



YEARLY STATUS REPORT - 2020-2021

Part A

Data of the Institution

1.Name of the Institution

KERALAEEYA SAMAJAM (REGD)
DOMBIVLI'S MODEL COLLEGE

- Name of the Head of the institution **Dr. CA. R. P. Bambardekar**
- Designation **Principal (In-charge)**
- Does the institution function from its own campus? **Yes**
- Phone No. of the Principal **07045682157**
- Alternate phone No. **07045682158**
- Mobile No. (Principal) **9820662197**
- Registered e-mail ID (Principal) **modelcollege@ymail.com**
- Address **Kanchangaon, Khambalpada,
Thakurli, Dombivli East**
- City/Town **Dombivli, Thane dist**
- State/UT **Maharashtra**
- Pin Code **421201**

2.Institutional status

- Autonomous Status (Provide the date of conferment of Autonomy) **05/11/2019**
- Type of Institution **Co-education**
- Location **Urban**

- Financial Status **Grants-in aid**
- Name of the IQAC Co-ordinator/Director **Dr. B.G.Shetty**
- Phone No. **07045682158**
- Mobile No: **9821520197**
- IQAC e-mail ID **iqac@model-college.edu.in**

3.Website address (Web link of the AQAR (Previous Academic Year)

<https://drive.google.com/file/d/1TXFqZ0dqYCWlqWPmh7tJb7P1-Tjjpyye/view>

4.Was the Academic Calendar prepared for that year?

Yes

- if yes, whether it is uploaded in the Institutional website Web link:

<https://drive.google.com/file/d/1JsJ0Rz1TutbWyMyvovgjn9Cjcapus00l/view>

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	A	85.90	2007	10/02/2007	09/02/2014
Cycle 2	A	3.09	2014	10/12/2014	09/12/2019
Cycle 3	A	3.09	2019	10/12/2019	09/12/2024

6.Date of Establishment of IQAC

26/10/2007

7.Provide the list of Special Status conferred by Central and/or State Government on the Institution/Department/Faculty/School (UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC, etc.)?

Institution/ Department/Faculty/School	Scheme	Funding Agency	Year of Award with Duration	Amount
UGC	AUTONOMOUS SCHEME	UGC	Nil	NA

8.Provide details regarding the composition of the IQAC:

- Upload the latest notification regarding the composition of the IQAC by the HEI [View File](#)

9.No. of IQAC meetings held during the year **3**

- Were the minutes of IQAC meeting(s) and compliance to the decisions taken uploaded on the institutional website? **Yes**

- If No, please upload the minutes of the meeting(s) and Action Taken Report No File Uploaded

10.Did IQAC receive funding from any funding agency to support its activities during the year? **No**

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

*Preparation of the annual planner * Training teachers for conducting online lectures * Organising workshops/seminars and training the faculty *Providing platform for conducting online examination * Planning progressive stage wise implementation of Autonomous status

12.Plan of action chalked out by IQAC at the beginning of the academic year towards quality enhancement and the outcome achieved by the end of the academic year:

Plan of Action	Achievements/Outcomes
Conducting backlog exams and declaration of result	All the back log exams of 2019-20 was conducted and results were declared
Training staff members	Teaching and administrative staff members were now well trained to conduct administrative and academic matters in online mode.
Training students	Students were now well trained to use online platform for learning
Preparation of College manual	College manuals were prepared, published and ready to implement from the academic year 2021-22

13. Was the AQAR placed before the statutory body? **Yes**

- Name of the statutory body

Name of the statutory body	Date of meeting(s)
IQAC	20/03/2021

14. Was the institutional data submitted to AISHE ? **Yes**

- Year

Part A

Data of the Institution

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<table border="1"> <thead> <tr> <th>Year</th> <th>Date of Submission</th> </tr> </thead> <tbody> <tr> <td>31/05/2021</td> <td>11/03/2022</td> </tr> </tbody> </table>		Year	Date of Submission	31/05/2021	11/03/2022
Year	Date of Submission				
31/05/2021	11/03/2022				
15. Multidisciplinary / interdisciplinary					
16. Academic bank of credits (ABC):					
17. Skill development:					
18. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)					
19. Focus on Outcome based education (OBE): Focus on Outcome based education (OBE):					
20. Distance education/online education:					

Extended Profile

1. Programme

1.1

15

Number of programmes offered during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

2.Student

2.1 4258

Total number of students during the year:

File Description	Documents
Institutional data in Prescribed format	View File

2.2 1490

Number of outgoing / final year students during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

2.3 2768

Number of students who appeared for the examinations conducted by the institution during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

3.Academic

3.1 118

Number of courses in all programmes during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

3.2 60

Number of full-time teachers during the year:

Extended Profile

1. Programme

1.1 15

Number of programmes offered during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

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3. Academic

3.1 118

Number of courses in all programmes during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

3.2	60
Number of full-time teachers during the year:	

File Description	Documents
Institutional Data in Prescribed Format	View File

3.3	60
Number of sanctioned posts for the year:	

4. Institution

4.1	346
Number of seats earmarked for reserved categories as per GOI/State Government during the year:	

4.2	43
Total number of Classrooms and Seminar halls	

4.3	251
Total number of computers on campus for academic purposes	

4.4	1151482
Total expenditure, excluding salary, during the year (INR in Lakhs):	

Part B

CURRICULAR ASPECTS

1.1 - Curriculum Design and Development

1.1.1 - Curricula developed and implemented have relevance to the local, national, regional and global developmental needs which are reflected in Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs) of the various Programmes offered by the Institution.

The learning experiences for different programmes are designed and delivered keeping in mind the knowledge, skills, and attributes required in the area of specialisation of that program. These learning experiences are linked to the Programme Educational objectives, programme specific objectives, Programme and course outcomes. Faculty are grouped under 13 subject-related Discipline such as Bachelor of Commerce with

specialisation in accounting and finance, banking and insurance, financial markets and bachelor of management studies with finance, marketing and Human resource specialisation, BA programme in Multimedia and Mass communication, BSc in Information technology, computer science and Lifesciences. Groups and all decisions related to academic inputs in a particular programme are taken by these groups, which are then approved by the Board of Studies (BoS), The courses in all the programmes are developed and implemented having relevance to local, national and global developmental needs. Board of studies comprising the faculty members, subject experts, industrial representatives and student representatives who after through discussions approve the syllabus of any programme. As the Board of Studies is conducted every year, it revises courses as per needs. Learners and teacher feedback are also used for the up-gradation of the curricula.

