



## YEARLY STATUS REPORT - 2021-2022

### Part A

#### Data of the Institution

##### 1.Name of the Institution

KERALEEYA SAMAJAM ( REGD)  
DOMBIVLI'S MODEL COLLEGE  
AUTONOMOUS

- Name of the Head of the institution **Dr. CA. R. P. Bambardekar**
- Designation **Principal (In-charge)**
- Does the institution function from its own campus? **Yes**
- Phone No. of the Principal **07045682157**
- Alternate phone No. **07045682158**
- Mobile No. (Principal) **9820662197**
- Registered e-mail ID (Principal) **principal@model-college.edu.in**
- Address **Kanchangaon, Khambalpada,  
Thakurli, Dombivli East**
- City/Town **Dombivli, Thane dist**
- State/UT **Maharashtra**
- Pin Code **421201**

##### 2.Institutional status

- Autonomous Status (Provide the date of conferment of Autonomy) **05/11/2019**
- Type of Institution **Co-education**
- Location **Urban**

- Financial Status **Grants-in aid**
- Name of the IQAC Co-ordinator/Director **Dr. B.G.Shetty**
- Phone No. **07045682158**
- Mobile No: **9821520197**
- IQAC e-mail ID **iqac@model-college.edu.in**

**3.Website address (Web link of the AQAR (Previous Academic Year)** [https://drive.google.com/file/d/1w9uHiZ\\_6JQN3kVhsgpLVS8EWswyLtKt4/view](https://drive.google.com/file/d/1w9uHiZ_6JQN3kVhsgpLVS8EWswyLtKt4/view)

**4.Was the Academic Calendar prepared for that year?** **Yes**

- if yes, whether it is uploaded in the Institutional website Web link: [https://drive.google.com/file/d/10rmDq1PCRhrJErNDUI\\_ZHt\\_ppULzGDlx/view](https://drive.google.com/file/d/10rmDq1PCRhrJErNDUI_ZHt_ppULzGDlx/view)

### 5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
<b>Cycle 1</b>	<b>A</b>	<b>85.90</b>	<b>2007</b>	<b>10/02/2007</b>	<b>09/02/2014</b>
<b>Cycle 2</b>	<b>A</b>	<b>3.09</b>	<b>2014</b>	<b>10/12/2014</b>	<b>09/12/2019</b>
<b>Cycle 3</b>	<b>A</b>	<b>3.09</b>	<b>2019</b>	<b>10/12/2019</b>	<b>09/12/2024</b>

**6.Date of Establishment of IQAC** **26/10/2007**

**7.Provide the list of Special Status conferred by Central and/or State Government on the Institution/Department/Faculty/School (UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC, etc.)?**

Institution/ Department/Faculty/School	Scheme	Funding Agency	Year of Award with Duration	Amount
<b>UGC</b>	<b>AUTONOMOUS SCHEME</b>	<b>UGC</b>	<b>05/11/2019</b>	<b>Nil</b>

**8.Provide details regarding the composition of the IQAC:**

- Upload the latest notification regarding the composition of the IQAC by the HEI [View File](#)

**9.No. of IQAC meetings held during the year** 4

- Were the minutes of IQAC meeting(s) and compliance to the decisions taken uploaded on the institutional website? **Yes**

- If No, please upload the minutes of the meeting(s) and Action Taken Report No File Uploaded

**10.Did IQAC receive funding from any funding agency to support its activities during the year?** **No**

- If yes, mention the amount

**11.Significant contributions made by IQAC during the current year (maximum five bullets)**

Preparation of the annual planner

Planning progressive implementation of autonomous status

Ensure the smooth transition from online to offline and initiated blended learning

Monitored in maintaining quality standards in the process of Teaching, Learning and Evaluation

**12.Plan of action chalked out by IQAC at the beginning of the academic year towards quality enhancement and the outcome achieved by the end of the academic year:**

Plan of Action	Achievements/Outcomes
Establishment of E-Content Lab	Established
To introduce skill based/job oriented certificate course	Digital marketing certificate course in Tally/Advanced Excel started
Academic Audit	conducted
training sessions for faculty development	conducted six sessions for Teaching Learning quality improvemnt

**13. Was the AQAR placed before the statutory body?** Yes

- Name of the statutory body

Name of the statutory body	Date of meeting(s)
IQAC	25/02/2023

**14. Was the institutional data submitted to AISHE ?** Yes

- Year

## Part A

### Data of the Institution

<b>1.Name of the Institution</b>	KERALAEEYA SAMAJAM ( REGD ) DOMBIVLI'S MODEL COLLEGE AUTONOMOUS
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• Location	Urban
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<b>4.Was the Academic Calendar prepared for that year?</b>		Yes			
• if yes, whether it is uploaded in the Institutional website Web link:		<a href="https://drive.google.com/file/d/10rmDq1PCRhrJErNDUI_ZHt_ppULzGD1x/view">https://drive.google.com/file/d/10rmDq1PCRhrJErNDUI_ZHt_ppULzGD1x/view</a>			
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<b>6.Date of Establishment of IQAC</b>			26/10/2007		
<b>7.Provide the list of Special Status conferred by Central and/or State Government on the Institution/Department/Faculty/School (UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC, etc.)?</b>					
Institution/ Department/Faculty/School	Scheme	Funding Agency	Year of Award with Duration	Amount	
UGC	AUTONOMOUS SCHEME	UGC	05/11/2019	Nil	
<b>8.Provide details regarding the composition of the IQAC:</b>					
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<b>9.No. of IQAC meetings held during the year</b>	<b>4</b>	
<ul style="list-style-type: none"> <li>Were the minutes of IQAC meeting(s) and compliance to the decisions taken uploaded on the institutional website?</li> </ul>	<b>Yes</b>	
<ul style="list-style-type: none"> <li>If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>	No File Uploaded	
<b>10.Did IQAC receive funding from any funding agency to support its activities during the year?</b>	<b>No</b>	
<ul style="list-style-type: none"> <li>If yes, mention the amount</li> </ul>		
<b>11.Significant contributions made by IQAC during the current year (maximum five bullets)</b>		
Preparation of the annual planner		
Planning progressive implementation of autonomous status		
Ensure the smooth transition from online to offline and initiated blended learning		
Monitored in maintaining quality standards in the process of Teaching, Learning and Evaluation		
<b>12.Plan of action chalked out by IQAC at the beginning of the academic year towards quality enhancement and the outcome achieved by the end of the academic year:</b>		
Plan of Action	Achievements/Outcomes	
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Academic Audit	conducted	
training sessions for faculty development	conducted six sessions for Teaching Learning quality improvemnt	
<b>13.Was the AQAR placed before the statutory body?</b>	<b>Yes</b>	

<ul style="list-style-type: none"> <li>Name of the statutory body</li> </ul>	
Name of the statutory body	Date of meeting(s)
IQAC	25/02/2023
<b>14. Was the institutional data submitted to AISHE ?</b>	Yes
<ul style="list-style-type: none"> <li>Year</li> </ul>	
Year	Date of Submission
2021-2022	21/12/2022
<b>15. Multidisciplinary / interdisciplinary</b>	
<p>All the programmes offered in U.G. level in the college are multidisciplinary:-</p> <ol style="list-style-type: none"> <li>B.Com.</li> <li>B.Com. (Accountancy &amp; Finance)</li> <li>B.Com. (Banking &amp; Insurance)</li> <li>B.Com. (Financial Market)</li> <li>BMS (Finance, Marketing, Human Resource Specialization)</li> <li>B.A. in Multi Media and Mass Communication</li> <li>B.Sc. in Information Technology</li> <li>B.Sc. in Computer Science</li> <li>B.Sc. in Microbiology</li> </ol>	
<b>16. Academic bank of credits (ABC):</b>	
<p>The institutional preparedness in implementation of Academic Bank of Credit (ABC) is dependant on the guidelines issued by the Director of Higher Education, Government of Maharashtra. To satisfy the purpose of this initiative, the college has initiated the following:-</p> <ol style="list-style-type: none"> <li>Created awareness among the students about the significance of Academic Bank of Credit.</li> <li>Workshops were conducted to train the students and faculty members.</li> <li>Nodal Officer was appointed.</li> </ol>	



**17.Skill development:**

The NEP 2020 has emphasized on skill based learning to enhance employability of the learners. The College is conducting skill enhancement courses from Semester - I to IV, designed by the Board of Studies. These courses are developed for encouraging soft skills, entrepreneurship skills, environment awareness skills, quantitative skills, language skills and life skills. Forums like NSS initiated training programmes in Yoga, Self Defence, Green initiatives, Energy saving etc.

