



## Yearly Status Report - 2019-2020

### Part A

#### Data of the Institution

<b>1. Name of the Institution</b>		KERALEEYA SAMAJAM DOMBIVLI'S MODEL COLLEGE
Name of the head of the Institution		Dr. CA. R. P. Bambardekar
Designation		Principal (in-charge)
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		07045682157
Mobile no.		9820662197
Registered Email		modelcollege@ymail.com
Alternate Email		principal@model-college.edu.in
Address		Kanchangaon, Khambalpada, Thakurli, Dombivli East
City/Town		Thakurli, Dombivli East, Dist. Thane
State/UT		Maharashtra
Pincode		421201

<b>2. Institutional Status</b>																															
Autonomous Status (Provide date of Conformant of Autonomous Status)	05-Nov-2019																														
Type of Institution	Co-education																														
Location	Urban																														
Financial Status	Self financed and grant-in-aid																														
Name of the IQAC co-ordinator/Director	Assct. Prof. B. G. Shetty																														
Phone no/Alternate Phone no.	07045682158																														
Mobile no.	9821520197																														
Registered Email	iqac@model-college.edu.in																														
Alternate Email	modelcollege@ymail.com																														
<b>3. Website Address</b>																															
Web-link of the AQAR: (Previous Academic Year)	<a href="https://model-college.edu.in/aqar19-20">https://model-college.edu.in/aqar19-20</a>																														
<b>4. Whether Academic Calendar prepared during the year</b>	Yes																														
if yes,whether it is uploaded in the institutional website: Weblink :	<a href="https://drive.google.com/file/d/10sf20WuboytUAQzoLkvarYgoLeTEORqE/view">https://drive.google.com/file/d/10sf20WuboytUAQzoLkvarYgoLeTEORqE/view</a>																														
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<b>6. Date of Establishment of IQAC</b>	26-Oct-2007																														
<b>7. Internal Quality Assurance System</b>																															

Quality initiatives by IQAC during the year for promoting quality culture

Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Meeting of IQAC	29-Feb-2020 1	15
Guidance lecture to Management and Staff for Step wise implementation of Autonomy	26-Feb-2020 1	62
A guidance lecture to start Model Business Incubation centre	12-Feb-2020 1	49
A lecture on implementation of Autonomy	01-Feb-2020 1	56
Meeting of IQAC	14-Dec-2019 1	13
A workshop/ Lecture to encourage students to register MOOCS and SWAYAM	11-Dec-2019 1	47
Meeting of IQAC	20-Jul-2019 1	13
<a href="#">View File</a>		

**8. Provide the list of Special Status conferred by Central/ State Government-UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/Department/ Faculty	Scheme	Funding Agency	Year of award with duration	Amount
UGC	AUTONOMOUS	UGC	2019 24	0
NAAC	A GRADE ACCREDITATION	UGC	2019 24	0
<a href="#">View File</a>				

**9. Whether composition of IQAC as per latest NAAC guidelines:**

Yes

Upload latest notification of formation of IQAC

[View File](#)

**10. Number of IQAC meetings held during the year :**

3

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report	<a href="#">View File</a>																
<b>11. Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	No																
<b>12. Significant contributions made by IQAC during the current year(maximum five bullets)</b>																	
Induction training to new faculty																	
* Launch of Alumni online registration																	
* Starting of PG programme M.Sc. Finance																	
*Conferment of Autonomous college status for 10 years by the UGC.																	
* Organising meetings lectures and workshops for stepwise implementation of Autonomous status																	
<a href="#">View File</a>																	
<b>13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year</b>																	
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<a href="#">View File</a>																	
<b>14. Whether AQAR was placed before statutory body ?</b>	No																

<b>15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?</b>	No
<b>16. Whether institutional data submitted to AISHE:</b>	Yes
Year of Submission	2020
Date of Submission	05-Nov-2020
<b>17. Does the Institution have Management Information System ?</b>	Yes
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	<p>The College has a comprehensive and structured management information system that consists of computerised facilities for collection and dissemination of data pertaining to academic and administrative matter. The hierarchy of management in the institution begins with Management and ends with students. There is twoway communication between management and students through other channels in the link, Principal, Vice Principals, coordinators Office and teachers. The college has decision taking bodies like Governing Council, CDC, Academic Council, BOS, IQAC, Finance Committee etc. For implementation there are various Committees and forums. Regular feedback is collected from the stake holders and necessary corrective steps have been taken. The College also initiated the process of preparing Manuals for the functioning of the committees. The council of Class Representatives and Students council In the following modules the MIS system is in operation</p> <ul style="list-style-type: none"> <li>• The conduct of curricular, cocurricular and extracurricular</li> <li>• The attendance of staff and students.</li> <li>• The monitoring of activities through surveillance (CCTV),</li> <li>• The fees collection and accounting system, purchase and stock management's</li> <li>• The conduct of examinations and declaration of results of various examinations for the U.G. and P.G. programmes</li> <li>• Preparation of salary and record keeping.</li> </ul>

