.Patil College, Dombivli on 12th August, 2008.

Dept. of English (Business Communication):

Dr. Sunil Sharma (Vice-Principal):

- Participated in the four-day workshop on “Leadership Building” organized by the Nagindas Khandwala College, Mumbai from 1.06.2008 to 4.06.2008.

Ms.Meghna Shinde

- Participated and presented a paper on “Service Management in Tourism” organized by the Kohinoor Institute of Management Khandala.

Dept. of Environmental Studies:

Mr.S.R.Thakare:

- Participated in the four-day workshop on “Leadership Building” organized by the Nagindas Khandwala College, Mumbai on 1.06.2008 to 4.06.2008.

Dept. of Computer Science and Information Technology

Rupali Deshpande, I.T. Dept.

- Participated in one-day workshop on “*Revised syllabus for F.Y.B.Sc. Computer Science*” organized by Mumbai University held at Vivekanand College, Chembur.

Chitra Ashok, I.T. Dept.

- Participated in the one-day workshop in K.B.P.Hinduja College in revision of syllabus of Financial markets 3rd and 4th semester.

❖ **PUBLICATIONS:**

Principal Dr.M.R.Nair:

Written a text book on F.Y.B.Sc. Physics published by Himalaya Publications.

Dr. Sunil Sharma:

- Short stories (English) appeared in Contemporary Vibes, Chandigarh.
- Indian Journal of Post Colonial Literatures, Kerala & Indian Literature, New Delhi.
- One of his short stories “Butterflies, Grandmother & me” appeared in a foreign collection of short stories “Inner Voices”, published in March 2008.
- Serving on the editorial panel of Internet and other literary journals.
- More than 100 news stories and features published in Dombivli Kalyan Plus, a weekly supplement of The Times of India, Mumbai.

Meghna Shinde:

- Written a text book on Environmental Management for BMS students published by Rishab Publications, Mumbai.
- Written an article on “Service Management in Tourism” published by Kohinoor Institute of Management Khandala.

M.S.Rajagopalan, Head, Dept. of Commerce

- Written an article on “Service Management in Banking” published by Kohinoor Institute of Management Khandala.

❖ **ADDITIONAL QUALIFICATION OBTAINED**

TEACHING STAFF:

- ***Mrs.Hemangi Ingale***
Passed M.Phil. (Management) from Madurai Kamraj University in 2008-2009 and also qualified NET examination conducted by the UGC in December - 2008.
- ***Mrs.Reena Pillai***
Passed M.Phil. (Law) from S.N.D.T Woman’s University, Mumbai in 2008-2009.
- ***Mrs.Geeta Nair***
Passed M.Phil. (Commerce) from Madurai Kamraj University in 2008-2009.
- ***Mrs.Shashikala Patil***
Passed M.Phil.(IT) from YCMOU, Nashik in 2008-2009.

NON-TEACHING:

- ***Ms.Vinitha Acharya***
Passed M.Com. examination in April - 2008.
- ***Mr.Gautam R. Jagdeo***
Passed L.L.B. examination in May - 2008.
- ***Mr.Manoj Pagare***
Passed B.A. examination in May - 2008.
- ***Mr.Rajesh Aherkar***
Passed MS-CIT examination conducted by the government of Maharashtra in October - 2008.

8. Seminars / workshops conducted:

NSS:

- On 2nd September, 2008 in association with Legal Clinic, a lecture was organized on Women’s Law. The main speaker on the occasion was the former judge of Kalyan court, Mr.Thakker.

- On 13th September, 2008, the college organized a seminar on women's development in association with "Akshara" an N.G.O.
- On 20th September, 2008, a workshop on blind faith and superstition was organized. Mr.M.P.Munde was the Chief Guest of the programme.
- Seminars on Aids awareness and on gender bias were organized in the college.
- Conducted a special 5 day training programme for N.S.S. volunteers on Disaster Management in association with the Zilla Parishad, Thane.

Women Development Cell:

- A seminar on 'gender and violence' was organized in association with Akshara on 22nd July, 2008. Mrs.Vaishali Panadi from Akshara was the main speaker of the occasion.
- On the eve of 'International Women's Day' on 12th March, 2009. Mrs.Rajashree Paralikar, a Yoga Therapist, was invited to conduct a Yoga workshop for the female staff members of the college.