**18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)**

The College has made several efforts to include Indian Knowledge System in its curriculum. The Foundation Course highlights the importance of Indian Culture, ethos and diversity. In the classroom teachers make the student to understand the concepts in Indian languages like Hindi and Marathi. The students are encouraged to be part of Literary Associations in Hindi, Marathi, Malayalam etc. The College library is enriched with books on Indian Culture and Society. The College conducts month-end activities based on periodical social themes like Ganpati festival, Janmashtami, Holi, Shraavan, Diwali, Christmas etc. The College also conducts programmes like Walk-For-One India on Republic Day and Cycle Rally on Independence Day to create awareness and participation in issues related to Indian Society among the students.

**19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):**

OBE is the solution to the teaching-learning gap prevalent in Higher Education Institutions. Following the OBE policy our College analysis and maps the learning outcomes from the result through Academic Audit. To ensure the achievement of the learning outcome, mentor-mentee system is developed and implemented. Course outcomes and Programme outcome are discussed by the faculty members and displayed on the website.

**20.Distance education/online education:**

During the Covid-19 pandemic, the college has successfully implemented through G-suite for education by providing individual account of each faculty member through the college domain. All the online classes were held through G-classroom and G-suite accounts. Assignments and evaluation were also done online. Several webinars and student activity programmes were organized through Google meet.

Study material were uploaded by faculty members in the Google classroom. Even after the college resumed offline classes, several online practices are still exercised.

## Extended Profile

### 1.Programme

1.1 15

Number of programmes offered during the year:

File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>

### 2.Student

2.1 4117

Total number of students during the year:

File Description	Documents
Institutional data in Prescribed format	<a href="#">View File</a>

2.2 1466

Number of outgoing / final year students during the year:

File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>

2.3 2397

Number of students who appeared for the examinations conducted by the institution during the year:

File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>

### 3.Academic

3.1 492

Number of courses in all programmes during the year:

File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>
3.2 Number of full-time teachers during the year:	76
File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>
3.3 Number of sanctioned posts for the year:	66
<b>4.Institution</b>	
4.1 Number of seats earmarked for reserved categories as per GOI/State Government during the year:	387
4.2 Total number of Classrooms and Seminar halls	44
4.3 Total number of computers on campus for academic purposes	251
4.4 Total expenditure, excluding salary, during the year (INR in Lakhs):	16481398
<b>Part B</b>	
<b>CURRICULAR ASPECTS</b>	
<b>1.1 - Curriculum Design and Development</b>	
1.1.1 - Curricula developed and implemented have relevance to the local, national, regional and global developmental needs which are reflected in Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs) of the various Programmes offered by the Institution.	
Aligned with local, national, regional and global developmental needs and demands the curriculum integrates Outcome based education which is reflected in Programme outcomes, programme	

specific outcomes and course outcomes of the programmes offered by the institution.

Structured using an outcome based learning approach, Core and Elective courses contribute to the development of disciplinary knowledge, General elective courses encourage exploration of various fields outside core areas of study. Skill enhancement courses enhances personal, social and computer skills. Environment related courses enable learners to adopt sustainable alternatives, encourage conservation of bio diversity and a balanced ecosystem. Value education provides scope for appreciation of self-values, cultural diversity, nation and peace building. Foundation course in first and second year of the curriculum opens doors to adapt effectively in the multi-cultural and multi ethnic world.

The curriculum provides all round development, shaping students to contribute meaningfully to nation building and global development.

File Description	Documents
Upload additional information, if any	<a href="#">View File</a>
Link for additional information	<a href="https://model-college.edu.in/index.php">https://model-college.edu.in/index.php</a>

### 1.1.2 - Number of Programmes where syllabus revision was carried out during the year

9

File Description	Documents
Minutes of relevant Academic Council/BOS meeting	<a href="#">View File</a>
Details of syllabus revision during the year	<a href="#">View File</a>
Any additional information	No File Uploaded

### 1.1.3 - Number of courses focusing on employability/entrepreneurship/ skill development offered by the Institution during the year

492

File Description	Documents
Curriculum / Syllabus of such courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approval for these courses	<a href="#">View File</a>
MoUs with relevant organizations for these courses, if any	No File Uploaded
Any additional information	<a href="#">View File</a>

## 1.2 - Academic Flexibility

### 1.2.1 - Number of new courses introduced across all programmes offered during the year

2

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	<a href="#">View File</a>
Any additional information	No File Uploaded
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

### 1.2.2 - Number of Programmes offered through Choice Based Credit System (CBCS)/Elective Course System

14

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	<a href="#">View File</a>
Any additional information	No File Uploaded
List of Add on /Certificate programs (Data Template)	<a href="#">View File</a>

## 1.3 - Curriculum Enrichment

1.3.1 - Institution integrates cross-cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability, and Human Values into the curriculum

In order to integrate the cross cutting issues relevant to gender,

environment and sustainability, human values and professional ethics, the institution has imbibed different types of courses in the curriculum, some enhance professional competencies while others aim to inculcate general competencies like social and ethical values, human values, environment sensitivity etc., thereby leading to the holistic development of the learners.

**Gender sensitivity:** Gender sensitivity and gender sensitization is accomplished through amalgamation of theory and practice. Three courses in B.Com, BAMMC specifically covers this topic in the curriculum. There are many platforms for hands-on experiences related to gender sensitivity which enable students to interface with real life situations such as field work, community outreach, and gender sensitization activities under Women Development Cell.

**Environment and Sustainability:** In order to sensitize students about the environment and sustainability issues, 6 courses under 5 programmes are there. Environment Day, Earth Day, are celebrated every year, where students actively participate through Lifescience forum and EVS Department. Water Audit is also conducted by Lifescience department.

**Human Values and Professional Ethics:** In order to inculcate Human values and professional ethics 24 courses are spread across 9 UG and 4 PG Programmes of the Institution. Through NSS various awareness

File Description	Documents
Upload the list and description of the courses which address issues related to Gender, Environment and Sustainability, Human Values and Professional Ethics in the curriculum	<a href="#">View File</a>
Any additional information	No File Uploaded

### 1.3.2 - Number of value-added courses for imparting transferable and life skills offered during the year

3

File Description	Documents
List of value-added courses	<a href="#">View File</a>
Brochure or any other document relating to value-added courses	<a href="#">View File</a>
Any additional information	No File Uploaded

**1.3.3 - Number of students enrolled in the courses under 1.3.2 above****291**

File Description	Documents
List of students enrolled	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**1.3.4 - Number of students undertaking field work/projects/ internships / student projects****1019**

File Description	Documents
List of programmes and number of students undertaking field projects / internships / student projects	<a href="#">View File</a>
Any additional information	No File Uploaded

**1.4 - Feedback System**

**1.4.1 - Structured feedback and review of the syllabus (semester-wise / year-wise) is obtained from 1) Students 2) Teachers 3) Employers and 4) Alumni**

**B. Any 3 of the above**

File Description	Documents
Provide the URL for stakeholders' feedback report	<a href="https://model-college.edu.in/feedback">https://model-college.edu.in/feedback</a>
Upload the Action Taken Report of the feedback as recorded by the Governing Council / Syndicate / Board of Management	<a href="#">View File</a>
Any additional information	No File Uploaded

<b>1.4.2 - The feedback system of the Institution comprises the following</b>	<b>A. Feedback collected, analysed and action taken made available on the website</b>
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File Description	Documents
Provide URL for stakeholders' feedback report	<a href="https://model-college.edu.in/feedback">https://model-college.edu.in/feedback</a>
Any additional information	<a href="#">View File</a>

## TEACHING-LEARNING AND EVALUATION

### 2.1 - Student Enrollment and Profile

#### 2.1.1 - Enrolment of Students

##### 2.1.1.1 - Number of students admitted (year-wise) during the year

**4117**

File Description	Documents
Any additional information	<b>No File Uploaded</b>
Institutional data in prescribed format	<a href="#">View File</a>

##### 2.1.2 - Number of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc.) as per the reservation policy during the year (exclusive of supernumerary seats)

**304**

File Description	Documents
Any additional information	<b>No File Uploaded</b>
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

### 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses students' learning levels and organises special programmes for both slow and advanced learners.

The wide range of continuous assessment components that include, Daily Home Assignments, Class Assignments, Seminars and Group Discussions, Additional Assignments, Quizzes, Class Tests, Projects, Internships, Viva-voce examinations and attendance, enable effective assessment of learning levels of students.



In addition, teacher-student interactions, reports of Continuous Evaluation helps in identification of different levels of learners. Faculty members and various Department Forums and Associations regularly review the academic progress and counsel students to improve their performance to ensure their academic growth.

Special measures taken to support relatively slow learners are as follows.