## CRITERION I – CURRICULAR ASPECTS

### 1.1 – Curriculum Design and Development

1.1.1 – Programmes for which syllabus revision was carried out during the Academic year

Name of Programme	Programme Code	Programme Specialization	Date of Revision
BCom	22300001	Accountancy	14/03/2020
BCom	22300002	Accountancy and	Nil

[View File](#)

1.1.2 – Programmes/ courses focussed on employability/ entrepreneurship/ skill development during the Academic year

Programme with Code	Programme Specialization	Date of Introduction	Course with Code	Date of Introduction
BCom	ACCOUNTING FINANCE	Nil	22300002	Nil
BCom	BANKING & INSURANCE	Nil	22300003	Nil
BMS	MANAGEMENT STUDIES	Nil	22300005	Nil

[View File](#)

### 1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the Academic year

Programme/Course	Programme Specialization	Dates of Introduction
MSc	Finance	16/08/2019

[View File](#)

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective Course System implemented at the College level during the Academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
MSc	Finance	18/08/2019

### 1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
nil	Nil	Nil

No file uploaded.

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BCom	Foundation Course	450
BCom	Accounting & Finance	180
BCom	Banking and Insurance	55
BCom	Financial Markets	18
BMS	Finance	50

BMS	Marketing	25
BMS	HRM	43
BSc	Information Technology	85
BSc	Computer Sciece	62
BSc	Life Sciences	32
<a href="#">View File</a>		

#### 1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?  
(maximum 500 words)

Feedback Obtained
<p>The IQAC collects periodic feedback from its stakeholders to maintain quality standards in achieving the Mission goals of the institution: STUDENTS - Periodical course wise feedback is collected every semester from the students on the curriculum, faculty performance, teaching methodology, college activities, utilization of infrastructure and requirements for quality enrichment. Feedback is collected from the Student online and Off line FACULTY - Each Faculty member is given the opportunity to analyse their performance by applying the 'Self-Appraisal' feedback. Faculty self-appraise their efforts towards teaching-learning process, co-curricular extension professional development related activities and research and academic contribution. The self-appraisal also enables administrative and non-teaching staff members to evaluate their work priorities and performance for a particular academic year. EMPLOYERS - The Placement Cell of the College collects periodic feedback from prominent employers who recruit students for Internships and Campus Placements. Feedback from employers is considered for issues regarding, up gradation of industry relevant curriculum, practical exposure for students, undertaking industry-based projects and enhancement of skills for students. ALUMNI - The college conducts regular Alumni Meets, in which suggestions and feedback is received from Alumni. Prominent Alumni are also members of the Board of Studies of Departments in which suggestions and improvements to the curriculum, popular jobs and necessary skills are shared by the Alumni. PARENTS - The college conducts regular PTM (Parents - Teachers Meeting) to review the performance of the students in academic, co-curricular and extra-curricular activities. Constructive feedback from parents is considered for the overall development of the students highlighting the mental wellness of their wards.</p>

#### CRITERION II – TEACHING- LEARNING AND EVALUATION

##### 2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
MCom	Accountancy	120	314	115

BSc	Life Sciences	120	185	16
BSc	Computer Science	180	280	62
BSc	I.T.	120	308	74
BA	MMC	120	160	54
BMS	Management Studies	180	415	184
BCom	Financial Markets	60	130	22
BCom	Banking and Insurance	120	210	62
BCom	Accounting & Finance	240	462	238
BCom	Accountancy	480	615	456
<a href="#">View File</a>				

## 2.2 – Catering to Student Diversity

### 2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	3205	555	44	Nil	20

## 2.3 – Teaching - Learning Process

### 2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
64	64	5	11	3	5

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

### 2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Yes. Student mentoring system available in the Institution Every class has a class guardian (from one of the subject faculty) who regularly interacts with the students. The role of the class guardian is to mentor the students and motivates them to participate in extra and co-curricular intra, inter collegiate competitions and events. The mentors also address the academic difficulties faced by the students and provides them with relevant career and placement guidance. The College has provision for mentoring in the following manner: -