Economic Forum:

- The activities of Economic Forum for the academic year 2008-2009 were inaugurated by Dr.Ramprakash Nair. He gave lecture on "Marx to Market".
- A workshop was organized in association with I.T. department to train the students in power point presentation.
- Special training to the students on application of computer for presentation was arranged. Accordingly a workshop on Power Point Presentation was arranged in collaboration with the IT department from 10th September, 2008 to 12th September, 2008.

Unnati Committee:

- On 14th March, 2009 a one day seminar on "Supply Chain Management" was conducted.

Bits n Bytes:

- Organized a seminar in association with HCL CDC, Thane on "Opportunities in IT Hardware & Software".
- Organized a seminar in association with Relic Academy and St.Angelo's Institute on "Career Guidance".
- Conducted a workshop on 'Hardware and Networking' by Trimax Future Perfect, Vikhroli.

Placement and Career Development Cell:

- A seminar on effective GD, interview and entrance test for Third Year students was held on 10th July, 2008 in association with Career Launcher.
- A seminar on "Educational opportunities in foreign Universities" was held on 24th July, 2008 in association with GEE-BEE education.
- In association with Career Forum, a seminar on "Careers after Graduation" was organised on 10th September, 2008.

LITERARY ASSOCIATION AND MAGAZINE

- On 9th September, 2008, a programme on Stress Management and Personality Development was organized. Dr.Ujwala Karande was the chief guest.

9. Research projects

a) Newly implemented:

Rs 25 lakhs were sanctioned by the Department of Science and Technology for research work titled "Development of Super Capacitor proper using Carbon Nano-Material Synthesized from Plant Based Processor", to be carried out by Dr. M. R. Nair, principal.

b) Completed:

Nil

10. Patents generated, if any:

Nil

11. New collaborative research programmes:

Nil

12. Research grants received from various agencies:

A grant of Rs. 26 lakhs was sanctioned by Department of Science and Technology to Principal Dr.M.R.Nair.

13. Details of research scholars:

Dr.M.R.Nair, Principal

- One student completed M.Phil. (University of Mumbai) in Physics on: "Corrosion Resistance of Tin coated Ti6Al4V Alloy in artificial physiological solution".
- Received research grant from DST to conduct research on "Development of super capacitor proper using carbon Nano Material Synthesized from Plant Based Processor" 21.72. and actual work has been started.
- Supervising one student for doctoral research under Mumbai University. The subject of research is "Surface modifications of shape memory alloy NiTi (Nitinol) using energetic ions."

Dr.Sunil Sharma (Vice-Principal):

- Guided two M.Phil. students in the academic year 2008-09.

Mr.B.G.Shetty

- Presently conducting research on "Income consumption and savings pattern of households in Kalyan Taluka, Thane District" for M.Phil. Degree from Madurai Kamraj University.

Mr.M.S.Rajagopalan

- Registered for Ph.D. under Y.C.M.O.U, Nashik and started research work in the topic "A study of gap identification and its impacts between theories and practices of general administration in urban co-operative banks"

Mr.Vinay G. Bhole

- Guided five scholars for M.B.A.
- Guided 10 scholars for M. Phil.
- Pursuing research in the area of Human Resource Management.

Mrs.Reena Pillai

- Completed research on “Domestic violence: a socio- legal appraisal” and obtained M.Phil. Degree from SNDT University, Mumbai.

Mrs.Hemangi Ingale

- Completed research on “Role of Training and Development in Business Process Re-engineering - A case study” and obtained M.Phil. from Madurai Kamraj University.

Mrs.Geeta Nair

- Completed research on “Income management strategies and its reflection on development of bank” and submitted to Madurai Kamraj University for her M.Phil degree.

Mrs.Shashikala Patil

- Completed research on “Impact of Information and Communication Technologies for sustainable rural development” and submitted to YCMOU for her M.Phil. degree.

14. Citation index of faculty members and impact factor:

- Seminar + Programmes + Publications per faculty = **156 / 50 = 3.12**

15. Honors / Awards to the faculty:

- Dr.M.R.Nair, Principal, is currently on the Academic Council of University of Mumbai.

16. Internal resources generated:

Nil

17. Details of departments getting SAP, COSIST (ASSIST) / DST, FIST, etc.:

▪ **DST**

Principal, Dr.M.R.Nair, received Rs 25 lakhs as research grant from DST to conduct research on “Development of super capacitor proper using carbon Nano Material Synthesized from Plant Based Processor” 21.72. and actual work has been started.

18. Community services:

14 Teaching and 30 Non-teaching staff of the college were involved in the conduct of parliamentary elections held in the month of April – 2009.