File Description	Documents
Upload additional information, if any	View File
Link for additional information	Nil

1.1.2 - Number of Programmes where syllabus revision was carried out during the year

09

File Description	Documents
Minutes of relevant Academic Council/BOS meeting	View File
Details of syllabus revision during the year	View File
Any additional information	No File Uploaded

1.1.3 - Number of courses focusing on employability/entrepreneurship/ skill development offered by the Institution during the year

437

File Description	Documents
Curriculum / Syllabus of such courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approval for these courses	View File
MoUs with relevant organizations for these courses, if any	No File Uploaded
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of new courses introduced across all programmes offered during the year

115

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	View File
Any additional information	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Programmes offered through Choice Based Credit System (CBCS)/Elective Course System

14

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	View File
Any additional information	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates cross-cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability, and Human Values into the curriculum

In order to integrate the cross-cutting issues relevant to

gender, environment and sustainability, human values and professional ethics institution has imbibed different types of courses in the curriculum, some enhance professional competencies while others aim to inculcate general competencies like social ethical values, human values, environment sensitivity etc., thereby leading to the holistic development of students. The courses on Ethics, Human Values, Human Resources & Organizational Behaviour and Community Outreach through NSS, Women Development cell, Environmental Studies are embedded in the curriculum of all programmes. The events such as Role-Play and Elocution Competitions on Women Empowerment and Great Women Personalities are conducted. The programme on "Gender Sensitization and Social Responsibility" was conducted. Business ethics and corporate governance course is part of the curricula for all programmes. In view of the social development activities like blood donation camps, health check -up camps, hygiene and health workshops, environmental awareness quiz competitions. In view of Social development activities like working in NGOs, organizing blood donation camps, health check-up camps, hygiene and health workshops, environment awareness lectures

File Description	Documents
Upload the list and description of the courses which address issues related to Gender, Environment and Sustainability, Human Values and Professional Ethics in the curriculum	View File
Any additional information	No File Uploaded

1.3.2 - Number of value-added courses for imparting transferable and life skills offered during the year

0

File Description	Documents
List of value-added courses	View File
Brochure or any other document relating to value-added courses	No File Uploaded
Any additional information	No File Uploaded

1.3.3 - Number of students enrolled in the courses under 1.3.2 above

0

File Description	Documents
List of students enrolled	View File
Any additional information	No File Uploaded

1.3.4 - Number of students undertaking field work/projects/ internships / student projects

1615

File Description	Documents
List of programmes and number of students undertaking field projects / internships / student projects	View File
Any additional information	No File Uploaded

1.4 - Feedback System

1.4.1 - Structured feedback and review of the syllabus (semester-wise / year-wise) is obtained from 1) Students 2) Teachers 3) Employers and 4) Alumni

C. Any 2 of the above

File Description	Documents
Provide the URL for stakeholders' feedback report	https://model-college.edu.in/feedback
Upload the Action Taken Report of the feedback as recorded by the Governing Council / Syndicate / Board of Management	No File Uploaded
Any additional information	No File Uploaded

1.4.2 - The feedback system of the Institution comprises the following

C. Feedback collected and analysed

File Description	Documents
Provide URL for stakeholders' feedback report	https://model-college.edu.in/feedback
Any additional information	No File Uploaded

TEACHING-LEARNING AND EVALUATION	
2.1 - Student Enrollment and Profile	
2.1.1 - Enrolment of Students	
2.1.1.1 - Number of students admitted (year-wise) during the year	
1547	
File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File
2.1.2 - Number of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc.) as per the reservation policy during the year (exclusive of supernumerary seats)	
346	
File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File
2.2 - Catering to Student Diversity	
2.2.1 - The institution assesses students' learning levels and organises special programmes for both slow and advanced learners.	
<p>The teachers identify the different category of learners during the teaching-learning process by interacting and engaging with them on a regular basis. In addition to that, the learners scoring below 40% in the internal continuous evaluation are also identified as slow learners. The slow learners are given practical assignments that assists them to develop their understanding of the course. Exam preparatory lectures and revision lectures are arranged for the slow learners and repeaters. Classroom participation, additional learning opportunities through online resources like YouTube, Google Classroom and WhatsApp are provided, mentoring by teachers, peer tutoring are the measures taken by the teachers for the benefit of slow learners. The advanced learners are encouraged to participate in research and extension activities to enhance their level of knowledge. The advanced learners are promoted to make extensive library use, take class quizzes, engage in peer</p>	

teaching etc. Due recognition and felicitation of the advanced learners is done on the Annual Scholars Day programme organized by the college.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

2.2.2 - Student – Teacher (full-time) ratio

Year	Number of Students	Number of Teachers
31/05/2021	4258	60

File Description	Documents
Upload any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student-centric methods such as experiential learning, participative learning and problem-solving methodologies are used for enhancing learning experiences:

1. **Experiential learning - Business simulation, accelerator and incubator programs for new and start-ups, internship opportunities are used for promoting experiential learning. Demonstration, videos, project development and student seminar presentations are adopted in technical courses.**
2. **Participative learning - The learners are encouraged to be more independent and interdependent. They take control of their own learning by involving in planning and implementation of the curriculum. The participative model of teaching and learning is adopted to engage the learners at multiple levels of teaching-learning-evaluation process.**
3. **Problem solving learners - Debate and discussions on relevant topics are held as part of classroom teaching to improve their problem solving skills. Case studies approach in research methodology also helps in developing problem solving. The learners go through the stages of problem solving like defining the problem, evaluating the solutions, implementation, review and recommendations.**

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional Information	Nil

2.3.2 - Teachers use ICT-enabled tools including online resources for effective teaching and learning

Teachers use ICT-enabled tools including online resources for effective teaching and learning:

1. Blended learning through online video lecturing was continued throughout the pandemic period
2. Digital classrooms, online projects and assignments through the digital classrooms
3. Online evaluation techniques via proctored exams were implemented through Microsoft Teams and G Meet
4. Video and audio recording studio was set up and teachers upload videos on YouTube channel
5. Links of online expert lectures and sessions in the relevant topics are shared by teachers as additional material for effective learning. Learners have access to course materials through remote devices.
6. Learners have access to online digital repositories for lectures, course materials and digital library
7. Teachers employ flipped classroom concept for making learners more participative in learning process

File Description	Documents
Provide link for webpage describing ICT enabled tools including online resources for effective teaching and learning process	https://model-college.edu.in/view_album/62
Upload any additional information	View File

2.3.3 - Ratio of students to mentor for academic and other related issues

2.3.3.1 - Number of mentors

52

File Description	Documents
Upload year-wise number of students enrolled and full-time teachers on roll	View File
Circulars with regard to assigning mentors to mentees	No File Uploaded

2.3.4 - Preparation and adherence to Academic Calendar and Teaching Plans by the institution

1. After the ease of the lockdown restrictions, the Academic Calendar was prepared and term started in the month of August, 2020.
2. The Principal, Head of the Departments and academic course co-ordinators together prepare the academic calendar.
3. The workload and lecture timetable are prepared and communicated to the teachers so that they can plan the lessons and do continuous evaluation accordingly.
4. The course wise teaching plans are prepared by the teachers and approved by the Head of the Departments and course coordinators.
5. Separate lectures for remedial teaching and intensive coaching for online mode of examination were incorporated in the teaching plan.

File Description	Documents
Upload the Academic Calendar and Teaching Plans during the year	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full-time teachers against sanctioned posts during the year

60

File Description	Documents
Year-wise full-time teachers and sanctioned posts for the year	View File
List of the faculty members authenticated by the Head of HEI	View File
Any additional information	No File Uploaded

2.4.2 - Number of full-time teachers with PhD/ D.M. / M.Ch. / D.N.B Super-Specialty / DSc / DLitt during the year

11

File Description	Documents
List of number of full-time teachers with PhD./ D.M. / M.Ch. / D.N.B Super-Specialty / D.Sc. / D.Litt. and number of full-time teachers for 5 years	View File
Any additional information	No File Uploaded

2.4.3 - Total teaching experience of full-time teachers in the same institution: (Full-time teachers' total teaching experience in the current institution)

555

File Description	Documents
List of teachers including their PAN, designation, Department and details of their experience	View File
Any additional information	No File Uploaded

2.5 - Evaluation Process and Reforms

2.5.1 - Number of days from the date of last semester-end/ year- end examination till the declaration of results during the year

22

File Description	Documents
List of Programmes and the date of last semester-end / year-end examinations and the date of declaration of result	View File
Any additional information	No File Uploaded

2.5.2 - Number of students' complaints/grievances against evaluation against the total number who appeared in the examinations during the year

0

File Description	Documents
Upload the number of complaints and total number of students who appeared for exams during the year	No File Uploaded
Upload any additional information	No File Uploaded

2.5.3 - IT integration and reforms in the examination procedures and processes including Continuous Internal Assessment (CIA) have brought in considerable improvement in the Examination Management System (EMS) of the Institution

The institution has observed considerable improvement in the Exam Management System (EMS) of the Institution due to:-

- (a) Adoption of online exam platform for conducting semester-end exams.
- (b) Adoption of Internal Assessment of students on online basis.
- (c) Use of MCQs online for evaluation students' performance
- (d) Use of Result software for preparation and printing of final marksheet and certificates.