- The faculty very closely interact with the students that help them to understand their background in terms of financial status, social set-up, religious beliefs, traditions and habits.
- The faculty identifies the financially weaker students and recommends for financial assistance by way of scholarships either from government or from management. this helps them to be free from financial worries so that they could continue their studies without any hitch.
- The faculty makes the students understand the importance of celebration of festivals that add to overall satisfaction level as human beings. The celebration of this festivals with parents, neighbours and other sections of the society help them in moulding/shaping their overall personality.
- Students who are identified as slow learners are provided additional lectures to help them to prepare well for their examinations.
- In the unfortunate situation



of failures in examinations the students are counselled to continue their studies so that they could complete their programme successfully with an additional one or even two attempts. • The faculty makes the student understands the importance of overall improvement in their personality. In this connections they are encouraged to participate in various co-curricular and extra-curricular activities. It has also been made known to them that participation and not necessarily winning is more important when engaging in these activities. • Character building and value based education are important for shaping the future of any student. The faculty impresses upon the students the importance of ethics and values required in addition to the performance in academics so as to make them valuable citizens. • Physical and mental health and wellbeing are important aspects of quality of life. Students are counselled to desist from unhealthy food habits and habits such as smoking, alcoholic consumption, drug usage etc. that are harmful not only to physical health but also mental health.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
3760	64	1:59

## 2.4 – Teacher Profile and Quality

### 2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
64	64	Nil	17	9

### 2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2019	DR. VINAY BHOLE	Principal	Shikshan Ratna Award from Kokan Yuva Pratishthan
2019	DR. VINAY BHOLE	Principal	Appointed as NAAC Assessor in November 2019 by NAAC
2019	DR. VINAY BHOLE	Principal	Appointed as a member of UGC University Evaluation Committee in December, 2019
<a href="#">View File</a>			

## 2.5 – Evaluation Process and Reforms

### 2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BCom	2C00141	Sem-I	21/10/2019	30/11/2019
BCom	2C00141 2C00143	Sem-III	11/10/2019	16/11/2019
BCom	2C00451	Sem-I	21/10/2019	20/11/2019
BCom	2C00453	Sem-III	11/10/2019	22/11/2019

BCom	2C00341	Sem-I	21/10/2019	22/11/2019
BCom	2C00343	Sem-III	11/10/2019	22/11/2019
BCom	2C00251	Sem-I	21/10/2019	20/11/2019
BCom	2C00253	Sem-III	11/10/2019	22/11/2019
BMS	2M00151	Sem-I	21/10/2019	20/11/2019
BMS	2M00153	Sem-III	11/10/2019	22/11/2019
<a href="#">View File</a>				

2.5.2 – Average percentage of Student complaints/grievances about evaluation against total number appeared in the examinations during the year

Number of complaints or grievances about evaluation	Total number of students appeared in the examination	Percentage
Null	Null	0

## 2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<a href="https://model-college.edu.in/">https://model-college.edu.in/</a>
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2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
2C00145	BCom	GRANT IN AID SEM V	292	193	66
2C00146	BCom	GRANT IN AID SEM VI	292	286	97.95
1S00155	BSc	COMPUTER SCIENCE SEM V	63	48	76.119
1S00156	BSc	COMPUTER SCIENCE SEM VI	63	63	100
1S00156	BSc	LIFE SCIENCES SEM V	30	9	30
1S00146	BSc	LIFE SCIENCES SEM VI	30	30	100
2C00345	BCom	BANKING AND INSURANCE SEM V	56	54	96.42
2C00346	BCom	BANKING AND INSURANCE SEM VI	56	56	100

2C00255	BCom	FINANCIAL MARKET SEM V	18	11	61
2C00256	BCom	FINANCIAL MARKET SEM VI	17	16	94.12
<a href="#">View File</a>					

## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<https://model-college.edu.in/#>

## CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 – Promotion of Research and Facilities

3.1.1 – The institution provides seed money to its teachers for research

No

No file uploaded.

3.1.2 – Teachers awarded National/International fellowship for advanced studies/ research during the year

Type	Name of the teacher awarded the fellowship	Name of the award	Date of award	Awarding agency
Nill	NIL	Nill	Nill	Nill
No file uploaded.				

### 3.2 – Resource Mobilization for Research

3.2.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Minor Projects	1	University of Mumbai	75000	0
<a href="#">View File</a>				

3.2.2 – Number of ongoing research projects per teacher funded by government and non-government agencies during the years

5

### 3.3 – Innovation Ecosystem

3.3.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Digital Marketing Workshop	Placement Cell	19/07/2019
Bio Science career opportunity in Life Sciences Seminar for Junior College	Life Science Forum	28/11/2019
Career orientation in Life Science	Life Science forum	12/02/2020

National Seminar on "From Developing to Developed India's Aspiration to a 5\$ trillion economy"	IQAC and Seminar committee	07/03/2020
National level webinar on "understanding consumer behaviour and its implications in the delivery of lectures	IQAC and IAA	26/04/2020
<a href="#">View File</a>		