- Back to basics sessions
- Learning through Games
- Remedial and Tutorial Sessions
- Study Materials
- Mentor mentee interactions

Measures to encourage advanced learners includes

- Advanced learners are given opportunities to be part of innovative projects
- The toppers of each class are the members and office bearers of the Student Council.
- They are encouraged to participate in various research project presentation competitions organized by university and other institutions.
- Library- Additional books issued through the library, extended time in the reading hall.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://model-college.edu.in/index.php#">https://model-college.edu.in/index.php#</a>

### 2.2.2 - Student – Teacher (full-time) ratio

Year	Number of Students	Number of Teachers
31/08/2021	4117	66

File Description	Documents
Upload any additional information	No File Uploaded

## 2.3 - Teaching- Learning Process

2.3.1 - Student-centric methods such as experiential learning, participative learning and problem-solving methodologies are used for enhancing learning experiences:

Faculty members make efforts in making the learning activity more interactive by adopting student-centric methods.

1. **Experiential Learning:**The department communicates the following experiential learning practices to improve creativity and cognitive levels of the students -

- Laboratory Sessions are conducted with content beyond syllabus experiments.
- Project development on latest technologies by students where they showcase their working model in the tech fest.

2. **Participatory Learning:** In this type of learning, students participate in different activities such as seminars, group discussions, wallpapers, projects, and skill-based add-on courses. Students are encouraged to participate in activities where they can use their specialized technical or management skills. Through the various department forums activities are organised to develop team spirit, organising skills and other life skills among the learners. Learners are encouraged to participate in various seminars, research paper presentations organised inter as well as Intra collegiate levels.

3. **Problem-solving methods:** Department encourages students to acquire and develop problem solving skills. For this, the department organizes expert lectures on different topics, participate in different technical tests and other competitions.

- Regular assignments based on problems
- Mini Project development
- Regular Quizzes
- Case studies discussion
- Class presentations
- Debates competitions through department forums.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional Information	Nil

2.3.2 - Teachers use ICT-enabled tools including online resources for effective teaching and learning

ICT tools empower both teachers and learners. In addition, they are cost-efficient and eliminate the usage of paper. Alongside minimizing cost, they also save time during class lectures

enabling swift and dynamic transmission of content. They provide access to dynamic teaching and learning methods and facilitate easy student management.

ICT is a powerful tool for educational change and reform. Appropriate use of ICT has helped the institution to enhance the interest levels amongst the students and has helped connect learning to real-life situations. Students enjoy while learning and perform better. Besides the chalk and talk method of teaching, the college makes intensive use of ICT-enabled tools, including online resources for effective teaching and learning process.

File Description	Documents
Provide link for webpage describing ICT enabled tools including online resources for effective teaching and learning process	<a href="https://model-college.edu.in/photo_gallery">https://model-college.edu.in/photo_gallery</a>
Upload any additional information	No File Uploaded

### 2.3.3 - Ratio of students to mentor for academic and other related issues

#### 2.3.3.1 - Number of mentors

66

File Description	Documents
Upload year-wise number of students enrolled and full-time teachers on roll	<a href="#">View File</a>
Circulars with regard to assigning mentors to mentees	<a href="#">View File</a>

### 2.3.4 - Preparation and adherence to Academic Calendar and Teaching Plans by the institution

Before the commencement of the academic year, the Institution prepares and publishes 'Academic calendar' containing the relevant information regarding the teaching learning schedule (working days), various events to be organized, holidays, dates of internal examination, semester examination etc. The academic calendar is prepared so that teachers should know all the activities regarding continuous internal evaluation process and it is also published on website of the college.

**Teaching Plan** The faculty prepare unit-wise teaching plan of the course content which includes lecture hours, Learning outcomes, teaching mode which is duly approved by HOD. This schedule is placed in the course file at the beginning of the semester. Course coverage is monitored by the concerned HOD once in a fortnight and deviations if any, are clarified with the concerned faculty and special class work is planned.

File Description	Documents
Upload the Academic Calendar and Teaching Plans during the year	<a href="#">View File</a>

## 2.4 - Teacher Profile and Quality

### 2.4.1 - Number of full-time teachers against sanctioned posts during the year

66

File Description	Documents
Year-wise full-time teachers and sanctioned posts for the year	<a href="#">View File</a>
List of the faculty members authenticated by the Head of HEI	No File Uploaded
Any additional information	No File Uploaded

### 2.4.2 - Number of full-time teachers with PhD/ D.M. / M.Ch. / D.N.B Super-Specialty / DSc / DLitt during the year

14

File Description	Documents
List of number of full-time teachers with PhD./ D.M. / M.Ch. / D.N.B Super-Specialty / D.Sc. / D.Litt. and number of full-time teachers for 5 years	<a href="#">View File</a>
Any additional information	No File Uploaded

### 2.4.3 - Total teaching experience of full-time teachers in the same institution: (Full-time teachers' total teaching experience in the current institution)

574

File Description	Documents
List of teachers including their PAN, designation, Department and details of their experience	<a href="#">View File</a>
Any additional information	No File Uploaded

## 2.5 - Evaluation Process and Reforms

### 2.5.1 - Number of days from the date of last semester-end/ year- end examination till the declaration of results during the year

less than 30 days

File Description	Documents
List of Programmes and the date of last semester-end / year-end examinations and the date of declaration of result	<a href="#">View File</a>
Any additional information	No File Uploaded

### 2.5.2 - Number of students' complaints/grievances against evaluation against the total number who appeared in the examinations during the year

22

File Description	Documents
Upload the number of complaints and total number of students who appeared for exams during the year	<a href="#">View File</a>
Upload any additional information	No File Uploaded

2.5.3 - IT integration and reforms in the examination procedures and processes including Continuous Internal Assessment (CIA) have brought in considerable improvement in the Examination Management System (EMS) of the Institution

- Examination procedures
- Processes/Procedures integrating IT
- Continuous Internal Assessment System

Institution has been continuously carrying out reforms in its examination procedure through integration of IT in all the procedures and processes of the examination system. Tools of information technology are utilized for most of the activities

associated with the conduct of examinations, evaluation and declaration of results.

The institution has observed considerable improvement in the Exam Management System (EMS) of the Institution due to:-

- Adoption of online exam platform for conducting Semester-End exams.
- Adoption of Internal Assessment of students on online basis
- Use of MCQs online for evaluation students' performance
- Use of Result software for preparation and printing of final marksheet and certificates.

The above process has resulted in saving time and effort in evaluation and result preparation.

Continuous Internal Assessment (CIA) includes sessional examinations twice in a semester for each course, periodical assignments/tests/quizzes/presentations/viva voce examinations, project preparations, news report analysis to keep the students meaningfully engaged with the subject content throughout the semester. Preparation of detailed scheme of evaluation by respective board of studies. Setting the question papers from all the units with internal choice and moderation of question papers.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional Information	<a href="https://model-college.edu.in/index.php">https://model-college.edu.in/index.php</a>

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme Outcomes and Course Outcomes for all Programmes offered by the institution are stated and displayed on the website and communicated to teachers and students

The program outcomes are designed in alignment with the mission and vision of the institution. It is broadly divided into following areas - academic, moral, spiritual and social sensibility. The program specific outcome is defined to generate critical thinking and domain knowledge, develop problem solving and analytical skills, effective communication, professional

ethics and integrated value system, society, environment and sustainability, social interaction and effective citizenship, self-directed and lifelong learning. The Course Outcome for each course is designed to understand, remember, apply, analyse, and evaluate the course contents. The entire process as mentioned above is displayed on the website, prospectus and communicated to teachers and students.

File Description	Documents
Upload COs for all courses (exemplars from the Glossary)	No File Uploaded
Upload any additional information	No File Uploaded
Link for additional Information	<a href="https://model-college.edu.in/index.php">https://model-college.edu.in/index.php</a>

#### 2.6.2 - Attainment of Programme Outcomes and Course Outcomes as evaluated by the institution

The POs and Cos are evaluated by

1. Direct assessment - 40% in the form of Internal assessment and 60% comprising of semester end assessment Assignment 10% - The learners will be given assignment to measure the understanding and application of the course content. The assessment will be done on the performance in the assignment. Viva-voce and presentation 10% - The learners communication skills, critical thinking abilities and problem -solving skills are assessed through Viva-voce, presentations, interview method.

Internal examination 20% - internal examination once for each course for measuring the course outcome.

Semester end examination 60% - comprising the entire syllabus of the course is a measure for assessing whether the entire Course Outcomes are attained or not.

2. Indirect assessment -

Learners feedback - online feedback of overall teaching performance of each faculty member allotted to the respective program will be conducted every semester, analysis of the feedback will be carried by IQAC and shared to the teachers through Heads and Principal.

Course assessment - At the end of the semester course outcome of each course will be measured by the teachers based on the results of the direct assessment.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	<a href="https://model-college.edu.in/index.php">https://model-college.edu.in/index.php</a>

### 2.6.3 - Pass Percentage of students

#### 2.6.3.1 - Total number of final year students who passed in the examinations conducted by Institution

1426

File Description	Documents
Upload list of Programmes and number of students appear for and passed in the final year examinations	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Paste link for the annual report	<a href="https://model-college.edu.in/index.php">https://model-college.edu.in/index.php</a>

### 2.7 - Student Satisfaction Survey

#### 2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire). Results and details need to be provided as a weblink

<https://drive.google.com/file/d/1ChmfkqPOLf7u1VcJ4FPXH9zIhKQa71TW/view>

### RESEARCH, INNOVATIONS AND EXTENSION

#### 3.1 - Promotion of Research and Facilities

3.1.1 - The institution's research facilities are frequently updated and there is a well-defined policy for promotion of research which is uploaded on the institutional website and implemented

#### Research activities of the Students:

Students of the college are involved in the research activities prescribed in the syllabus and voluntary research activities.