The above process has resulted in saving time and effort in evaluation and result preparation.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme Outcomes and Course Outcomes for all Programmes offered by the institution are stated and displayed on the website and communicated to teachers and students

The program outcomes are designed in alignment with the mission and vision of the institution. It is broadly divided into following areas - academic, moral, spiritual and social sensibility. The program specific outcome is defined to generate critical thinking and domain knowledge, develop problem solving and analytical skills, effective communication, professional ethics and integrated value system, society, environment and sustainability, social interaction and effective citizenship, self-directed and lifelong learning. The Course Outcome for each course is designed to understand, remember, apply, analyse, and evaluate the course contents. The entire process as mentioned above is displayed on the website and communicated to teachers and students.

File Description	Documents
Upload COs for all courses (exemplars from the Glossary)	View File
Upload any additional information	No File Uploaded
Link for additional Information	Nil

2.6.2 - Attainment of Programme Outcomes and Course Outcomes as evaluated by the institution

The POs and Cos are evaluated by

1. Direct assessment - 40% in the form of Internal assessment and 60% comprising of semester end assessment

Assignment 10% - The learners will be given assignment to measure the understanding and application of the course content. The assessment will be done on the performance in the

assignment.

Viva-voce and presentation 10% - The learners communication skills, critical thinking abilities and problem solving skills are assessed through Viva-voce, presentations, interview method.

Internal examination 20% - internal examination once for each course for measuring the course outcome.

Semester end examination 60% - comprising the entire syllabus of the course is a measure for assessing whether the entire Course Outcomes are attained or not.

2. Indirect assessment -

Learners feedback - online feedback of overall teaching performance of each faculty member allotted to the respective program will be conducted every semester, analysis of the feedback will be carried by IQAC and shared to the teachers through Heads and Principal.

Course assessment - At the end of the semester course outcome of each course will be measured by the teachers based on the results of the direct assessment

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

2.6.3 - Pass Percentage of students

2.6.3.1 - Total number of final year students who passed in the examinations conducted by Institution

1435

File Description	Documents
Upload list of Programmes and number of students appear for and passed in the final year examinations	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire). Results and details need to be provided as a weblink

https://drive.google.com/file/d/1lDMqHeU1JrKqLA3OTW8J-ne7s_00dbAl/view

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Promotion of Research and Facilities

3.1.1 - The institution's research facilities are frequently updated and there is a well-defined policy for promotion of research which is uploaded on the institutional website and implemented

The Research activities of the college is classified in two categories. One is related to the students and other one is related to the Staff members.

Research activities of the Students:

Students of the college are involved in the research activities prescribed in the syllabus and voluntary research activities.

For syllabus based research activities the college provides the following facilities:

- Project-based guidance by the faculty members.
- Organizes lectures, seminars and workshops based on the research topics
- Library facility.
- Physical facilities like computer, internet, etc
- Evaluation of research projects by the internal and external experts.
- Recognition and appreciation of the best research projects.

The College also encourages voluntary research activities of the students. The College identifies the talents of the students by conducting research based competition. Talented students were encouraged to participate inter university and intra university competitions. For voluntary research activities along with above mentioned facilities the college also provide following additional facilities.

- Reimbursement of all expenses including entrance fees
- Provision of financial support..

Research activities of the Staff members:

The College encourages research activities by providing many facilities to the staff

The College is also recognized Ph.D center of University for Commerce .

File Description	Documents
Upload the Minutes of the Governing Council/ Syndicate/Board of Management related to research promotion policy adoption	View File
Provide URL of policy document on promotion of research uploaded on the website	https://model-college.edu.in/index.php
Any additional information	No File Uploaded

3.1.2 - The institution provides seed money to its teachers for research

3.1.2.1 - Seed money provided by the institution to its teachers for research during the year (INR in lakhs)

1,00,000

File Description	Documents
Minutes of the relevant bodies of the institution regarding seed money	No File Uploaded
Budget and expenditure statements signed by the Finance Officer indicating seed money provided and utilized	View File
List of teachers receiving grant and details of grant received	No File Uploaded
Any additional information	No File Uploaded

3.1.3 - Number of teachers who were awarded national / international fellowship(s) for advanced studies/research during the year

0

File Description	Documents
e-copies of the award letters of the teachers	No File Uploaded
List of teachers and details of their international fellowship(s)	View File
Any additional information	No File Uploaded

3.2 - Resource Mobilization for Research

3.2.1 - Grants received from Government and Non-Governmental agencies for research projects, endowments, Chairs during the year (INR in Lakhs)

0.75

File Description	Documents
e-copies of the grant award letters for research projects sponsored by non-governmental agencies/organizations	View File
List of projects and grant details	No File Uploaded
Any additional information	No File Uploaded

3.2.2 - Number of teachers having research projects during the year

2

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil
List of research projects during the year	View File

3.2.3 - Number of teachers recognised as research guides

1

File Description	Documents
Upload copies of the letter of the university recognizing teachers as research guides	View File
Institutional data in Prescribed format	View File

3.2.4 - Number of departments having research projects funded by Government and Non-Government agencies during the year

2

File Description	Documents
Supporting document from Funding Agencies	View File
Paste link to funding agencies' website	Nil
Any additional information	View File

3.3 - Innovation Ecosystem

3.3.1 - Institution has created an ecosystem for innovations and creation and transfer of knowledge supported by dedicated centres for research, entrepreneurship, community orientation, incubation, etc.

The College is committed to creating an ecosystem for innovations and the creation and transfer of knowledge

The curricular, co-curricular, and extra-curricular activities of the college are designed to enrich students' knowledge in the

areas of their interest. The courses offered through departments provide theoretical knowledge. The courses offered in the commerce stream provide in-depth knowledge in the areas of finance, banking, marketing, administration, entrepreneurship. The courses in the science stream infuse the knowledge required for technology, research, and innovations. The Arts stream gives theoretical knowledge required for communication, mass media multimedia, and journalism. The forums associated with various departments, like legal clinic, Accounting forum, Maths forum, Economic forum, BITS and BYTES, Commerce forum conducts various co. Curricular activities. These activities centered on providing practical knowledge and instilling entrepreneurship in young minds. The NSS units of the college involve the students in community-oriented social outreach programs.