### 3.3.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
nil	Nill	Nill	Nill	Nill
No file uploaded.				

### 3.3.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
Nil	Nill	Nill	Nill	Nill	Nill
No file uploaded.					

## 3.4 – Research Publications and Awards

### 3.4.1 – Ph. Ds awarded during the year

Name of the Department	Number of PhD's Awarded
Commerce	1
Accountancy	1

### 3.4.2 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Commerce	10	7.36
International	Commerce	4	6.3
National	Accountancy	5	Nill
International	Accountancy	1	Nill
National	Mathematics	16	Nill
International	Accountancy	7	Nill
National	Economics	2	Nill
International	EVS	1	Nill
National	I.T. and C.S.	6	Nill
International	I.T. and C.S.	1	Nill
<a href="#">View File</a>			

### 3.4.3 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
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Others	1
Computer Science	3
Information Technology	3
Microbiology	3
Life Sciences	3
Environmental Science	2
Business Communicaiton	2
Mathematics	2
Accountancy	5
Commerce and Management	5
<a href="#">View File</a>	

#### 3.4.4 – Patents published/awarded during the year

Patent Details	Patent status	Patent Number	Date of Award
Nil	Nil	Nil	Nil
No file uploaded.			

#### 3.4.5 – Bibliometrics of the publications during the last academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Nil	Nil	Nil	Nil	Nil	Nil	Nil
No file uploaded.						

#### 3.4.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Nil	Nil	Nil	Nil	Nil	Nil	Nil
No file uploaded.						

#### 3.4.7 – Faculty participation in Seminars/Conferences and Symposia during the year

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	58	355	291	Nil
Presented papers	3	6	Nil	Nil
Resource persons	Nil	Nil	Nil	26
<a href="#">View File</a>				

### 3.5 – Consultancy

#### 3.5.1 – Revenue generated from Consultancy during the year

Name of the Consultan(s)	Name of consultancy	Consulting/Sponsoring	Revenue generated
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department	project	Agency	(amount in rupees)
Nil	Nil	Nil	Nil
No file uploaded.			

### 3.5.2 – Revenue generated from Corporate Training by the institution during the year

Name of the Consultan(s) department	Title of the programme	Agency seeking / training	Revenue generated (amount in rupees)	Number of trainees
Nil	Nil	Nil	Nil	Nil
No file uploaded.				

### 3.6 – Extension Activities

#### 3.6.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Plastic waste and E waste collection drive om 19th 20th and 21st December ,2019	NSS	4	82
Diwali Lantern prepared by NSS Volunteers and displayed in Campsite and KSD's institutions	NSS	5	86
50th NSS day celebration	NSS	8	140
Lecture on "Secret of Concentration" based on thoughts of Swami Vivekananda and Book exhibition.	NSS	12	135
Tree plantation 19th august, 2019	NSS	5	40
Yuva Mahiti Doot - Awareness campaign on various Government Schemes to Volunteers On 22nd July 2019	NSS NGO Anulom	5	95
Book donation to the adopted village on 23rd July, 2019	NSS	5	82
Anti-Narcotics Oath Ceremony 17th July ,2019	NSS	20	1957

Blood Donation and Free Dental Check up 1st July ,2019	NSS	5	136
International Yoga Day 21st June, 2019	NSS	5	132
<a href="#">View File</a>			

3.6.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Nil	Nil	Nil	Nil
No file uploaded.			

3.6.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
On 3rd 6th 7th 8th September , 2019 Nirmalya and plastic waste disposal project	Nss and kdmc	Swachh bharath	5	139
Plastic waste and E waste collection drive om 19th 20th and 21st december ,2019	NSS	Swachh bharath	4	64
Lecture on Prevention of sextual harassment at workplace by Prof Manisha Tulpule 9th march ,2020	WDC	Gender Issues	6	71
Lecture on "Cyber safe women " in association with Cyber cell of Thane Police3/01/2020	WDC	Gender Issue	6	104
Gender sensitization - seminar Dec 24,2019	NSS	Gender Issues	12	120

HIV AIDS awareness workshop 21st December, 2019	NSS	AIDS awareness	5	70
Seminar on Laws relating to women and gender justice by Dr. Anil Variath 10TH AUGUST, 2019	WDC Lgal Clinic	Gender Issue	5	161
Seminar on Laws relating to women and gender justice by Dr. Anil Variath 10TH AUGUST, 2019	WDC Legal Clinic	Gender Issue	6	151
Number of extension and outreach programmes conducted in collaboration	WOMEN DEVELOPMENT CELL Gender Issue	Gender Issue	6	161
<a href="#">View File</a>				

### 3.7 – Collaborations

3.7.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Nil	Nil	Nil	Nil
No file uploaded.			

3.7.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Nil	Nil	Nil	Nil	Nil	Nil
No file uploaded.					

3.7.3 – MoUs signed with institutions of national, international importance, other institutions, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Nil	Nil	Nil	Nil
No file uploaded.			

### CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES



#### 4.1 – Physical Facilities

##### 4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
6500000	6122155

##### 4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Newly Added
Laboratories	Existing
Seminar Halls	Existing
Classrooms with LCD facilities	Existing
Classrooms with Wi-Fi OR LAN	Existing
Seminar halls with ICT facilities	Existing
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Newly Added

[View File](#)

#### 4.2 – Library as a Learning Resource

##### 4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
KOHA	Partially	3.20	2014

##### 4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Reference Books	17638	4426933	1845	296451	19483	4723384
e-Books	10040	Nil	615	105754	10655	105754
e-Books	96000	5900	Nil	Nil	96000	5900
Journals	48	136842	4	5800	52	142642
e-Journals	6000	5900	Nil	Nil	6000	5900
Digital Database	Nil	Nil	Nil	Nil	Nil	Nil
CD & Video	431	Nil	Nil	Nil	431	Nil

[View File](#)

##### 4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
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Nil	Nil	Nil	Nil
No file uploaded.			

#### 4.3 – IT Infrastructure

##### 4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	245	5	1	0	0	22	0	50	17
Added	6	0	0	0	0	0	0	0	0
Total	251	5	1	0	0	22	0	50	17

##### 4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

25 MBPS/ GBPS
---------------

##### 4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Nil	Nil

#### 4.4 – Maintenance of Campus Infrastructure

##### 4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
850000	823297	5650000	5298858

##### 4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website)

The College has adequate infrastructure and support facilities to take care of varied needs of students and staff. Following facilities are provided by the College. 1) Library: The College has a resourceful library with a wide range of books catering to the need of students of different disciplines. Every year, new books are purchased after getting recommendations of the concerned teachers. There is a separate Library Committee which after assessing the need of books and other ICT tools in the library arranges for their purchase and ensures their regular maintenance with the consultation of the Principal. Teachers and students get books issued for a set time period and later on get them reissued or exchanged them with new books. The college has separate sections for Text books, Reference books, magazine, newspapers, Journals and question bank. The Library staffs are ever ready to cater the needs of the students and staff and give priority to cleanliness and hygiene. A separate library card is issued to the students. 2. Sports: Special attention is given to the Sports environment of the College. The College has spacious indoor Gymkhana room in the 4th floor. In the campus infrastructure is provided for Volley ball, Basket ball, Kabbadi, Kho-kho, Cricket, etc. The College has open gym with facilities like Single bar and Double bar for young body builders. The college reimburses the expenses of the students who are representing the college in various inter collegiate events. The College organizes annual sports

week for the students and awards prizes to the winners. Preference is given in the admission for students who are interested in sports. The college hires professional coaches to train the college students. The local Gymkhana in the city is hired to train the students in sports events like Tennis, Badminton etc. 3. Laboratories: There is a good infrastructure of laboratories in the college and there are separate labs for computer and IT, Chemistry, Physics, Micro biology, biology and electronics, where practical is the part of the prescribed syllabus. These labs are well equipped with necessary experimental facilities and are upgraded annually with the addition of equipments and other practical related materials. The laboratories are used by all the practical subject students in the groups of 15-20 under the expert supervision of experienced teachers and with the logistic support of other lab staff. The students are given optimum exposure of experimental learning and it is ensured that each student must know about the procedure and method to conduct the experiments. 4. Canteen: The College has a canteen for students, teachers and employees. 5. Amphitheatre: The college has amphitheatre in the ground floor. The cultural committee of the college along with administrative staff supervises the maintenance and allocation of this. 6. Clean and airy Classrooms: The airy and well-spaced classrooms are to provide healthy and hygienic study conditions to the students.. These classrooms also provide a good space with comfortable sitting arrangement. The modern facilities like Wifi, LCD facilities, etc are provided.

<https://model-college.edu.in/index.php>

## CRITERION V – STUDENT SUPPORT AND PROGRESSION

### 5.1 – Student Support

#### 5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Fees Concession	8	51005
Financial Support from Other Sources			
a) National	National Scholarship	3	Nil
b) International	Nil	Nil	Nil
<a href="#">View File</a>			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Industrial Visit to Hyderabad	01/03/2020	72	Industrial Visit
life science forum field visits	08/02/2019	30	Lire Science Forum
Visit to Mangroves	24/08/2019	40	Life Science Forum
Ad Mad Show	02/08/2019	68	Commerce Association
Skill Enhancement monthly scheme	31/07/2019	85	Bits N Bytes

Mental Health and well-being seminar	03/07/2019	72	Seminar Committee
International Yoga Day	21/07/2019	85	NSS
Grooming for interview session	13/06/2019	92	Placement cell and Loksatta
Remedial coaching classes for second term	10/02/2020	164	all departments
Remedial coaching classes for first term	09/09/2019	212	all departments
<a href="#">View File</a>			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2019	Placement Technoserve	Nil	41	Nil	41
2020	Class room counselling	150	400	Nil	Nil
<a href="#">View File</a>					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
Nil	Nil	Nil