NSS:

- On 13th September, 2008, the college organized a seminar on women’s development in association with “Akshara”, an N.G.O.
- On 19th September, 2008 student volunteers participated in tree plantation activity in M.I.D.C. area.
- On 20th September, 2008, a workshop on blind faith and superstition was organized. Mr.M.P.Munde was the chief guest of the programme.

- On 22nd September, 2008, College organized a “Blood Donation Camp” in association of Rotary Club of Dombivli and Plasma Blood Bank, Dombivli (East).
- On 23rd September, 2008 campus cleaning programme was conducted by the N.S.S. volunteers under the supervision N.S.S. Programme Officer.
- On 26th September, 2008 a documentary on eve-teasing was shown by “Akshara”.
- Seminars on Aids awareness and on gender bias were organized in the college.
- Lectures were organized on First Aid techniques, water and energy consumption, personality development, and health and hygiene.
- The N.S.S. unit also conducted anti-plastic, anti-drug & anti-gutkha campaigns.
- The YFSD (Youth for Sustainable Development) Camp was organized at Mahuli, near Asangaon (Dist. Shahapur) from 24th December, 2008 to 29th December, 2008.

The following activities were conducted during the camp:

1. A survey was conducted in Mahuli and nearby villages on illiteracy, unemployment, superstition, health and hygiene.
2. A free medical camp was organised for the village people in association with Rotary Club of Dombivli.
3. The N.S.S. volunteers conducted skits and street plays to create awareness among the people about AIDS, superstition, alcoholism and smoking.
4. Our N.S.S. volunteers constructed a Kacha road of 1 k.m. to create connectivity between main road and the village.

Women Development Cell:

- A seminar on ‘Gender and Violence’ was organized in association with Akshara on 22nd July, 2008. Mrs.Vaishali Panadi from Akshara was the main speaker of the occasion.
- A poetry competition was organized on topics like female foeticide, gender equality, dowry and empowerment of women in Hindi, Marathi, English and Malayalam for the students.
- On the eve of ‘International Women’s Day’ on 12th March, 2009 Mrs.Rajashree Paralikar a Yoga Therapist was invited to conduct a Yoga workshop for the female staff members of the college

Unnati Committee:

- On 15th August, 2008, it organized a Cycle Rally “The Great Freedom Ride, Freedom from Pollution” for school students on Independence Day, to spread the message to keep the environment pollution free.
- “Walk for One India” was organized on 26th January, 2009. Around 1000 people of Dombivli walked with the college students in a unique display of unity.

Placement and Career Development Cell:

- A campus interview was held on 10th September, 2008 by Career Forum.
- Companies like Wipro-BPO, HDFC Standard Life Insurance Company and HCL Computers conducted campus interviews for the college students and short listed 80 students.
- Wipro-BPO and Model College jointly conducted a central campus interview for colleges in Dombivli on 24th and 25th November, 2008. 7 students got the offer letter.

Literary Association and Magazine

- On 9th September, 2008, a programme on stress management and personality development was organized. Dr.Ujwala Karande was the chief guest.
- On 15th January, 2009 an exhibition on the life story of Swami Vivekanand and on 17.01.2009 a documentary film-show on 'Swami Vivekanand' were organized in collaboration with "Swami Vivekanand Kendra" Dombivli.

Book Bank

The college provides Book Bank facility to the students belonging to financially weaker sections of the society.

Dr. Sunil Sharma:

- Rendered service to the local community through media interventions and initiatives. As a freelance journalist, Dr. Sharma has actively campaigned for civic and cleanliness issues and got things done.

R. S. Palve:

- Being a Vice-President of Thane District Co-operative Board, visited many credit societies as a resource person and delivered lectures to the members, depositors, employees and directors of credit societies in Thane district.

STUDENTS' COUNCIL

- 60 students of the college participated in the peace march organized by the Mumbai University at Dadar in the memory of victims of Mumbai Terrorist attack.
- The college presented a special composition of song on "Anti-Terrorism" at Atr Rang Mandir, Kalyan organized by Police Peace Committee in memory of victims of terrorist attack on Mumbai.

19. Teachers and officers newly recruited:**Teaching staff recruited:**

Sr. No.	Name of the faculty	Department	F.T. / C.H.B.
1	Mrs.Meghna Marathe	I.T.	F.T.
2	Mrs.Halima Firdaus Parvez	I.T.	F.T.
3	Mr.Pritam Warke	I.T.	F.T.
4	Ms.Sarita Pawar	I.T.	F.T.