The College also encourages voluntary research activities of the students. The College identifies the talents of the students by conducting research-based competitions. Talented students were encouraged to participate inter-university and intra university competitions. The College has the University of Mumbai recognized Ph.D. center for Commerce and Management.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

3.3.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR), Entrepreneurship and Skill Development during the year

07

File Description	Documents
Report of the events	View File
List of workshops/seminars conducted during the year	View File
Any additional information	View File

3.4 - Research Publications and Awards

3.4.1 - The Institution ensures

C. Any 2 of the above

implementation of its Code of Ethics for Research uploaded in the website through the following: Research Advisory Committee Ethics Committee Inclusion of Research Ethics in the research methodology course work Plagiarism check through authenticated software

File Description	Documents
Code of Ethics for Research, Research Advisory Committee and Ethics Committee constitution and list of members of these committees, software used for plagiarism check	View File
Any additional information	No File Uploaded

3.4.2 - Number of PhD candidates registered per teacher (as per the data given with regard to recognized PhD guides/ supervisors provided in Metric No. 3.2.3) during the year

3.4.2.1 - Number of PhD students registered during the year

5

File Description	Documents
URL to the research page on HEI website	https://model-college.edu.in/index.php
List of PhD scholars and details like name of the guide, title of thesis, and year of registration	View File
Any additional information	No File Uploaded

3.4.3 - Number of research papers per teacher in CARE Journals notified on UGC website during the year

20

File Description	Documents
List of research papers by title, author, department, and year of publication	View File
Any additional information	No File Uploaded

3.4.4 - Number of books and chapters in edited volumes / books published per teacher during the year

5

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

3.4.5 - Bibliometrics of the publications during the year based on average Citation Index in Scopus/ Web of Science/PubMed

3.4.5.1 - Total number of Citations in Scopus during the year

1

File Description	Documents
Any additional information	No File Uploaded
Bibliometrics of the publications during the year	No File Uploaded

3.4.6 - Bibliometrics of the publications during the year based on Scopus/ Web of Science – h-Index of the University

3.4.6.1 - h-index of Scopus during the year

0

File Description	Documents
Bibliometrics of publications based on Scopus/ Web of Science - h-index of the Institution	No File Uploaded
Any additional information	No File Uploaded

3.5 - Consultancy

3.5.1 - Revenue generated from consultancy and corporate training during the year (INR in lakhs)

0

File Description	Documents
Audited statements of accounts indicating the revenue generated through consultancy and corporate training	View File
List of consultants and revenue generated by them	No File Uploaded
Any additional information	No File Uploaded

3.5.2 - Total amount spent on developing facilities, training teachers and clerical/project staff for undertaking consultancy during the year

0

File Description	Documents
Audited statements of accounts indicating the expenditure incurred on developing facilities and training teachers and staff for undertaking consultancy	View File
List of training programmes, teachers and staff trained for undertaking consultancy	No File Uploaded
List of facilities and staff available for undertaking consultancy	No File Uploaded
Any additional information	No File Uploaded

3.6 - Extension Activities

3.6.1 - Extension activities carried out in the neighbourhood sensitising students to social issues for their holistic development, and the impact thereof during the year

The major strength of our college is its ability to ensure the holistic development of students to make them enlightened citizens. The college aims to maintain a modern outlook with contemporary developments without compromising moral values. It focuses on value-added education with a scientific temper by state-of-the-art technologies.

The institute is conscious of its role in campus-community connection, the well-being of its neighborhood and has initiated a number of community development activities. These include:

- Organizing blood donation camps, and blood donation on an emergency call.
- Involvement of the faculty, students, and also neighboring institutes for raising various charity activities and relief funds during natural calamities.
- Organizing NSS camps with the assistance of the NSS department of Mumbai University
- Cleaning and sanitizing around railways stations, bus stands, and hospitals under the Health & Hygienic program of the institute.
- Need-based extension activities are conducted through different associations/committees and NSS.

The College students and staff assisted our Management Keraleeya Samajam in various activities such as Distribution of Food kit, medical assistance, vaccination drive, etc., during the Pandemic.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

3.6.2 - Number of awards and recognition received by the Institution, its teachers and students for extension activities from Government / Government-recognised bodies during the year

1

File Description	Documents
Number of awards for extension activities in during the year	View File
e-copy of the award letters	View File
Any additional information	No File Uploaded

3.6.3 - Number of extension and outreach programmes conducted by the institution through NSS/NCC/Red Cross/YRC, etc. during the year (including Government-initiated

programmes such as Swachh Bharat, AIDS Awareness, and Gender Sensitization and those organised in collaboration with industry, community and NGOs)

7

File Description	Documents
Reports of the events organized	View File
Any additional information	No File Uploaded

3.6.4 - Number of students participating in extension activities listed in 3.6.3 during the year

667

File Description	Documents
Reports of the events	View File
Any additional information	No File Uploaded

3.7 - Collaboration

3.7.1 - Number of collaborative activities during the year for research/ faculty exchange/ student exchange/ internship/ on-the-job training/ project work

1

File Description	Documents
Copies of documents highlighting collaboration	View File
Any additional information	No File Uploaded

3.7.2 - Number of functional MoUs with institutions of national and/or international importance, other universities, industries, corporate houses, etc. during the year (only functional MoUs with ongoing activities to be considered)

9

File Description	Documents
e-copies of the MoUs with institution/ industry/ corporate house	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other institutions etc. during the year	View File
Any additional information	No File Uploaded

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning, viz., classrooms, laboratories, computing equipments, etc.

The College has all the adequate infrastructure and physical facilities to take care

of varied needs of students and staff. Following facilities are provided by the

College.

1) Clean, Spacious, Airy and Modern Classrooms:

The airy and well-spaced classrooms provides healthy and hygienic study

conditions to the students, with comfortable sitting arrangement. The college has 44 classrooms, 2 auditoriums and one seminar hall. To cope up with post Covid Online-Offline teaching- learning, modern facilities like Wifi, Projector facilities,etc are provided.

2) Laboratories: There is a good infrastructure of laboratories in the college and there are well equipped separate labs for Computer science, IT, Chemistry, Physics, Microbiology, Biology and Electronics, where practical is the part of the prescribed syllabus. These labs are well equipped with necessary experimental

facilities and are upgraded annually. The laboratories are used by all the practical

subject students in the groups of 15-20 under the expert supervision of

experienced teachers and with the logistic support of other lab staff.

3. Library: The College has a resourceful library with a wide range of books, catering to the need of students of different disciplines. Every year, new books are purchased after getting recommendations of the concerned teachers. The college has separate sections for Text books, Reference books, magazine, newspapers, Journals and question bank. There is a separate reading room facilities to the staff and students.

4. Other Infrastructural facilities: The College has other facilities like Gymkhana, playground, canteen, NSS room, common room for girls, generator, lifts, spacious administrative office, green area etc.

At present these facilities were provided in the ground plus 5 floor building. In the near future two additional floors will be added.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The institution has adequate facilities for cultural activities, yoga, sports and games (indoor and outdoor) including gymnasium, yoga centre, auditorium etc.)

1. Sports: Special attention is given to the Sports environment of the College. The College has spacious indoor Gymkhana room in the 5th floor. In the campus infrastructure is provided for Volley ball, Basket ball, Kabbadi, Kho-kho, Cricket, etc. The College has open gym with facilities like Single bar and Double bar for young body builders. The college reimburses the expenses of the students who are representing the college in various inter collegiate events. The College organizes annual sports week for the students and awards prizes to the winners. Preference is given in the admission for students who are interested in sports. The college hires

professional coaches to train the college students.

2. Cultural:: The college has amphitheatre in the ground floor. The cultural committee of the college along with administrative staff supervises the maintenance and allocation of this. Cultural committee organizes many cultural activities in this amphitheatre.

3 Auditorium: The college has open auditorium and amphitheater in the ground floor and a seminar hall in the third floor. The college is planning to extend 2 additional floors to increase the facilities for co-curricular and extracurricular activities.