## 5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
Max Life Insurance	51	7	Nil	51	Nil
<a href="#">View File</a>					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2019	44	BSCI	IT/CS	University of Mumbai	MSCIT

2019	7	BSCIT	IT/CS	University of Mumbai	MCA
2019	3	BSCCS	IT/CS	University of Mumbai	MSC.CS.
2019	4	BCOM	COMMERCE	University of Mumbai	MMS
2019	5	BAF	COMMERCE	University of Mumbai	MMS
2019	2	BAF	COMMERVE	University of Mumbai	MMS
2019	76	BCOM	COMMERCE	University of Mumbai	MCOM
2019	54	BAF	COMMERCE	University of Mumbai	MCOM
2019	16	BBI	COMMERVE	University of Mumbai	MCOM
2019	1	BAF	COMMERVE	FOREIGN UNIVERSITY	M.S.

[View File](#)

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
CAT	5

[View File](#)

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Tug of war	Institutional level	140
Chess	Institutional level	40
Kabbadi	Institutional level	180
Kho-kho	Institutional level	120
Volley Ball	Institutional Level	60
Ring Football	Institutional Level	90
Table Tennis	Institutional Level	60
carom	Institutional level	150
Box Cricket	Institutional level	200
Cocktail Laghor	Institutional level	120

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### 5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
------	-------------------------	------------------------	-----------------------------	-------------------------------	-------------------	---------------------

2019	II PRIZE	National	Nil	1	Nil	Amruta Nair of SYIT
<a href="#">View File</a>						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The institution takes care in promoting the leadership qualities among learners through participation in various forums and associations. The committees constituted for administrative and extra/ co-curricular aspects are given complete autonomy in planning and implementation of various activities. These committees are headed by senior faculty member as chairperson and member's representatives from all sections. The Student council being constituted every year with student representatives in various posts It consists of the office bearers which include student council Secretary, Cultural secretary, Gymkhana Secretary, N.S.S Secretary and class representatives. They design the plan and activities accordingly. They organize various functions and academic programmes. The College Day is celebrated at the end of the academic year involving students' council. Student represent and actively participate in various committees such as Bits N Bytes, Life science forum, Mass media forum, commerce association, Accounting forum, economics forum, Legal clinic, Mathematics forum English and Marathi Literary associations. The inter collegiate fest Model Vismayam 2019 organised by student representatives from all programmes. The technology day E-Logik is organised by students. Thus the students are given opportunities to participate in the various aspects of functioning of the intuition and to develop the leadership qualities and make them socially responsible citizens

#### 5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of registered Alumni:

458

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

4

### CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

#### 6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

- Decentralization practices: As far as day to day affairs of the College is concerned the Principal being the head of the institution is entrusted with the authority to take all decisions pertaining to the institution. However, in actual practice the principal has decentralised the decision making and monitoring of certain activities in the following manner: 1) Regarding monitoring of attendance of students of various programmes the principal has constituted an attendance committee consisting of a faculty as in-charge and a few teaching staff as member. The Committee supervises the attendance process

done in the college which is in the form of daily lecture wise attendance recorded by the teachers in an attendance register provided to them. This is being compiled and submitted on a monthly basis and a report is generated showing student wise attendance. Students having deficiency in attendance are identified from this report and their parents are intimated about the attendance of their wards and the measures required to improve the attendance. This entire exercise which is quite voluminous considering the student strength of more than 3000 is entirely handled by the attendance committee. At the most the actions required and monitoring in special cases may involve the Vice-Principal. Therefore, the Principal is made free from this mammoth exercise. As a result, the attendance committee is empowered to take all decisions relating to attendance of students in a decentralised set-up. 2) The Examination Committee consists of a faculty as Chairman and about 8 to 10 teachers as members. This committee is entrusted with a task of conducting all examinations and declarations of results. This whole exercise is under taken with the active involvement of the Chairman and members that include preparation of timetable, intimation of timetable to the students, collection of manuscripts of question papers, printing, sealing and packing taking into account their confidential nature, seating arrangement, appointment of junior and senior supervisors, conducting the examinations on a daily basis as per the schedule collecting and storing the answer papers, getting them assessed by the examiners, declaring the results, issue of grade cards and all such activities pertaining to the examinations. This requires huge manual and mechanical efforts which are exclusively handled by the examination committee. In this process the Principal is made free from the rigorous and strenuous exercise though he happens to be the Chief Conductor of all examinations. • Participative Management practices: The Management, Principal and Vice-Principal form the apex level of the decision making. However, in actual practice the decision is taken in consultations with the middle and lower levels such as HODs, faculty members, non-teaching staff and students. The participative management is performed in the following manner: - 1) The College Development Council, the apex body for academic and administrative matters has representations from students, teaching and non-teaching staff. The broad plans and policies of the College are framed in consultations with all members including these representatives. This gives them an opportunity to participate in the decision-making process .