Sr. No.	Name of the faculty	Department	F.T. / C.H.B.
5	Mrs.Jyoti Waghulkar	I.T.	F.T.
6	Ms.Jyoti Samel	I.T.	F.T.
7	Mr.Rahul Wantmure	I.T.	C.H.B.
8	Mrs.Bhooma Halpeth	Commerce	C.H.B.
9	Mr.Nitesh Kulkarni	Stats and Mathematics	C.H.B.
10	Mrs.Shalakha Shevde	Commerce	C.H.B.
11	Deepa C.	EVS	C.H.B.
12	Mr.Abhay Ghadge	Commerce	C.H.B.
13	S. Shivkumar	Stats and Mathematics	C.H.B.
14	Mr.Abhishek Rajeshirke	Commerce	C.H.B.
15	Mr.Rajesh Bhoite	Commerce	C.H.B.
16	Mr.Yatin Dahanukar	Accountancy	C.H.B.
17	Mr.Avinash Shiyekar	Commerce	C.H.B.
18	Mr.R.M.Acharya	Commerce	C.H.B.

Non-Teaching staff recruited:

Sr. No.	Name of the staff	Department	Designation
1	Mr.Laxman Maruti Gambhire	Office	Peon
2	Mr.Nafey Singh	Office	Sweeper
3	Mr.Rajesh	Office	Sweeper

20. Teaching - Non-teaching staff ratio:

Regular 17 : 34

Self-financing 33 : 25

21.Improvements in the library services:

An extension of library services provided to the computer and IT students of the centre at Vishnunagar, Dombivli (West). The facility is exclusively for B.Sc. (IT) and B.Sc. (Computer Science) students.

Four more news-papers have been added in the college.

22.New books / journals subscribed and their cost:

New books

No. of titles 1539
Cost 261024

23. Courses in which student assessment of teachers is introduced and the action taken on student feedback:

Feedback was collected from students of B.Com (Regular), B.Com (Self-financing) and B.Sc.(Self-financing) courses. A report was prepared on the basis of this feedback and submitted to the principal. Principal called the teachers personally and briefed them on this feed back and asked the teachers to improve wherever necessary.

24. Unit cost of education:

Degree College : Rs. 11,328/-
Self-Financing : Rs. 9,470/-

25. Computerization of administration and the process of admissions and examination results, issue of certificates:

- The College has started the work related to computerization of office administration and decided to do all the work related to admissions, examinations etc. through ERP system from the next academic year.

26. Increase in the infrastructural facilities:

- The college canteen has been renovated and additional space for the students and the staff.
- Special seating arrangement has been done on the college play ground.
- An extension of college building created at Vishnunagar, Dombivli (West), exclusively for B.Sc.(IT) and Computer Science with 5 class rooms, gymkhana, computer lab and library.

Computers	Nos.
Computers	24
Printers	07
Inverter	01
Battery	04
Air Conditioners	13
Water Cooler	01

Furniture	Nos.
Benches including desks	100
Notice Boards	16
Cupboards	04
Book Cases	06
Chairs	10
Table	03
Trolley for computer	01
Partitions	02
Racks	14
Lockers	02

27. Technology up-gradation:

- Upgraded P II and P III computers to Pentium IV systems.
- Changed LAN system from Hub to switch.
- Installed LAN system in office for all the computers and printers.
- New instruments were purchased for Electronics lab.

28. Computer and internet access and training to teachers and students:

- New internet connections were provided at Self-Financing Course and Administration office.
- Free computer and internet access to all students and staff.
- Training was provided to the students in the following areas.
 - Basics of computers.
 - Power point presentation
 - Use of internet services.
 - Use and preservation of data
- Training to office staff.
 - Special training session on online admission.
 - Basic computer training to class – IV staff
- Training to teachers.
 - Use of statistical tools for research.
 - Power point presentation.
 - Use of internet services.
 - Use and preservation of data.

29. Financial aid to students:

Details of financial aid to the students are given below:

COURSES	No. of students	Amount (Rs.)
Regular course	13	28,395.00
Self-financing courses	09	55,512.00
PG courses	02	4,500.00
Total	24	88,407.00

30. Support from the Alumni Association and its activities:

- Many ex-students participated as volunteers in the activities organized by the College.
- Many ex-students were invited to judge intra-collegiate competitions.
- Rakesh Uchil coached the college foot-ball team.
- Mr. George Koshy, ex-student and Head, Business Correspondent, CNN-IBN. Delivered a lecture on "Recession on Global Market" on 18th December, 2008.