File Description	Documents
Geotagged pictures	View File
Upload any additional information	No File Uploaded
Paste link for additional information	https://model-college.edu.in/photo_gallery

4.1.3 - Number of classrooms and seminar halls with ICT-enabled facilities

47

File Description	Documents
Upload any additional information	No File Uploaded
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure for infrastructure augmentation, excluding salary, during the year (INR in Lakhs)

11.51

File Description	Documents
Upload audited utilization statements	View File
Details of Expenditure, excluding salary, during the years	View File
Any additional information	No File Uploaded

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Library has a well-organized and labelled rich collection. Library is one of those very few which allows open access, enabling the students to directly browse and search their required document without any barriers such as demand slip. The home lending facility is available throughout the library timings. The interactive library website displays various useful information about collection and services of the library. Important documents such as subject list and organization of reference books, library rules and regulations, book requisition forms, list of journals, magazines and newspapers are made available on the website.

Library is automated using KOHA open source library management software. The software is completely web based and can be accessed on intranet as well as internet. Adherence of the software with international standards like MARC21, ISO 2709, and UNICODE provides excellent resource sharing and data exchange facilities.

Collection of the library can be searched on intranet as well as internet using comprehensive and user-friendly search interface (WEBOPAC) of library software. The users can mail/save their search results in text and other formats. They can also share them on social networking tools like facebook.

Through N-List facility users can access to over 6000 full text scholarly e-journals and over 1 lakh e-books covering various disciplines

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	http://210.16.100.165/library/

4.2.2 - Institution has access to the following: e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access to e-resources

C. Any 2 of the above

File Description	Documents
Details of subscriptions like e-journals, e-books, e-ShodhSindhu, Shodhganga membership	View File
Upload any additional information	No File Uploaded

4.2.3 - Expenditure on purchase of books/ e-books and subscription to journals/e-journals during the year (INR in lakhs)

2.00

File Description	Documents
Audited statements of accounts	View File
Any additional information	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Usage of library by teachers and students (footfalls and login data for online access)

4.2.4.1 - Number of teachers and students using the library per day during the year

118

File Description	Documents
Upload details of library usage by teachers and students	View File
Any additional information	No File Uploaded

4.3 - IT Infrastructure

4.3.1 - Institution has an IT policy covering Wi-Fi, cyber security, etc. and has allocated budget for updating its IT facilities

The college has 44 classrooms with wifi connectivity and ICT enabled..The college used Microsoft teams and Google meet platform to conduct regular lectures. The IT infrastructure in college is interconnected via local network to facilitate resource sharing. The IT infrastructure is upgraded regularly to keep in pace with the latest developments. The college has 6 computer laboratories with high speed internet connectivity. Students are allowed to use computer labs and internet facility

for doing their projects, assignments and presentations apart from routine practical work. Laptops are provided to faculty as and when it required.

The college has appointed a full time computer maintenance engineer and technician for regular maintenance of computers. The college uses latest licenced software. and security system. Internet connection is controlled through internal control system.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Student - Computer ratio

Number of Students	Number of Computers
4258	251

File Description	Documents
Upload any additional information	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution and the number of students on campus

B. 35 Mbps - 50 Mbps

File Description	Documents
Details of bandwidth available in the Institution	No File Uploaded
Upload any additional information	No File Uploaded

4.3.4 - Institution has facilities for e-content development: Facilities available for e-content development Media Centre Audio-Visual Centre Lecture Capturing System (LCS) Mixing equipments and software for editing

B. Any three of the above

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
List of facilities for e-content development (Data Template)	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of physical and academic support facilities, excluding salary component, during the year (INR in lakhs)

7.7

File Description	Documents
Audited statements of accounts	View File
Upload any additional information	No File Uploaded

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities – classrooms, laboratory, library, sports complex, computers, etc.

All the activities of the college is under the supervision of the Principal. Most of the policy decisions were undertaken in the CDC and GC.

The allotment of classrooms and other support services as well as teaching learning activities are done through the supervision of Vice Principals in co-ordination with the Incharge, co-ordinators, HODs and Office superintendent The coordinators of concerned sections supervise practicals and maintenance of labs.

Gymkhana committee supervises sports and Gymkhana activities of the college. The services of a Physical Director and Coach are made available for guidance. The College has 2 NSS units under the supervision of two programme officers. The NSS advisory committee guides programme officers in conducting NSS activities of the college.

The cultural committee looks after cultural events like drama, singing, dance, music literary events etc. The students council communicates students requirement to the college administration

and it organises co-curricular activity based intercollegiate competition Vismayam and Scholar's day. The seminar committee organises seminars, workshops and lectures of eminent personalities.

The Library and reading room facilities are provided to the students under the supervision of Librarian. There is a Library committee to guide the Librarian.

The college is having housekeeping committee which looks after regular maintenance of the college. All the purchases are accordingly made through the purchase committee. AMC contracts for all Machines and Equipment. The college has in-house engineer and technician to maintain ICT facilities. College follows proper standard operating procedures for maintaining and utilizing physical, academic and support facilities.

The College is preparing its own manual pertaining to functioning of various committees and activities of the college, which will be completed and implemented from the next academic year.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefitted by scholarships and freeships provided by the Government during the year

59

File Description	Documents
Upload self-attested letters with the list of students receiving scholarships	View File
Upload any additional information	No File Uploaded

5.1.2 - Number of students benefitted by scholarships and freeships provided by the

institution and non-government agencies during the year

14

File Description	Documents
Upload any additional information	No File Uploaded
Institutional data in prescribed format	View File

5.1.3 - The following Capacity Development and Skill Enhancement activities are organised for improving students' capabilities Soft Skills Language and Communication Skills Life Skills (Yoga, Physical fitness, Health and Hygiene) Awareness of Trends in Technology

A. All of the above

File Description	Documents
Link to Institutional website	https://model-college.edu.in/index.php
Details of capability development and schemes	View File
Any additional information	No File Uploaded

5.1.4 - Number of students benefitted from guidance/coaching for competitive examinations and career counselling offered by the institution during the year

732

File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The institution adopts the following mechanism for redressal of students' grievances, including sexual harassment and ragging: Implementation of guidelines of statutory/regulatory bodies Creating awareness and implementation of policies

A. All of the above

with zero tolerance Mechanism for submission of online/offline students' grievances Timely redressal of grievances through appropriate committees

File Description	Documents
Minutes of the meetings of students' grievance redressal committee, prevention of sexual harassment committee and Anti-ragging committee	View File
Details of student grievances including sexual harassment and ragging cases	View File
Upload any additional information	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of outgoing students who got placement during the year

152

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded

5.2.2 - Number of outgoing students progressing to higher education

320

File Description	Documents
Upload supporting data for students/alumni	No File Uploaded
Details of students who went for higher education	View File
Any additional information	No File Uploaded

5.2.3 - Number of students qualifying in state/ national/ international level examinations during the year

5.2.3.1 - Number of students who qualified in state/ national/ international examinations

(e.g.: IIT-JAM/NET/SET/JRF/ GATE /GMAT /CAT/ GRE/ TOEFL/Civil Services/State government examinations) during the year

24

File Description	Documents
Upload supporting data for students/alumni	View File
Any additional information	No File Uploaded

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports and/or cultural activities at inter-university / state /national / international events (award for a team event should be counted as one) during the year

102

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded

5.3.2 - Presence of an active Student Council and representation of students in academic and administrative bodies/committees of the institution

The students' council is constituted in the college every year to look after the welfare of the students and to promote and co-ordinate the extra- curricular activities of different students association of or better corporate life. The Council shall not engage in political activities.