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

## 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	The process of admission has been laid down by the University of Mumbai to which the College is affiliated. Therefore, the college is required to strictly adhere to the procedure laid down by the University in this respect. The schedule of admission is displayed by the University which is required to be followed by the College for all the programmes. The college is also required to intimate the University, as per the schedule, the number of seats filled and the number of seats remaining, category wise etc. Therefore, the college cannot deviate



from the norms laid down by the University regarding admission policy, cut off, eligibility, date of admission, date of closing admission, admission process etc.

Industry Interaction / Collaboration

1) The College invites experts from the industry to deliver lectures to the students. 2) Every year more than 30 companies visit the campus for campus selection/job fair. 3) Industrial Visits are organised to provide practical knowledge to the students. 4) Intercollegiate competitions are organised in collaboration with university and other affiliated institutions. 5) NSS unit of the college organises blood donation camp in collaboration with Blood Bank. Eye check-up, thalassemia check-up and awareness and pulse polio drive was organised in collaboration with the KDMC hospital. NSS volunteers of the College help Police and KDMC in Ganesh Immersion. Organ Donation Awareness activity undertaken by the NSS units in collaboration with the Indian Medical Organisation. Traffic Management and Road Safety awareness programmes were conducted in association with RTO Kalyan

Human Resource Management

1) For Students - The College has a vibrant placement cell. Every year 300 to 400 students are selected through campus placement. The College also train the students to prepare for competitive examinations, group discussions and personal interview. The College Library is equipped with books and other e-resources to train the students to prepare for competitive examinations. Needy ex-students/current students are provided the part-time jobs in the college office. 2) For Teaching Staff - Teachers are encouraged to complete orientation, refresher, summer training and short term courses under Faculty Development Programme. The faculty members are also encouraged to enrol for Swayam and MOOCs to get training. Regular increments and promotions are given on the basis of eligibility. 3) For Non-Teaching Staff - The Non-Teaching Staff was encouraged to take part in various training/ workshops to enhance their knowledge in the fields of their work. Loans are provided to overcome the



financial obligations of the non-teaching staff especially class-IV and management staff. Wards of the Staff are given preferential admission in the college. The relatives of deceased staff members are given jobs in the College on humanitarian grounds

Library, ICT and Physical Infrastructure / Instrumentation

1) Library- The College has a library with latest stock of books related to different subjects. Library also provides e-library facilities to the students. Teachers are asked to enrich the library resources by recommending latest editions. A separate committee is constituted to supervise the library facilities provided to the students and faculty members. 2) ICT - The College has 11 ICT enabled classrooms, 3 smart class rooms and Wi-Fi connections in the campus. Most of the teachers use ICT facilities to deliver the lectures in the classrooms. The College has six well-equipped computer rooms with capacity of more than 240 computers. The Office Administration, fees collection, inventory and stock management is done through intranet and internet within the campus. University online paper assessment is done by using computers. 3) Physical Infrastructure/Instrumentation - In the academic year 2017-2018 the college was shifted to new premises with latest amenities. The College has total 46 classrooms, physics, chemistry and microbiology lab with latest instruments and equipment. The College has gymkhana, canteen and playground. Lift facilities and ramp facility is provided to the physically

Research and Development

The Research committee organized programmes to create awareness, promote and motivate the faculty members and learners on the Methods of writing proposals and project report. Promote intensive application and result oriented research with societal value and to train the learners to participate in Inter collegiate research paper presentation competitions, University research competition "Avishkar".

Examination and Evaluation

The institution is one of the affiliated colleges of the University of Mumbai. So, the institution follows the evaluation methods prescribed by the parent university. There are two

methods of evaluation and assessment which include Internal Assessment and External Semester End examination  
 Evaluation: The learning outcome of the learners is periodically assessed on the basis of their performance in the periodic tests and assignments. The periodic test helps to evaluate and to identify the slow learners. The performance of the slow learners is improved in the semester end examination through extra coaching and remedial classes. The practical skill and projects are evaluated by the external examiners appointed by the parent university. The practical skill and the involvement of the learners in designing, planning, implementation and drafting are also assessed by the subject teachers as continuous process.

Teaching and Learning

The Teaching plan as per the prescribed teaching days are prepared in advance by all the faculty members. Periodic review of syllabus coverage by the department heads ensures timely completion of syllabus. Learners are categorized into Advanced learners, average and slow learners. Distinctive assignments and projects are given to the advanced learners and remedial coaching is conducted for the slow learners. Doubt solving sessions and revision lectures are planned in advance and conducted for all learners. Expert Guest Lectures are regularly conducted for providing insight on certain difficult topics. Intensive coaching sessions for final year students help them to prepare for the university examinations.