31. Support from the Parent-Teacher Association and its activities:

The parent teacher interactive meetings are held frequently and valuable suggestions implemented. College has also received whole-hearted support from the parents in organizing mega events like Cycle rally, Walk for One India, etc.

32. Health Services:

- Insurance coverage to all the students.
- N.S.S. unit of the college organized various activities such as blood donation camp, medical survey, pulse polio campaign, free medical camp, etc.
- The college has contributed partly to medical expenses incurred by the staff members and their families

33. Performance in sport activities:

- The intercollegiate competition organized by the University of Mumbai, 123 students represented the college in the events like Chess, Table-Tennis, Carrom, Badminton, Kabbadi, Kho-kho, Cricket, Athletics, Karate, Foot-ball, Soft-ball, Hand-ball and Volley-ball.
- Mr.Alex Rajan of S.Y.B.Sc.(IT) secured 2nd and 3rd prize in Long Jump and Triple Jump respectively in the final event in Inter Collegiate tournament organized by the University of Mumbai.
- Mr.Jayesh Salian of M.Com. (Part-I) represented Mumbai University in inter-University Soft-ball tournament held at Hyderabad.
- The college organized intra-collegiate competition for indoor and out door games from 24th November, 2008 to 29th January, 2009. The in-door games in the events like Chess, Table-Tennis, Badminton, Carrom for boys and girls in the category of singles, doubles and mix-doubles were conducted at college gymkhana and Kanvinde Gymnasium, Dombivli (East). The out-door games in the events like Foot-ball, Box-cricket, Open Cricket, Kabaddi, Kho-kho and Athletics were conducted at college ground and Dombivli Gymkhana ground.
- The annual sports activities and concluding ceremony of gymkhana activities for the year 2008-09 were held at Dombivli Gymkhana ground on 29th January, 2009.

34. Incentives to outstanding sportspersons:

- The college reimburses all expenses incurred by the students during their participation in the inter-collegiate competition.
- 14 students were awarded additional grace marks in various levels of university examinations.
- Sports wear was provided to university level participants.
- Special recognition and prizes were awarded to the outstanding sports personalities.
- Two students were admitted under special sports quota in the entry level.

35. Student achievements and awards:

ACADEMIC

- Ms.Iyer Seethalakshmi B. stood 1st in the M.Com. (Accountancy) in the college and in University of Mumbai.
- Mr.Harshal Tak stood 1st in the M.Com. (Management) in the college.

- Ms.Joshi Poorva Prabhakar stood 1st in the college with 85.57% in T.Y.B.Com. Examination held in March-2009.
- Ms.Varsha Acharekar stood 1st in the college with 77.35% in T.Y.B.Sc.(IT) (2008-2009).
- Ms.Keertana Durai stood 1st in the college with 68.33% in T.Y.BMS (2008-2009).
- Ms.Jigeesha Kannan stood 1st in the college with 74.14% in T.Y.B.Com.(B&I) (2008-2009).
- Ms.Mhatre Pooja stood 1st in the college with 85.17% in T.Y.B.Com. (A&F) (2008-2009).

CULTURAL

- 30 students of the college participated in 12 events of the 40th University youth festival and won 7 events in the preliminary round.
- Mr.Viraj Iyer won 1st prize in the district level dance competition held at Bharat Natya Mandir, Dombivli (West).
- The college won 1st prize in inter-collegiate competition organized by the Mumbai University.
- The college won second prize in inter-collegiate dance competition held at Bedekar College, Thane.
- Ms.Shradha Ramdas was selected as “Shravan Queen” of the year 2008-2009 in the beauty competition organized by the Maharashtra Times on 29.08.2008 at Thane.
- Mr.Jintendranath R. won the best singer award in the singing competition conducted by AMRUTA TV, Malyalam Channel, Kerala.

SPORTS:

- Mr.Alex Rajan of S.Y.B.Sc.(IT) secured 2nd and 3rd prize in Long Jump and Triple Jump respectively in the final event in inter College tournament organized by the University of Mumbai.
- Mr.Jayesh Salian of M.Com. (Part-I) represented Mumbai University in inter-University Soft-ball tournament held at Hyderabad.

OTHER ACHIEVEMENT

- Ms.Iyer Seethalakshmi B. of M.Com.-II was selected by the Times Group for the Teach India campaign from among thousands of candidates appeared from all India level.
- Mr.Justin George of T.Y.B.Sc.(IT) has won the best student award for the academic year 2008-2009.