For syllabus based research activities the college provides the following facilities:

- Organizes lectures , seminars and workshops based on the research topics
- Library facility
- Physical facilities like computer, internet, etc
- Recognition and appreciation of the best research projects.

The College also encourages voluntary research activities of the students. For voluntary research activities along with above mentioned facilities the college also provide following additional facilities.

- Reimbursement of expenses including entrance fees
- Provision of financial support

Research activities of the Staff members:

The College encourages research activities by providing following facilities:

- Encouragement to obtain M.Phil, Ph.D qualifications.
- Additional Rs. 500 increments to faculty members who obtained Ph.D qualification.
- Encouragement to participate in Seminars and workshops and publication of research papers.
- Ear marked RS. 1Lakh as research fund.
- Reimbursement of expenses related to research activities.
- Physical facilities like library, internet, computers etc. were provide.
- Motivates the faculty members to apply for minor and major research projects,

The College is also recognized Ph.D center of University for Commerce .The college is planning to start research center In Accountancy and Business Economics

File Description	Documents
Upload the Minutes of the Governing Council/ Syndicate/Board of Management related to research promotion policy adoption	<a href="#">View File</a>
Provide URL of policy document on promotion of research uploaded on the website	<a href="https://model-college.edu.in/index.php">https://model-college.edu.in/index.php</a>
Any additional information	No File Uploaded

### 3.1.2 - The institution provides seed money to its teachers for research

#### 3.1.2.1 - Seed money provided by the institution to its teachers for research during the year (INR in lakhs)

0

File Description	Documents
Minutes of the relevant bodies of the institution regarding seed money	No File Uploaded
Budget and expenditure statements signed by the Finance Officer indicating seed money provided and utilized	<a href="#">View File</a>
List of teachers receiving grant and details of grant received	No File Uploaded
Any additional information	No File Uploaded

### 3.1.3 - Number of teachers who were awarded national / international fellowship(s) for advanced studies/research during the year

0

File Description	Documents
e-copies of the award letters of the teachers	No File Uploaded
List of teachers and details of their international fellowship(s)	<a href="#">View File</a>
Any additional information	No File Uploaded

3.2 - Resource Mobilization for Research	
<b>3.2.1 - Grants received from Government and Non-Governmental agencies for research projects, endowments, Chairs during the year (INR in Lakhs)</b>	
0	
File Description	Documents
e-copies of the grant award letters for research projects sponsored by non-governmental agencies/organizations	<a href="#">View File</a>
List of projects and grant details	No File Uploaded
Any additional information	No File Uploaded
<b>3.2.2 - Number of teachers having research projects during the year</b>	
0	
File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil
List of research projects during the year	<a href="#">View File</a>
<b>3.2.3 - Number of teachers recognised as research guides</b>	
2	
File Description	Documents
Upload copies of the letter of the university recognizing teachers as research guides	<a href="#">View File</a>
Institutional data in Prescribed format	<a href="#">View File</a>
<b>3.2.4 - Number of departments having research projects funded by Government and Non-Government agencies during the year</b>	
0	

File Description	Documents
Supporting document from Funding Agencies	<a href="#">View File</a>
Paste link to funding agencies' website	Nil
Any additional information	No File Uploaded

### 3.3 - Innovation Ecosystem

3.3.1 - Institution has created an ecosystem for innovations and creation and transfer of knowledge supported by dedicated centres for research, entrepreneurship, community orientation, incubation, etc.

The institution encourages research culture among the teachers and students. The college conducts seminars in which the researchers share their experience and findings with the participants. College Management reimburses running expenses whenever incurred and claimed, towards research activities.

In the recent past many faculty members either completed or registered for Ph.D degree from different Universities. The college felicitates the scholars/ teachers who completes Ph.D.

.The college has University of Mumbai recognized research centre in commerce and management, and already 5 research scholars shortlisted for Ph.D. At present, the research scholars make use of the library facilities, computer Labs, science lab, electronic lab nanotechnology lab etc that are kept open from 8 am to 5 pm on all working days, including holidays with special permission from HODs.

The provision of Rs. 1 Lakh has been made to provide seed money to the faculty for pursuing research depending upon the need.

The college has plans to collaborate with the industry for research activities.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="https://model-college.edu.in/index.php">https://model-college.edu.in/index.php</a>

### 3.3.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual

**Property Rights (IPR), Entrepreneurship and Skill Development during the year**

28

File Description	Documents
Report of the events	No File Uploaded
List of workshops/seminars conducted during the year	<a href="#">View File</a>
Any additional information	No File Uploaded

**3.4 - Research Publications and Awards**

**3.4.1 - The Institution ensures implementation of its Code of Ethics for Research uploaded in the website through the following: Research Advisory Committee Ethics Committee Inclusion of Research Ethics in the research methodology course work Plagiarism check through authenticated software**

C. Any 2 of the above

File Description	Documents
Code of Ethics for Research, Research Advisory Committee and Ethics Committee constitution and list of members of these committees, software used for plagiarism check	No File Uploaded
Any additional information	<a href="#">View File</a>

**3.4.2 - Number of PhD candidates registered per teacher (as per the data given with regard to recognized PhD guides/ supervisors provided in Metric No. 3.2.3) during the year**

**3.4.2.1 - Number of PhD students registered during the year**

2

File Description	Documents
URL to the research page on HEI website	<a href="https://model-college.edu.in/index.php">https://model-college.edu.in/index.php</a>
List of PhD scholars and details like name of the guide, title of thesis, and year of registration	<a href="#">View File</a>
Any additional information	No File Uploaded

**3.4.3 - Number of research papers per teacher in CARE Journals notified on UGC website during the year**

5

File Description	Documents
List of research papers by title, author, department, and year of publication	<a href="#">View File</a>
Any additional information	No File Uploaded

**3.4.4 - Number of books and chapters in edited volumes / books published per teacher during the year**

7

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

**3.4.5 - Bibliometrics of the publications during the year based on average Citation Index in Scopus/ Web of Science/PubMed****3.4.5.1 - Total number of Citations in Scopus during the year**

0

File Description	Documents
Any additional information	No File Uploaded
Bibliometrics of the publications during the year	No File Uploaded

**3.4.6 - Bibliometrics of the publications during the year based on Scopus/ Web of Science – h-Index of the University****3.4.6.1 - h-index of Scopus during the year**

0

File Description	Documents
Bibliometrics of publications based on Scopus/ Web of Science - h-index of the Institution	No File Uploaded
Any additional information	No File Uploaded

### 3.5 - Consultancy

#### 3.5.1 - Revenue generated from consultancy and corporate training during the year (INR in lakhs)

0

File Description	Documents
Audited statements of accounts indicating the revenue generated through consultancy and corporate training	<a href="#">View File</a>
List of consultants and revenue generated by them	No File Uploaded
Any additional information	No File Uploaded

#### 3.5.2 - Total amount spent on developing facilities, training teachers and clerical/project staff for undertaking consultancy during the year

0

File Description	Documents
Audited statements of accounts indicating the expenditure incurred on developing facilities and training teachers and staff for undertaking consultancy	<a href="#">View File</a>
List of training programmes, teachers and staff trained for undertaking consultancy	No File Uploaded
List of facilities and staff available for undertaking consultancy	No File Uploaded
Any additional information	No File Uploaded

### 3.6 - Extension Activities

### 3.6.1 - Extension activities carried out in the neighbourhood sensitising students to social issues for their holistic development, and the impact thereof during the year

The major strength of our college is its ability to ensure the holistic development of students to make them enlightened citizens. The college aims to maintain a modern outlook with contemporary developments without compromising moral values. It focuses on value-added education with a scientific temper by state-of-the-art technologies.

The institute is conscious of its role in campus-community connection, the well-being of its neighborhood and has initiated a number of community development activities. These include:

Organizing blood donation camps, and blood donation on an emergency call.

Involvement of the faculty, students, and also neighboring institutes for raising various charity activities and relief funds during natural calamities.

Organizing NSS camps with the assistance of the NSS department of Mumbai University

Cleaning and sanitizing around railways stations, bus stands, and hospitals under the Health & Hygienic program of the institute.

Need-based extension activities are conducted through different associations/committees and NSS.