Activities:

- To organize, supervise and co-ordinate the activities of the different Students' Associations, Societies and such other entities such as Dance and Music Society, Debate and Elocution Society, Dramatics Society, Film and Photography

Society etc. The formation and functioning of these entities will be as decided in the meeting of the Students' Council as per the requirement of the respective activities and as approved by the appropriate authorities.

- To recommend to the appropriate authorities the financial allocation to be made for the activities to be undertaken

under the relevant budgetary heads.

- To allocate funds for the different activities of the Students Associations, Societies and other organizations, as sanctioned by the appropriate authorities.
- To submit an annual report of its work, together with a statement of its accounts to the appropriate authorities on or before the date to be fixed for the same.
- To make recommendations to the appropriate authorities in respect of any matter affecting the welfare of the students.
- To make recommendation to the appropriate authorities regarding the existing facilities for institutions.
- To make recommendation to the appropriate authorities for setting the genuine grievance of the students.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

5.3.3 - Number of sports and cultural events / competitions organised by the institution

40

File Description	Documents
Report of the event	View File
List of sports and cultural events / competitions organised per year	View File
Upload any additional information	No File Uploaded

5.4 - Alumni Engagement

5.4.1 - The Alumni Association and its Chapters (registered and functional) contribute significantly to the development of the institution through financial and other support services

The college organizes Alumni meetings twice in a year. The college keeps in contact with alumni through the college website. The alumni helps the college in getting sponsorship for its activities. Some of the alumni members who have achieved significant positions share their experience with the students of the college that guide and motivate them to shape their career. A few of the alumni act as volunteers for better

organization of college activities.

Alumni members recently initiated the procedure to make formal registration in the name of Model College Alumni Network

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	https://model-college.edu.in/alumini

5.4.2 - Alumni's financial contribution during the year

E. <2 Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the Institution

The Mission statement of the college is: "Excellence is not the final destination; it is an on-going journey of evolution powered by intellectual energies and guided forward by the moral value- orientation."

The Vision statement of the college is:

1. "Redesign and restructure objective, skill-oriented and market friendly courses which are the need of the coming years, in this age of globalisation.
2. "In order to meet the challenges of the global market, fruitful co-operation and collaboration with the foreign universities in near future."

The college provides job oriented, market friendly courses keeping in mind the global demands and challenges. The students are also made aware of the importance of environmental conservation and they are motivated to fulfil social obligations.

The college seeks to achieve excellence in all its endeavours - be it academic, co-curricular, or extracurricular activities. The management and staff are focused on providing quality education and strive for the all-around personality development of the students.

The college promotes the intellectual and academic development of the student community without any discrimination. It also provides a positive and encouraging environment for the growth and development of self-reliant thinking individuals that can be a great asset to the community and the nation.

The college aims to transform the students into responsible citizens by instilling in them the spirit of teamwork and inculcating basic human values leading to community and national development.

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File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	https://model-college.edu.in/college

6.1.2 - Effective leadership is reflected in various institutional practices such as decentralization and participative management

The College has strong belief on participatory and decentralised management system. As far as day to day affairs of the College are concerned the Principal being the head of the institution is entrusted with the authority to take all decisions pertaining to the institution. However, in actual practice the principal has decentralized the decision making and monitoring of the college activities through different layers of decentralised participatory management system. One of such system is the Council of Class Representatives

The council of Class Representatives:

Purpose: The council of class representatives is involved in day to day activities of the college and acts as a link between students and teachers/administrative authorities.

Selection and Constitution: Before the commencement of the academic year, Principal in consultation with Vice-Principal and coordinators appoint class guardians (Teacher-in-charge) for each division. These class guardians appoint class representatives for their respective divisions either by selection or by election. The number of class representatives per division is decided taking into account the students 'strength in the class. Equal representation is given for male and female students.

Activities:

- To coordinate and assist the Class guardians and college authorities in smooth functioning of day to day activities.
- To supervise class discipline.
- To assist subject teachers in the distribution of project or assignment topics/class notes and collection of completed projects/assignments.
- To circulate lecture notes and other circulars and provide information to the students.
- To motivate the students to participate in various activities of the college.
- To convey the grievances/problems/suggestions of the students to higher authorities through Class Guardian

File Description	Documents
Upload strategic plan and deployment documents on the website	View File
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ Perspective plan has been clearly articulated and implemented

Conduct of examination and declaration of result

The Board of Examination entrusted with a task of conducting all examinations and declarations of results. The Board of Examination consists of Controller, deputy controller and sub committees comprised 3-4 teachers from different academic sections..

The whole exercise of conducting examination is under taken with the active involvement of the Controller, deputy controller and members through strategic plan and systematic execution. The work related to examination include preparation of timetable, intimation of timetable to the students, accepting examination form and fees, collection of manuscripts of question papers,

printing, sealing and packing taking into account their confidential nature, seating arrangement, the appointment of junior and senior supervisors, conducting the examinations on a daily basis as per the schedule, collecting and storing the answer papers, getting them assessed by the examiners, declaring the results, issue of grade cards and binding of the result. This requires huge manual and mechanical efforts which are exclusively handled by the Board of Examination.

The academic year 2020-21 posed the toughest challenge to the Board of Examination. On the one hand it is the first year of conducting an examination under Autonomous status and on the other; the college is forced to conduct the examination through online platform due to pandemics. The Board of examination accepted the challenge and conducted the examination and declared results on time through online platform

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the various institutional bodies is effective and efficient as visible from the policies, administrative set-up, appointment and service rules, procedures, etc.

The college is managed by Keraleeya Samajam, a well-known socio-cultural organization with more than 70 years' credibility. Model College is governed by the Keraleeya Samajam (Regd.) Dombivli. The Governing council of the Keraleeya samajam executes all the decisions of the Keraleeya Samajam pertaining to Model College.

After obtaining Autonomous Status in 2019 The Management of Model College Constituted Governing Body, Finance Committee, Academic council, Board of studies of the department in consultation with the Principal as per the statutory norms.

The Governing Body guide the College while fulfilling the objectives of the College Perform such other functions and institute committees, as may be necessary and deemed fit for the proper development of the College.

The Academic Council takes decisions related to academics and recommends the academic matters to the Governing body and Performs other functions as may be assigned by the Governing Body.

The Finance Committee acts as an advisory body to the Governing Body, in connection with financial matters

The Board of Studies of Departments in the College is a recommendatory body which Prepares syllabi for various courses, suggest methodologies for innovative teaching and evaluation techniques and Co-ordinate research, teaching, extension and other academic activities in the department / College.

The College Development Committee (CDC) comprises of management representatives, Principal and elected representatives of the teaching staff, non-teaching staff. Students, Alumni. and Industry representatives CDC meeting is held to discuss and approve the quality policies and action plans for achieving the goals and objectives of the college. Academic and financial decisions are taken in the College Development Committee.

Principal is the head of the institution. • Two Vice-Principals, one for Aided and another for Self-financing programmes assist the principal in academic matters. • Heads of department, Section in charge, Program coordinators assist the Vice-Principals. Office superintendent and other administrative staff assist the Principal in day to day administration. The Librarian is facilitator for all means of knowledge resources.

The IQAC.ensures internal quality. • Grievance redressal cell is constituted and active redressing the matters related to students. • The Student Council is working for the welfare of the students. • Various committees and associations are formed to undertake curricular, co-curricular and extra-curricular activities in the College. Feedback from various stake holders collected, analyzed and implemented.