36. Activities of the Guidance and Counselling Cell:

Career Guidance:

- A seminar on effective GD, interview and entrance test for Third Year students, was held on 10th July, 2008 in association with Career Launcher.
- A seminar on “Educational opportunities in foreign Universities” was held on 24th July, 2008 in association with GEE-BEE education.
- In association with Career Forum, a seminar on “Careers after Graduation” was organised on 10th September, 2008.

- Organized a seminar in association with HCL CDC, Thane on “Opportunities in IT Hardware & Software”.
- Organized a seminar in association with Relic Academy and St. Angelo’s Institute on “Career Guidance”.
- Conducted a workshop on ‘Hardware and Networking’ by Trimax Future Perfect, Vikhroli.

Personal counselling:

Guidance and counselling cell, gave wide publicity about its functioning, in the beginning of the academic year. Students were asked to approach the cell either directly or through the class guardians about their problems related to academics, personal, health, financial or career. Many students approached the cell and felt personally benefitted.

A special drive was initiated by the cell against smoking.

37. Placement services provided to students:

- A campus interview was held on 10th September, 2008 by Career Forum.
- The companies like Wipro-BPO, HDFC Standard Life Insurance Company, HCL Computers conducted campus interviews for the college students and short listed 80 students.
- Wipro-BPO and Model College jointly conducted a central campus interview for Dombivli colleges on 24th and 25th November, 2008. Students of 6 colleges from Dombivli and Kalyan took part and 7 students got the offer letter.
- The resumes of students interested in marketing were sent to Silicon International, Bangalore, which is offering summer training as well as jobs to selected students.

38. Development programmes for non-teaching staff:

- 6 members of non-teaching staff attended the seminars conducted by Birla College, Kalyan, Ruia College, Matunga and N.M. College, Vile Parle.
- A special training was organized about upgradation of computer usage.

39. Best practices of the institution:

▪ Best class of the year

The month-wise project was decided and all the classes were asked to do the project by involving the entire class in activities like group dance, songs, skits, creation of advertisement, branding, marketing etc. The best class was adjudged on the basis of performance in these activities and other criteria like discipline, attendance, involvement of the students etc. The best class was announced and trophy was awarded to that class.

▪ Best student of the year

A committee, comprising senior teachers from regular B.Com. and Self-Financing courses, decides the criteria for the selection of the best student. The applications are invited from eligible third year students from all the streams in a prescribed form by giving wide publicity. The short listed students are called for a personal interview. Finally best student is selected by considering the overall performance of the student in the various activities such as academics,

sports, cultural, N.S.S. and other social activities along with performance in the personal interview.

- **Earn and Learn**

Students were asked to run food-stall in groups of 5. They were given freedom to select the food items and decide the selling price. Thereafter, students were asked to make presentations in the class on the basis of their experience.

This enables them to understand the concepts like management, leadership, decision making, cost, demand forecasting, revenue, break-even point, team work and cost benefit analysis. They can also find out the reasons for their failure and success.

- **Fun and Learn**

The Accounting Forum of the accountancy department organised games like Accounting Snakes and Ladders and housie game etc. that enabled students to understand accounting concepts.

- **Diary writing:**

The college distributed diary to the students in the beginning of the academic year and students were asked to record daily events like lectures engaged, activities, projects, assignments etc.

40. Linkage developed with National / International, academic / research bodies:

Nil

41. Any other relevant information:

- Received a Memento from the Vice-Chancellor, University of Mumbai, being awarded "A Grade".
- Received advance against Developmental and Young Colleges grant under XIth Plan.

PART C:

Detail plan of the institution for the next year.

The IQAC under the guidance of the management and in consultation with the faculty, has decided to achieve the following targets for the year 2009-2010:

- 1) The completion of ISO Certification.
- 2) Implementation of ERP in the following areas
 - a) Attendance
 - b) Examination results
- 3) Providing internet facility to staff room.
- 4) Improvement in the result of the students.

- 5) Group insurance and interest free loans to staff members.
- 6) Obtain and utilize U.G.C. grants.
- 7) Motivation to the faculty for involvement in research activities.
- 8) To conduct workshops / seminars for students and staff.
- 9) To conduct 'I.T. Fest' in college.
- 10) To conduct state level seminars / workshops with the assistance of the UGC
- 11) To hoist new website and
- 12) To set up research lab for Nano-technology.

Date: 5th September, 2009

B. G. Shetty
Co-ordinator IQAC

Dr.M.R.Nair
Principal