The College students and staff assisted our Management Keraleeya Samajam in various activities such as Distribution of Food kit, medical assistance, vaccination drive, etc., during the Pandemic.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

### 3.6.2 - Number of awards and recognition received by the Institution, its teachers and students for extension activities from Government / Government-recognised bodies during the year

21



File Description	Documents
Number of awards for extension activities in during the year	<a href="#">View File</a>
e-copy of the award letters	No File Uploaded
Any additional information	No File Uploaded

**3.6.3 - Number of extension and outreach programmes conducted by the institution through NSS/NCC/Red Cross/YRC, etc. during the year (including Government-initiated programmes such as Swachh Bharat, AIDS Awareness, and Gender Sensitization and those organised in collaboration with industry, community and NGOs)**

19

File Description	Documents
Reports of the events organized	<a href="#">View File</a>
Any additional information	No File Uploaded

**3.6.4 - Number of students participating in extension activities listed in 3.6.3 during the year**

2431

File Description	Documents
Reports of the events	<a href="#">View File</a>
Any additional information	No File Uploaded

**3.7 - Collaboration**

**3.7.1 - Number of collaborative activities during the year for research/ faculty exchange/ student exchange/ internship/ on-the-job training/ project work**

2

File Description	Documents
Copies of documents highlighting collaboration	<a href="#">View File</a>
Any additional information	No File Uploaded

**3.7.2 - Number of functional MoUs with institutions of national and/or international importance, other universities, industries, corporate houses, etc. during the year (only functional MoUs with ongoing activities to be considered)**

7

File Description	Documents
e-copies of the MoUs with institution/ industry/ corporate house	<a href="#">View File</a>
Details of functional MoUs with institutions of national, international importance, other institutions etc. during the year	<a href="#">View File</a>
Any additional information	No File Uploaded

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning, viz., classrooms, laboratories, computing equipments, etc.

Following facilities are available in the College.

#### 1) Clean, Spacious, Airy and Modern Classrooms:

The airy and well-spaced classrooms provides healthy and hygienic study

Conditions to the students, with comfortable sitting arrangement. The college has 44 classrooms, 2 auditoriums and one seminar hall. To cope up with post Covid Online-Offline teaching- learning, modern facilities like Wifi, Projector facilities, etc are provided.

2) Laboratories: There is a good infrastructure of laboratories in the college and there are well equipped separate labs for Computer science, IT, Chemistry, Physics, Microbiology, Biology and Electronics, where practical is the part of the prescribed syllabus. These labs are well equipped with necessary experimental facilities and are upgraded annually.

3. Library: The College has a resourceful library with a wide range of books, catering to the need of students of different disciplines. The college has separate sections for Text books, Reference books, magazine, newspapers, Journals and question bank. There is a separate reading room facilities to the staff and students.

4. Other Infrastructural facilities: The College has other

facilities like Gymkhana, playground, canteen, NSS room, common room for girls, generator, lifts, spacious administrative office, green area etc.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="https://model-college.edu.in/index.php">https://model-college.edu.in/index.php</a>

4.1.2 - The institution has adequate facilities for cultural activities, yoga, sports and games (indoor and outdoor) including gymnasium, yoga centre, auditorium etc.)

1. Sports: Special attention is given to the Sports environment of the College. The College has spacious indoor Gymkhana. In the campus infrastructure is provided for Volley ball, Basket ball, Kabbadi, Kho-kho, Cricket, etc. The College has open gym with facilities like Single bar and Double bar for young body builders. The college reimburses the expenses of the students who are representing the college in various inter collegiate events. The College organizes annual sports week for the students and awards prizes to the winners. Preference is given in the admission for students who are interested in sports. The college hires professional coaches to train the college students.

2. Cultural: The college has amphitheater in the ground floor. The cultural committee of the college along with administrative staff supervises the maintenance and allocation of this. Cultural committee organizes many cultural activities in this amphitheater. The college hire the services of experts to train the students

3 Auditorium: The college has open auditorium and amphitheater in the ground floor and a seminar hall in the third floor. The college is planning to extend 2 additional floors to increase the facilities for co-curricular and extracurricular activities

File Description	Documents
Geotagged pictures	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="https://model-college.edu.in/photo_gallery">https://model-college.edu.in/photo_gallery</a>

**4.1.3 - Number of classrooms and seminar halls with ICT-enabled facilities**

47

File Description	Documents
Upload any additional information	No File Uploaded
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

**4.1.4 - Expenditure for infrastructure augmentation, excluding salary, during the year (INR in Lakhs)**

55.21

File Description	Documents
Upload audited utilization statements	<a href="#">View File</a>
Details of Expenditure, excluding salary, during the years	<a href="#">View File</a>
Any additional information	No File Uploaded

**4.2 - Library as a Learning Resource****4.2.1 - Library is automated using Integrated Library Management System (ILMS)**

Library allows open access, enabling the students to directly browse and search their required document without any barriers such as demand slip. The home lending facility is available throughout the library timings. The interactive library website displays various useful information about collection and services of the library. Important documents such as subject list and organization of reference books, library rules and regulations, book requisition forms, list of journals, magazines and newspapers are made available on the website.

Library is automated using KOHA open source library management software. The software is completely web based and can be accessed on intranet as well as internet. Adherence of the software with international standards like MARC21, ISO 2709, and UNICODE provides excellent resource sharing and data exchange facilities.

Collection of the library can be searched on intranet as well as internet using comprehensive and user-friendly search interface (WEBOPAC) of library software. The users can mail/save their search results in text and other formats. They can also share them on social networking tools like facebook.

Through N-List facility users can access to over 6000 full text scholarly e-journals and over 1 lakh e-books covering various disciplines

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="http://210.16.100.165/library/">http://210.16.100.165/library/</a>

**4.2.2 - Institution has access to the following:  
e-journals e-ShodhSindhu Shodhganga  
Membership e-books Databases Remote  
access to e-resources**

**C. Any 2 of the above**

File Description	Documents
Details of subscriptions like e-journals, e-books, e-ShodhSindhu, Shodhganga membership	<a href="#">View File</a>
Upload any additional information	No File Uploaded

**4.2.3 - Expenditure on purchase of books/ e-books and subscription to journals/e-journals during the year (INR in lakhs)**

**0.62**

File Description	Documents
Audited statements of accounts	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

**4.2.4 - Usage of library by teachers and students (footfalls and login data for online access)**

**4.2.4.1 - Number of teachers and students using the library per day during the year**

325

File Description	Documents
Upload details of library usage by teachers and students	<a href="#">View File</a>
Any additional information	No File Uploaded

**4.3 - IT Infrastructure**

4.3.1 - Institution has an IT policy covering Wi-Fi, cyber security, etc. and has allocated budget for updating its IT facilities

The college has 44 classrooms with Wi-Fi connectivity and ICT enabled. The college used Microsoft teams and Google meet platform to conduct regular lectures. The IT infrastructure in college is interconnected via local network to facilitate resource sharing. The IT infrastructure is upgraded regularly to keep in pace with the latest developments. The college has 6 computer laboratories with high speed internet connectivity. Students are allowed to use computer labs and internet facility for doing their projects, assignments and presentations apart from routine practical work. Laptops are provided to faculty as and when it required.

The college has appointed a full time computer maintenance engineer and technician for regular maintenance of computers. The college uses latest licenced software and security system. Internet connection is controlled through internal control system.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="https://model-college.edu.in/index.php">https://model-college.edu.in/index.php</a>

**4.3.2 - Student - Computer ratio**

Number of Students	Number of Computers
4117	251

File Description	Documents
Upload any additional information	No File Uploaded

<b>4.3.3 - Bandwidth of internet connection in the Institution and the number of students on campus</b>	<b>B. 35 Mbps - 50 Mbps</b>
---	-----------------------------

File Description	Documents
Details of bandwidth available in the Institution	<b>No File Uploaded</b>
Upload any additional information	<b>No File Uploaded</b>

<b>4.3.4 - Institution has facilities for e-content development: Facilities available for e-content development Media Centre Audio-Visual Centre Lecture Capturing System (LCS) Mixing equipments and software for editing</b>	<b>A. All four of the above</b>
--	---------------------------------

File Description	Documents
Upload any additional information	<b>No File Uploaded</b>
Paste link for additional information	<a href="https://model-college.edu.in/index.php">https://model-college.edu.in/index.php</a>
List of facilities for e-content development (Data Template)	<a href="#">View File</a>

#### **4.4 - Maintenance of Campus Infrastructure**

##### **4.4.1 - Expenditure incurred on maintenance of physical and academic support facilities, excluding salary component, during the year (INR in lakhs)**

**41**

File Description	Documents
Audited statements of accounts	<b>No File Uploaded</b>
Upload any additional information	<b>No File Uploaded</b>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities – classrooms, laboratory, library, sports complex, computers, etc.

**The allotment of classrooms and other support services as well as teaching learning activities are done through the supervision of Vice Principals in co-ordination with the Incharge, co-ordinators, HODs and Office superintendent The coordinators of concerned**

sections supervise practical's and maintenance of labs.