File Description	Documents
Paste link to Organogram on the institution webpage	https://model-college.edu.in/college
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

6.2.3 - Implementation of e-governance in areas of operation: Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Documen	No File Uploaded
Screen shots of user interfaces	View File
Details of implementation of e-governance in areas of operation	View File
Any additional information	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff and avenues for their career development/ progression

Teaching Staff -

- Teachers are encouraged to complete orientation, refresher, summer training and short-term courses under Faculty Development Programme.
- The faculty members are also encouraged to enroll for Swayam and MOOCs to get training.
- Regular increments and promotions are given on the basis of eligibility.
- Management contributes employers share in the PFof employees.
- Need based financial support was given.

Non-Teaching Staff -

- The Non-Teaching Staff was encouraged to take part in various training/ workshops to enhance their knowledge in the fields of their work.
- Loans are provided to overcome the financial obligations of the non-teaching staff especially class-IV and management staff.
- Wards of the Staff are given preferential admission in the college.
- The relatives of deceased staff members are given jobs in the College on humanitarian grounds

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

6.3.2 - Number of teachers provided with financial support to attend conferences / workshops and towards payment of membership fee of professional bodies during the year

12

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development / administrative training programmes organized by the Institution for its teaching and non-teaching staff during the year

10

File Description	Documents
Reports of the Human Resource Development Centres (UGC HRDC/ASC or other relevant centres)	View File
Upload any additional information	No File Uploaded

6.3.4 - Number of teachers who have undergone online/ face-to-face Faculty Development Programmes during the year: (Professional Development Programmes, Orientation / Induction Programmes, Refresher Courses, Short-Term Course, etc.)

41

File Description	Documents
Summary of the IQAC report	View File
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers)	View File
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly

The College prepares the budget and get it approved by CDC and submits it to the finance committee for its approval. The finance committee makes the final recommendation to the Governing Body for their final approval. Day-to-day expenses, fees collection, purchases, payment of salary, etc. are continuously supervised by the Management.

Management has appointed internal auditors and statutory auditors for regular scrutiny of transactions, income, and expenditure of the college.

Thus the College has 06 layers of scrutiny system i.e. the CDC, Finance committee Management, Governing body, internal auditors, and external auditors for all the financial transactions. The audit objections were discussed and corrective measures were undertaken at an appropriate level and stage.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

6.4.2 - Funds / Grants received from non-government bodies, individuals, and philanthropists during the year (not covered in Criterion III and V) (INR in lakhs)

01

File Description	Documents
Annual statements of accounts	No File Uploaded
Details of funds / grants received from non-government bodies, individuals, philanthropists during the year	View File
Any additional information	No File Uploaded

6.4.3 - Institutional strategies for mobilisation of funds and the optimal utilisation of resources

The College is managed by the Keraleeya Samajam(Regd.) Dombivli. The management provides infrastructure and other capital assets through its own resources. Other source of resources of the institution are as follows:

- Government grant in aid for salary and non-salary purposes
- Fees from students of self-financing courses
- UGC grants

Any deficit is funded by the management.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing quality assurance strategies and processes visible in terms of incremental improvements made during the preceding year with regard to quality (in case of the First Cycle): Incremental improvements made during the preceding year with regard to quality and post-accreditation quality initiatives (Second and subsequent cycles)

Best class of the year

The month-wise project was selected and all the classes were asked to do the project by involving the entire class in activities like group dance, songs, skits, creation of advertisement, branding, marketing etc. The best class was

adjudged on the basis of performance in these activities and other criteria like discipline, attendance, involvement of the students etc. The best class is announced and trophy awarded to that class.

Best student of the year

A committee was formed consisting of senior teachers. It decides the criteria for the selection of the best student. The applications were invited from eligible third year students from all the streams in a prescribed form. The short listed students were called for a personal interview. Finally the best student was selected by considering the overall performance of the student in the various activities such as academics, sports, cultural, N.S.S. and other social activities along with performance in the personal interview.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

6.5.2 - The institution reviews its teaching-learning process, structures and methodologies of operation and learning outcomes at periodic intervals through its IQAC as per norms

Learning by doing

This activity was conducted to learn business strategies by setting up micro-enterprises in the college. In this activity, students organize and manage stalls for food materials and decorative articles. Entrepreneurship skill is developed by undertaking such activities. Understanding concepts of accounting, break-even analysis, inventory control, HR management, Marketing, etc. is developed through this practical activity.

Fun and Learn

The Accounting Forum of the Accountancy department organised games like Accounting Snakes and Ladders, Housie, crossword puzzles etc. that enabled students to understand accounting concepts.

Maths forum, EVS, and BC departments conduct quiz competitions for the students.

BITS &BITES of ITCS department conducts computer-based games to learn ethical hacking, Machine learning, etc.Commerce department conducts various management games. The economics department gives exposure to financial markets through virtual trading sessions.

The above two innovative methods of teaching and learning are quite effective in making the students understand the theoretical concepts.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

6.5.3 - Quality assurance initiatives of the institution include Regular meeting of the IQAC Feedback collected, analysed and used for improvement of the institution Collaborative quality initiatives with other institution(s) Participation in NIRF Any other quality audit recognized by state, national or international agencies (such as ISO Certification)

B. Any 3 of the above

File Description	Documents
Paste the web link of annual reports of the Institution	https://model-college.edu.in/agar
Upload e-copies of accreditations and certification	No File Uploaded
Upload details of quality assurance initiatives of the institution	View File
Upload any additional information	No File Uploaded

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

- Gender sensitization increases the sensitivity of students towards women and their problems. A poster competition was conducted by N.S.S. on the topic of " Women Empowerment" to inculcate gender sensitization among students.
- Safety and Security-Safety and security of women in the college is first priority. There are - security personnel who safeguards the entire campus. The campus is under CCTV surveillance . Total --- CCTVs are installed at the entrance gate, canteen, parking area, all floors and corridors of different floors.
- Counselling - The college has counselling cell. The World Mental Health Day is observed to create awareness on mental health issues on 10th October 2021. A lecture was conducted to practice self-care through exercise, meditation and healthy eating. It also highlighted the social and economic impact due to COVID 19 pandemic
- The college is implementing effective mentor system by appointing class representatives and faculties as class mentor. This system is very effective to create awareness regarding student's career, physiological and physical conditions.
- Common rooms - The college has a girls's common room.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation: Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power-efficient equipment

D. Any 1of the above

File Description	Documents
Geotagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the institution for the management of the following types of degradable and non-degradable waste (within a maximum of 200 words)

The effective waste management system is implemented with the support of students, faculties and administrative staff. The primary focus is to reduce, reuse and recycle the waste.

Solid waste management - The college has different dustbins to segregate the different waste like dry waste, wet waste, E-waste and plastic waste. There are committees like N.S.S. and nature club which conduct programmes related with waste management. The college also has paper waste disposal system like sale of scrap.

Biomedical waste management - In microbiology laboratory, microbial cultures are used in different in different experiments. These cultures are discarded in public waste after following proper waste management protocols. Culture containing media, glassware are properly sterilized and then only they are discarded in dustbins. Broken glassware are separately discarded.

E-waste management - The programme was conducted on e-waste and dry waste collection drive on 01/02/21.