Gymkhana committee supervises sports and Gymkhana activities of the college. The services of a Physical Director and Coach are made available for guidance. The College has 2 NSS units under the supervision of two programme officers. The cultural committee looks after cultural events like drama, singing, dance, music literary events etc. The students council communicates students requirement to the college administration and it organises co-curricular activity based intercollegiate competition Vismayam and Scholar's day. The seminar committee organises seminars, workshops and lectures of eminent personalities.

The Library and reading room facilities are provided to the students under the supervision of Librarian. There is a Library committee to guide the Librarian.

The college is having housekeeping committee which looks after regular maintenance of the college. All the purchases are accordingly made through the purchase committee. AMC contracts for all Machines and Equipment. The college has in-house engineer and technician to maintain ICT facilities.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="https://model-college.edu.in/index.php">https://model-college.edu.in/index.php</a>

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefitted by scholarships and freeships provided by the Government during the year

36

File Description	Documents
Upload self-attested letters with the list of students receiving scholarships	<a href="#">View File</a>
Upload any additional information	No File Uploaded



**5.1.2 - Number of students benefitted by scholarships and freeships provided by the institution and non-government agencies during the year**

0

File Description	Documents
Upload any additional information	No File Uploaded
Institutional data in prescribed format	<a href="#">View File</a>

**5.1.3 - The following Capacity Development and Skill Enhancement activities are organised for improving students' capabilities Soft Skills Language and Communication Skills Life Skills (Yoga, Physical fitness, Health and Hygiene) Awareness of Trends in Technology**

A. All of the above

File Description	Documents
Link to Institutional website	<a href="https://model-college.edu.in/index.php">https://model-college.edu.in/index.php</a>
Details of capability development and schemes	<a href="#">View File</a>
Any additional information	No File Uploaded

**5.1.4 - Number of students benefitted from guidance/coaching for competitive examinations and career counselling offered by the institution during the year**

223

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

**5.1.5 - The institution adopts the following mechanism for redressal of students' grievances, including sexual harassment and ragging: Implementation of guidelines of**

A. All of the above

**statutory/regulatory bodies Creating awareness and implementation of policies with zero tolerance Mechanism for submission of online/offline students' grievances Timely redressal of grievances through appropriate committees**

File Description	Documents
Minutes of the meetings of students' grievance redressal committee, prevention of sexual harassment committee and Anti-ragging committee	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded
Upload any additional information	<a href="#">View File</a>

## 5.2 - Student Progression

### 5.2.1 - Number of outgoing students who got placement during the year

184

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	No File Uploaded

### 5.2.2 - Number of outgoing students progressing to higher education

480

File Description	Documents
Upload supporting data for students/alumni	No File Uploaded
Details of students who went for higher education	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 5.2.3 - Number of students qualifying in state/ national/ international level examinations during the year

**5.2.3.1 - Number of students who qualified in state/ national/ international examinations (e.g.: IIT-JAM/NET/SET/JRF/ GATE /GMAT /CAT/ GRE/ TOEFL/Civil Services/State government examinations) during the year**

170

File Description	Documents
Upload supporting data for students/alumni	<a href="#">View File</a>
Any additional information	No File Uploaded

**5.3 - Student Participation and Activities**

**5.3.1 - Number of awards/medals for outstanding performance in sports and/or cultural activities at inter-university / state /national / international events (award for a team event should be counted as one) during the year**

193

File Description	Documents
e-copies of award letters and certificates	<a href="#">View File</a>
Any additional information	No File Uploaded

**5.3.2 - Presence of an active Student Council and representation of students in academic and administrative bodies/committees of the institution**

The students' council is constituted in the college every year to look after the welfare of the students and to promote and co-ordinate the extra-curricular activities of different students association of or better corporate life. The Council shall not engage in political activities.

Activities: To organize, supervise and co-ordinate the activities of the different Students' Associations.

To recommend to the appropriate authorities the financial allocation to be made for the activities to be undertaken under the relevant budgetary heads.

To allocate funds for the different activities of the Students Associations, Societies and other organizations, as sanctioned by the appropriate authorities. To submit an annual report of its work, together with a statement of its accounts to the appropriate authorities on or before the date to be fixed for the same. To

make recommendations to the appropriate authorities in respect of any matter affecting the welfare of the students. To make recommendation to the appropriate authorities regarding the existing facilities for institutions. To make recommendation to the appropriate authorities

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="https://model-college.edu.in/index.php#">https://model-college.edu.in/index.php#</a>

### 5.3.3 - Number of sports and cultural events / competitions organised by the institution

31

File Description	Documents
Report of the event	No File Uploaded
List of sports and cultural events / competitions organised per year	<a href="#">View File</a>
Upload any additional information	No File Uploaded

## 5.4 - Alumni Engagement

5.4.1 - The Alumni Association and its Chapters (registered and functional) contribute significantly to the development of the institution through financial and other support services

The college organizes Alumni meetings twice in a year. The college keeps in contact with alumni through the college website. The alumni helps the college in getting sponsorship for its activities. Some of the alumni members who have achieved significant positions share their experience with the students of the college that guide and motivate them to shape their career. A few of the alumni act as volunteers for better organization of college activities.

Participation in BOS for curriculum design, evaluation process, outcome mapping and designing of certificate courses. Alumni are also invited as judges and Chief Guests to inspire the present students.

Alumni members made the formal registration - KSD's Model College Alumni Network

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	<a href="https://model-college.edu.in/alumni">https://model-college.edu.in/alumni</a>
<b>5.4.2 - Alumni's financial contribution during the year</b>	<b>E. &lt;2 Lakhs</b>
File Description	Documents
Upload any additional information	No File Uploaded
<b>GOVERNANCE, LEADERSHIP AND MANAGEMENT</b>	
<b>6.1 - Institutional Vision and Leadership</b>	
6.1.1 - The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the Institution	
<b>A. Vision and Mission Statement</b>	
<p><b>Mission:</b> "Excellence is not the final destination; it is an on-going journey of evolution powered by intellectual energies and guided forward by the moral value orientation."</p>	
<p><b>Vision:</b></p>	
<p>1)Redesign and restructure objective skill oriented, market friendly courses which are the need of the coming years, in this age of globalisation.</p>	
<p>2)In order to meet the challenges of the global market, fruitful co-operation and collaboration with the foreign universities in near future.</p>	
<b>B. Governance:</b>	
<p>All stakeholders participate actively in governing the institution. The Governing Body delegates authority to Principal who, in turn share it with the different levels of functionaries in the college. The Heads of Departments, the Chairpersons of various committees, forums and associations, with the staff representatives on higher decision-making bodies play an important role in determining the institutional policies and implementing</p>	

the same.

### C. Perspective Plan

The institution has a Perspective/Strategic Plan in place to help it develop in a systematic, well-thought-out and phased manner.

### D. Participation of Teachers in Decision Making Process:

Teachers participate as departmental heads, Sub-Committee Members, Chairperson and members of various committees, forums and associations and in the Board of Studies, Academic council, Governing council, IQAC, CDC through their representatives.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	<a href="https://model-college.edu.in/college">https://model-college.edu.in/college</a>

6.1.2 - Effective leadership is reflected in various institutional practices such as decentralization and participative management

Case study showing practicing decentralization and participative management

The inter collegiate fest "Model Vismayam" hosted by our institution in which decentralisation and participative management is practised. The planning and sanctioning of the budget for the event is done by Principal and Chairperson of student council. The ideas for games, competitions and events are invited from various stake holders like forum, association, student and faculty members. The conduct of this event are handled by student council members, secretaries of committees and supervised by faculty members of all departments. The non-teaching staff are involved in collection of entry fees, disbursement of prize money, coordination with judges. This practice developed co-ordination and co-operation amongst the various stake holders for generating innovative ideas of fun based co-curricular competitions and events.

File Description	Documents
Upload strategic plan and deployment documents on the website	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Paste link for additional Information	<a href="https://model-college.edu.in/college">https://model-college.edu.in/college</a>

## 6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ Perspective plan has been clearly articulated and implemented

The pandemic situation had presented a lot of challenges and we developed strategies for smooth transition from completely online to hybrid mode of Teaching, learning and Evaluation process.

The Management and Principal systematically planned the vaccination process of the staff and students in association with local authorities. The protocol for conduct of offline lectures, practicals were clearly defined and communicated to the stake holders. The non-teaching staff were oriented about movement and seating arrangement considering social distancing norms. Regular sanitisation of premises, use of mask, hand sanitizers and awareness posters and messages were continuously send to stake holders.

Amidst the fear and uncertainties, the staff and students were gradually motivated back to the class room. The curriculum content was successfully delivered through blended learning and proper balance was achieved through clearly articulated strategy and its step by step implementation.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	<a href="https://model-college.edu.in/igac-academic-calendar">https://model-college.edu.in/igac-academic-calendar</a>
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the various institutional bodies is effective and efficient as visible from the policies, administrative set-up, appointment and service rules, procedures, etc.

The institution consists of statutory and non-statutory bodies that functions in compliance with the vision, Mission, regulations, policies and statutes stipulated by the Government of Maharashtra, UGC, University of Mumbai and the Management. The institution is headed at the top by the visionaries in the Governing Council of Keraleeya Samajam. The College Governing council and College Development Committee are the two parts of the Governance and Management of the Institution. The College Governing Council is followed by Academic council, Finance committee and all the Departmental Board of Studies. The College Development Committee has Principal at the Top followed below by Academic Programme heads, Administration, Library and IQAC

**Appointment and service Rules:** The appointment of aided staff is governed by service rules and regulations of the university of Mumbai/ Government of Maharashtra and UGC. The selection, recruitment and promotion of the self -financing staff are in conformity with the HR policy of the institution. Timely recruitment and promotion of competent faculty have resulted in excellent and effective teaching-learning process.

**Policies:** The college has well-formulated policies on Quality, HR, Research, Student support and welfare measures, IT, Infrastructure, and well defined code of conduct.

File Description	Documents
Paste link to Organogram on the institution webpage	<a href="https://model-college.edu.in/college">https://model-college.edu.in/college</a>
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

**6.2.3 - Implementation of e-governance in areas of operation: Administration Finance and Accounts Student Admission and Support Examination**

A. All of the above



File Description	Documents
ERP (Enterprise Resource Planning) Documen	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Details of implementation of e-governance in areas of operation	<a href="#">View File</a>
Any additional information	No File Uploaded

### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff and avenues for their career development/ progression

#### 1. Welfare Measures

- Provident Fund
- Festival Bonus
- Fee remission for wards education of Non-teaching staff studying in the institution.
- Free Covid Vaccination for staff and family
- Cash bonus to staff (on successful completion of add on Programme)
- Salary increments for staff awarded with PhD

#### 1. Career Development/ Progression Avenues

- Hands on training for e content development
- Workshop on use of ICT tools for effective teaching learning.
- Financial support for attending seminars and conferences.
- Duty Leave for Research, FDP and Orientation Programmes

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

**6.3.2 - Number of teachers provided with financial support to attend conferences / workshops and towards payment of membership fee of professional bodies during the year**

8

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

### 6.3.3 - Number of professional development / administrative training programmes organized by the Institution for its teaching and non-teaching staff during the year

6

File Description	Documents
Reports of the Human Resource Development Centres (UGC HRDC/ASC or other relevant centres)	<a href="#">View File</a>
Upload any additional information	No File Uploaded

### 6.3.4 - Number of teachers who have undergone online/ face-to-face Faculty Development Programmes during the year: (Professional Development Programmes, Orientation / Induction Programmes, Refresher Courses, Short-Term Course, etc.)

7

File Description	Documents
Summary of the IQAC report	No File Uploaded
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers)	<a href="#">View File</a>
Upload any additional information	No File Uploaded

## 6.4 - Financial Management and Resource Mobilization

### 6.4.1 - Institution conducts internal and external financial audits regularly

The College prepares the budget and get it approved by CDC and submits it to the finance committee for its approval. The finance committee makes the final recommendation to the Governing Body for their final approval. Day-to-day expenses, fees collection, purchases, payment of salary, etc. are continuously supervised by the Management.

Management has appointed internal auditors and statutory auditors for regular scrutiny of transactions, income, and expenditure of the college.

Thus the College has 06 layers of scrutiny system i.e. the CDC, Finance committee, Management, Governing body, internal auditors, and external auditors for all the financial transactions. The audit objections were discussed and corrective measures were undertaken at an appropriate level and stage

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="https://model-college.edu.in/college">https://model-college.edu.in/college</a>

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, and philanthropists during the year (not covered in Criterion III and V) (INR in lakhs)

0

File Description	Documents
Annual statements of accounts	<a href="#">View File</a>
Details of funds / grants received from non-government bodies, individuals, philanthropists during the year	<a href="#">View File</a>
Any additional information	No File Uploaded

#### 6.4.3 - Institutional strategies for mobilisation of funds and the optimal utilisation of resources

The College is managed by the Keraleeya Samajam(Regd.) Dombivli. The management provides infrastructure and other capital assets through its own resources.

Other source of resources of the institution are as follows:

- Government grant in aid for salary and non-salary purposes
- Fees from students of self-financing courses

Any deficit is funded by the management.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing quality assurance strategies and processes visible in terms of incremental improvements made during the preceding year with regard to quality (in case of the First Cycle): Incremental improvements made during the preceding year with regard to quality and post-accreditation quality initiatives (Second and subsequent cycles)

### Best class of the year

The month-wise project was selected and all the classes were asked to do the project by involving the entire class in activities like group dance, songs, skits, creation of advertisement, branding, marketing etc. The best class was adjudged on the basis of performance in these activities and other criteria like discipline, attendance, involvement of the students etc. The best class is announced and trophy awarded to that class.

To compete for the best class the number of students participating in extra and co-curricular activities increased significantly.

### Best student of the year

A committee was formed consisting of senior teachers. It decides the criteria for the selection of the best student. The applications were invited from eligible third year students from all the streams in a prescribed form. The short listed students were called for a personal interview. Finally the best student was selected by considering the overall performance of the student in the various activities such as academics, sports, cultural, N.S.S. and other social activities along with performance in the personal interview.

The number of students competing for best student award is increasing year on year.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="https://model-college.edu.in/iqac-member-list">https://model-college.edu.in/iqac-member-list</a>

6.5.2 - The institution reviews its teaching-learning process, structures and methodologies of operation and learning outcomes at periodic intervals through its IQAC as per norms

The institution through IQAC reviews its teaching learning process and methodologies of academic operations periodically through:

- Feedback on the Teaching Learning & Evaluation Process

Feedback is collected from students through google form. The same is analysed and informed to the teachers with suggestions for improvement. Feedback from parents are taken during the PTMs and steps are initiated to accommodate their suggestions.

The IQAC designed teaching plan template covering description of units, Course outcome, Pedagogical approach, Evaluation techniques are prepared by the course mentors. At the end of the term review meetings are conducted to analyse the outcome of the curriculum for further improvements to cater to the local, national, regional and global needs.

Published results are analysed course wise and shared with all stake holders.

- Academic Audit:

To encourage departments to evaluate their educational quality process IQAC initiated the Internal Academic Audit Process. IQAC collected the self-evaluative reports from the Department heads, Programme heads and reports of the internal peer teams led by senior faculty members after interacting with each department. The institutional level audit report was submitted to the Principal.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="https://model-college.edu.in/iqac-minutes">https://model-college.edu.in/iqac-minutes</a>

<b>6.5.3 - Quality assurance initiatives of the institution include Regular meeting of the IQAC Feedback collected, analysed and used for improvement of the institution Collaborative quality initiatives with other institution(s) Participation in NIRF Any other quality audit recognized by state, national or international agencies (such as ISO Certification)</b>	<b>B. Any 3 of the above</b>
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File Description	Documents
Paste the web link of annual reports of the Institution	<a href="https://model-college.edu.in/index.php#">https://model-college.edu.in/index.php#</a>
Upload e-copies of accreditations and certification	No File Uploaded
Upload details of quality assurance initiatives of the institution	<a href="#">View File</a>
Upload any additional information	No File Uploaded

## INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

#### 7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Gender equity is a major challenge in our society. Our Institution inculcates the values of equity and inclusivity for creating a safe space for the students and the staff. There is no discrimination at the time of admission of students and recruitment of staff. There is on-campus CCTV surveillance with security guards at the gate. By upholding our core values "Integrity, Diversity and Compassion", we promote gender equity, gender sensitization and women empowerment.

To make our institution a strong kernel of gender sensitization, the following efforts are taken:

1. Curricular Inclusions: The Foundation Course Paper I and II, Business Ethics and Corporate governance, Media, Gender and Culture, Business planning and entrepreneurial management and Media Laws and Ethics courses addresses gender related issues in the curriculum.

- Gender based Dissertation and Research projects are given to the learners.

2. Co-curricular Inclusions: The Women Development Cell organised Group discussion on 20th September on the topic 'HER WORLD 'on issues like access to equal opportunity, navigating career opportunities in the world of patriarchy, women and social media platforms etc.

- online self - composed poetry recitation competition was organised on social issues of women empowerment and equality.
- Awareness initiative lecture was conducted on "World Mental Health Day"

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional Information	Nil

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation: Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power-efficient equipment**

D. Any 1of the above

File Description	Documents
Geotagged Photographs	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the institution for the management of the following types of degradable and non-degradable waste (within a maximum of 200 words)

The effective waste management system is implemented with the support of students, faculties and administrative staff. The primary focus is to reduce, reuse and recycle the waste. Solid waste management - The college has different dustbins to segregate the different waste like dry waste, wet waste, E-waste and plastic waste. There are committees like N.S.S. and nature club which conduct programmes related with waste management. The college also

has paper waste disposal system like sale of scrap.