- Solid waste management -
- Liquid waste management
- Biomedical waste management
- E-waste management
- Hazardous chemicals and radioactive waste management
- Waste recycling system

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geotagged photographs of the facilities	No File Uploaded
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water

A. Any 4 or all of the above

harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	
File Description	Documents
Geotagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded
7.1.5 - Green campus initiatives include	
7.1.5.1 - The institutional initiatives for greening the campus are as follows: <ol style="list-style-type: none"> 1. Restricted entry of automobiles 2. Use of bicycles/ Battery-powered vehicles 3. Pedestrian-friendly pathways 4. Ban on use of plastic 5. Landscaping 	B. Any 3 of the above
File Description	Documents
Geotagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded
7.1.6 - Quality audits on environment and energy undertaken by the institution	
7.1.6.1 - The institution's initiatives to preserve and improve the environment and harness energy are confirmed through the following: <ol style="list-style-type: none"> 1. Green audit 2. Energy audit 3. Environment audit 4. Clean and green campus recognitions/awards 5. Beyond the campus environmental 	E. None of the above

promotional activities	
File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded
7.1.7 - The Institution has a disabled-friendly and barrier-free environment: Ramps/lifts for easy access to classrooms and centres Disabled-friendly washrooms Signage including tactile path lights, display boards and signposts Assistive technology and facilities for persons with disabilities: accessible website, screen-reading software, mechanized equipment, etc. Provision for enquiry and information: Human assistance, reader, scribe, soft copies of reading materials, screen reading, etc.	B. Any 3 of the above
File Description	Documents
Geotagged photographs / videos of facilities	View File
Policy documents and brochures on the support to be provided	No File Uploaded
Details of the software procured for providing assistance	No File Uploaded
Any other relevant information	No File Uploaded
7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e. tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities (within a maximum of 200 words).	
The college plays a vital role in providing an inclusive environment towards cultural, regional, linguistic, communal, socio-economic, and other diversities. The students have a wider	

opportunity to explore their talents and skills through various committees like N.S.S, Women Development Cell, Legal Clinic, Literary Associations, etc.

Sr. No.

Name of Event

Date

Objective

1

Organ Donation Programme

13.08.20

To create awareness of the noble act of organ donation which improves the quality of life of people.

2.

Bhajan Sandhya

02.10.20

To promote harmony among student

3.

Webinar on "National Integration"

29.10.20

To inculcate patriotism and unity among all religions

4.

Celebration of Vigilance week by taking pledge of commitment

03.11.20

To encourage all stakeholders to collectively participate to fight against corruption.

5.

Blood Donation Camp

22.11.20

To inculcate spirit of humanity which helps in uniting people of different religion, caste and creed.

6.

Lecture on " Social Justice"

20.02.21

To develop the spirit of social justice among students.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File

7.1.9 - Sensitization of students and employees of the institution to constitutional obligations: values, rights, duties and responsibilities of citizens:

- The college has its own values and responsibilities, which fulfilled by various ways. During the COVID-19 PANDEMIC period the management, employees and students have taken efforts to provide the basic necessities to the needy people such as supply of food grains, medicines to the needy people. Also employees help to get facilities in the hospital and medical aids.
- The Indian constitution day was celebrated on 26.11.20 to bring awareness on the importance of Indian Constitution and to promote constitutional values among students.
- Consumer Rights' day was celebrated on 15.03.21 to highlight the importance of the consumer movement and the need to make every consumer aware of their rights and responsibility.

File Description	Documents
Details of activities that inculcate values necessary to transform students into responsible citizens	View File
Any other relevant information	No File Uploaded

<p>7.1.10 - The institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic sensitization programmes in this regard: The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff Annual awareness programmes on the Code of Conduct are organized</p>	<p>A. All of the above</p>
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File Description	Documents
Code of Ethics - policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programmes, etc. in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The institution has celebrated various national and international commemorative days as follow-

Sr. No.

DATE

NATIONAL / INTERNATIONAL DAY

1.

13.10.21

Global Hand-Washing Day

2

31.10.21

National Unity Day

3.

21.02.21

International Mother Language Day

4.

28.02.21

National Science Day

5.

20.03.21

Happiness Day

6.

21.03.21

World Forestry Day

7.

22.03.21

Oral Health Day

File Description	Documents
Annual report of the celebrations and commemorative events for during the year	View File
Geotagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Provide the weblink on the Institutional website regarding the Best practices as per the prescribed format of NAAC

1. Title of the practice :- "Legal Clinic"

Objective of the Legal Clinic :-

- To create legal awareness among the students and community and make them law-abiding citizens in all respect.
- To create legal literacy among the masses to face various obstacles to solve their day-to-day problems.
- To provide basic legal support system to Micro Small Medium Entrepreneurs.

The Context :-

- The legal clinic helps students to understand legal skills and prepare them to assume social responsibilities.
- It is required legal empowerment of socially disadvantaged individuals and groups through providing legal services.
- It is necessary to provide hands-on legal experience and services.

2. Title Of The Practice:- : Model Vismayam

Objectives Of The Practice :

1. To develop co-ordination and co-operation amongst the various departments for generating innovative ideas of fun based co-curricular competitions and events.
2. To encourage the learners to participate in events and competitions for overall development
3. To motivate the learners to compete with learners of other institutions and other departments, thereby developing

their competencies.

File Description	Documents
Best practices in the Institutional website	https://model-college.edu.in/igac-best-practices
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Highlight the performance of the institution in an area distinct to its priority and thrust (within a maximum of 200 words)

Our mission statement reflects the institution's distinctive characteristics in terms of addressing the needs of society, students, traditional values, vision, etc. . The following points highlight the distinctiveness of the institution:

- The college conducts B.Com. courses with the primary objective of making the students familiar with the different facets of trade, industry, and commerce and preparing them to take up careers in these fields.
- The college also provides job-oriented undergraduate courses to exploit opportunities in the management profession, accounting and finance profession, Banking and Finance profession, Information Technology, Mass media, Life science, and Computer Science.
- Postgraduate courses in Commerce, IT, and Finance are conducted mainly for those who intend to take up career and placements at higher levels of trade and industry.
- Extra-curricular activities like Sports, Cultural, Women Development Cell, N.S.S., Legal Clinic, Economic Forum, English Literary Association, and Marathi Literary Association, etc.
- Various activities are conducted like presentations, debates, group discussions, elocutions, etc.
- the college offers certain skill development courses to enhance the student's knowledge. Courses on communication skills, personality development, computer literacy, and foreign language are also provided to students.
- The college organizes career counseling and campus

placement.

File Description	Documents
Appropriate link in the institutional website	https://model-college.edu.in/college
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

The college is planning to undertake the following activities in the next academic year 2021-22

1. To Revise the syllabus for the second year (Semester III & Semester IV) Programs and Courses.
2. To introduce certificate courses approved in Governing body.
3. To prepare, create awareness, and implement a College manual related to various activities and committees.
4. To prepare course contents for the courses where the syllabus has been revised.
5. To establish a local chapter of Swayam courses and introduce other online courses.
6. To give stress on collaborative activities in association with industries and institutions
7. To encourage the faculty members to develop e-content by providing basic facilities through audio-video studio.
8. To create awareness and implement effective waste management, water conservation, and energy use on the campus.
9. To create awareness among the students regarding gender sensitivity, environment, values, and ethics.
10. To celebrate the 75th year of Independence by creating awareness about the constitution and the contribution of our leaders in the last 75 tears.
11. To create social awareness and social responsibility to the students and involve the students in social outreaching programs..
12. To introduce more Capacity Development and Skill Enhancement activities in the college.