Biomedical waste management - In microbiology laboratory, microbial cultures are used in different in different experiments. These cultures are discarded in public waste after following proper waste management protocols. Culture containing media, glassware are properly sterilized and then only they are discarded in dustbins. Broken glassware are separately discarded.

- Solid waste management
- Liquid waste management
- Biomedical waste management
- E-waste management
- Hazardous chemicals and radioactive waste management
- Waste recycling system

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geotagged photographs of the facilities	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

D. Any 1 of the above

File Description	Documents
Geotagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered

C. Any 2 of the above



<b>vehicles</b> <b>3. Pedestrian-friendly pathways</b> <b>4. Ban on use of plastic</b> <b>5. Landscaping</b>	
File Description	Documents
Geotagged photos / videos of the facilities	<a href="#">View File</a>
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded
<b>7.1.6 - Quality audits on environment and energy undertaken by the institution</b>	
<b>7.1.6.1 - The institution's initiatives to preserve and improve the environment and harness energy are confirmed through the following:</b>  <b>1. Green audit</b> <b>2. Energy audit</b> <b>3. Environment audit</b> <b>4. Clean and green campus recognitions/awards</b> <b>5. Beyond the campus environmental promotional activities</b>	<b>E. None of the above</b>
File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded
<b>7.1.7 - The Institution has a disabled-friendly and barrier-free environment: Ramps/lifts for easy access to classrooms and centres Disabled-friendly washrooms Signage including tactile path lights, display boards</b>	<b>C. Any 2 of the above</b>

**and signposts Assistive technology and facilities for persons with disabilities: accessible website, screen-reading software, mechanized equipment, etc. Provision for enquiry and information: Human assistance, reader, scribe, soft copies of reading materials, screen reading, etc.**

File Description	Documents
Geotagged photographs / videos of facilities	<a href="#">View File</a>
Policy documents and brochures on the support to be provided	No File Uploaded
Details of the software procured for providing assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e. tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities (within a maximum of 200 words).

The following yearlong activities organised by various committees and forums instil a feeling of unity and togetherness.

- To inculcate values and harmony and unity in diversity cultural committee organised Guru Purnima also known as Vyasa Purnima is celebrated to pay respect to all of the worlds' gurus or teachers and to express our gratitude towards them on 24th july,2021. Also initiated celebrations of festivals.
- To highlight the inclusiveness of our society and patriotism Independence day, National Unity Day, Republic day, Martyrs Day was celebrated.
- Indian constitution day celebrated by Law department. A speech by Adv Merija Rajan practicing at kerala high court arranged for students on 26/11/2021
- To create awareness of the noble act of organ donation an awareness quiz competition was organised by NSS cell on 22nd August, 2021
- A webinar was organised on - The role of youth in stopping corruption by NSS cell to instill values among the youth
- A blood donation camp was organised by NSS on 19/11/2021 to inculcate human values and compassion.

The inclusive environment of the institution is such that every student is moulded to promote and celebrate the pluralistic fabric of the nation.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded

7.1.9 - Sensitization of students and employees of the institution to constitutional obligations: values, rights, duties and responsibilities of citizens:

Our Institution believes in creating holistic citizens and organizes various programmes to sensitize students and employees to the constitutional obligations: values, rights, duties and responsibilities of the citizens.

- Incorporation of Fundamental rights and duties in the curriculum
- Celebration of Independence Day, Republic Day and Constitution Day
- Commemorative Days Celebrations like Shiv Rajyabhishek Din, Gandhi Jayanti, etc
- Social Sensitivity and Gender Activities
- New Voter Registration
- Conduct of awareness seminars and lectures to inculcate values for becoming responsible citizens.
- Observance of National Unity Day, Human Rights Day

The effectiveness of the awareness programmes and sensitization on duties, values, obligations and responsible citizenship is evident from the committed engagement of the students and staff in the community development and civic consciousness expressed in action.

File Description	Documents
Details of activities that inculcate values necessary to transform students into responsible citizens	No File Uploaded
Any other relevant information	No File Uploaded

**7.1.10 - The institution has a prescribed code**

**A. All of the above**

of conduct for students, teachers, administrators and other staff and conducts periodic sensitization programmes in this regard: The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff Annual awareness programmes on the Code of Conduct are organized

File Description	Documents
Code of Ethics - policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programmes, etc. in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Our Institution celebrates days of national and international importance as follows:-

- The coronation of Chhatrapati Shivaji Maharaj also known as Shivarajyabhishek Din was celebrated on 6th June, 2021.
- The National Reading day celebrated to honour Shri P N Panicker. This year celebrated this day online by conducting book review competition.
- International Yoga Day celebrated on 21st June 2021.
- Guru Purnima also known as Vyasa Purnima is celebrated to pay respect to all of the worlds' gurus or teachers and to express our gratitude towards them on 24th July 2021.
- 15th August 2021 Independence day was celebrated
- The world photography day was celebrated on 19th august 2021. Photography competition was conducted to encourage learners
- Onam festival is celebrated by cultural committee on 27th august 2021
- World mental health day ,National Unity day and Indian

constitution day was celebrated in the month of October and November 2021.

- National science day was Celebrated by department of lifescience. Organised various competitions, display of posters , etc on 28th February, 2022.
- Marathi Bhasha Diwas was celebrated on 27th February 2022.
- On 8th march 2022 International womens' day celebrated
- On 1st May 2022 Maharashtra Day Celebrated.

File Description	Documents
Annual report of the celebrations and commemorative events for during the year	<a href="#">View File</a>
Geotagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

## 7.2 - Best Practices

7.2.1 - Provide the weblink on the Institutional website regarding the Best practices as per the prescribed format of NAAC

**Title of the Practice: Holistic development of the learner's personality**

### Goals:

- Learners will be able to balance academic knowledge with other aspects of self-development
- This practice aims at intellectual, emotional, social, moral, cultural and physical development of the learners
- Including a heightened sense of social, mental and emotional well-being among learners
- Develop the abilities to reduce stress, create a sense of belonging, and freedom of expression

### BEST PRACTICE 2: MODEL LEGAL CLINIC

### Goals:

To create and spread legal awareness among the students and community and make them law-abiding citizens in all respect.

- To create legal literacy among the masses to face various

obstacles to solve their day-to-day problems.

- To provide basic legal support system to Micro Small Medium Entrepreneurs.

File Description	Documents
Best practices in the Institutional website	<a href="https://model-college.edu.in/igac-best-practices">https://model-college.edu.in/igac-best-practices</a>
Any other relevant information	Nil

### 7.3 - Institutional Distinctiveness

7.3.1 - Highlight the performance of the institution in an area distinct to its priority and thrust (within a maximum of 200 words)

The priority and thrust area of our institution is to provide holistic approach to education and to develop a learners' social and academic maturity to accept life's challenges, build their understanding, and learn from their errors

Class mentors and course mentors identify the slow and advanced learners to address varying learning abilities. Remedial sessions were conducted for slow learners. Back to basics sessions also help the learners to overcome learning difficulties. Various forms of student-engagement programmes undertaken by the departments, students are encouraged to make PPTs, Paper Presentations, Learning by doing activities, News report analysis, co-curricular competitions to to create interest in the course content. Learners receive guidance and support from the mentors in team building, event management, etc. Maintenance of discipline and monitoring of attendance is an integral part of our institution. Webinars, awareness sessions, guest lectures, educational tours are regularly organised.

The College conducts various activities, competitions, awareness programmes on the issues of gender equality, human values, social responsibility, national unity, communal harmony and environment conservation. The NSS cell offers an excellent opportunity for learners to imbibe the notion of social service. Gymkhana and cultural committees organizes

File Description	Documents
Appropriate link in the institutional website	<a href="https://model-college.edu.in/igac-best-practices">https://model-college.edu.in/igac-best-practices</a>
Any other relevant information	<a href="#">View File</a>

### 7.3.2 - Plan of action for the next academic year

The college is planning to undertake the following activities in the next academic year 2022-23

- To conduct Academic and Administrative Audit
- To undertake Water Conservation Measures
- To enhance Best Practices activities of the institution
- To introduce more capacity building and skill enhancement activities.
- To introduce and implement Outcome Based Education in the curriculum
- To start additional division for the following under graduate and post graduate programmes which are in demand from the student community:

BAF (5th Division)

BMS (4th Division)

M.Sc. (IT) (3rd Division)

- To apply University of Mumbai to grant permission to start Ph.D. programmes in:

Ph.D. In Accountancy

Ph.D. in Economics

- To inculcate social values among students the institution will apply for New Department of Lifelong Learning and Extension (DLLE) Programme of University of Mumbai.
- To have tie up for personality development of students and make them employable.
- To collaborate with TCS and implement the TCS ION ERP system.