Curriculum Development

The faculty members were encouraged to attend FDP and Workshops for syllabi design and Teaching learning pedagogy. E- Content development was encouraged during the pandemic times. Faculty members are part of parent university. BOS constituted in this academic year for framing syllabus of UG programmes

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	<p>Online official communications regarding planning and development is realized through e-mails and messages.</p> <p>Conduct of computer awareness programmes for faculty members and learners, Management of e-library. A</p>

	dedicated WhatsApp group has been created at institutional level and also in each department for sharing orders, information, direction and discussion on a common platform
Administration	The College administration has stepped ahead in the direction of paperless administration and almost all communications with higher authorities are realized online through e-mails and other digital formats. Wi-Fi campus and bio metric attendance system. Fully computerised office. salary payment to employees through Net banking
Finance and Accounts	<ul style="list-style-type: none"> <li>• The source of finance for the institution is Grants from various Government agencies, Learners' tuition fee and Laboratory fee, management contribution, etc.</li> <li>• Online transactions are facilitated</li> <li>• TALLY software is used to maintain the college accounts in the office</li> </ul>
Student Admission and Support	<ul style="list-style-type: none"> <li>• Computerized merit list is prepared</li> <li>• Online payment of admission fees is facilitated</li> <li>• Internet and Wi-fi facility has been provided throughout the campus</li> </ul>
Examination	<ul style="list-style-type: none"> <li>• Continuous Internal Assessment and submission of assignments are facilitated and evaluated</li> <li>• Learners data base is created by each department and used for Tutorial system</li> <li>• Consolidated Internal marks, practical marks are transferred online for exam result processing</li> </ul>

### 6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2020	Dr. Vinaya Bhole	Nill	Membership fees to Indian accounting association	3600
2020	Dr. Archana Rao	Research paper contribution at Shroff College	Nill	1500
2020	Mr. Abhijeet Bhattacharya	AOP workshop at Khalsa College, Mumbai	Nill	90

2020	Dr. Laksha Ailani	Conference at Patkar College	Nil	2000
2020	Mr. Abhijeet Bhattacharya	Study tour visit to Vikhroli	Nil	1310
2019	Mrs. Ansa Jovel	National Conference	Nil	1370
2019	Mrs. Neeta Ranade	IT Work shop at University of Mumbai	Nil	760
2019	Ms. Babita Jose	BMM Work shop at Raheja College Mumbai	Nil	590
2019	Ms. Priya Gaikwad	BMM Work shop at Raheja College Mumbai	Nil	590
2019	A.P. Bhide	One day work shop on Starting of Incubation center at Adarsh college Badlapur	Nil	500
<a href="#">View File</a>				

6.3.2 – Number of professional development / administrative training programmes organized by the Colleges for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	Nil	Application of Tally in Office Administration	01/09/2019	07/09/2019	Nil	10
2019	ISO orientation session for Staff	ISO orientation session for Staff	07/12/2019	07/12/2019	36	12
2019	Swayam and MOOC orientation session for Staff	Nil	11/12/2019	11/12/2019	46	Nil
2020	Autonomous Status and its implem	Nil	01/02/2020	01/02/2020	46	Nil

	entation					
2020	Autonomous Status and its implementation	Nil	25/02/2020	25/02/2020	41	Nil
2020	National Seminar	Nil	07/03/2020	07/03/2020	42	Nil
<a href="#">View File</a>						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Seven days Faculty Development Programme with MHRD	6	18/04/2020	23/04/2020	7
Seven days International Online workshop on Research Methodology	1	19/05/2020	25/05/2020	7
<a href="#">View File</a>				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
64	64	25	25

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
4	5	6

## 6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

<p>Yes. The College is managed by the Keraleeya Samajam(Regd.) Dombivli. The College prepares budget and get it approved by CDC and submit it to the Management for their final approval. Day to day expenses, fees collection, purchases, payment of salary etc. are continuously supervised by the Management. Management has appointed internal auditors and statutory auditor for regular scrutiny of transactions, income and expenditure of the college. Thus the College has 04 layers of scrutiny system i.e. the College, Management, internal auditors and external auditors for all the financial transactions.</p>
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6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose

Nil	Nil	Nil
No file uploaded.		

6.4.3 – Total corpus fund generated

0
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### 6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	UGC	No	Nil
Administrative	Yes	UGC	No	Nil

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

No formal Parent-Teacher Association in the college. However, the Parents Teachers Association provides following support: 1) Participation in social outreach activities organised by the College. 2) Participation in events organised by the College. 3) Regular interaction with the college authorities to plan and implement future activities.
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6.5.3 – Development programmes for support staff (at least three)

1) Encouragement for further studies. 2) In-house Training 3) Reimbursement of expenses incurred for training outside the college
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6.5.4 – Post Accreditation initiative(s) (mention at least three)

1) Applied for College for Potential Excellence 2) Obtained autonomous status from the UGC 3) Started Ph.D. Research Centre in Commerce Management 4) Encouragement to staff members to participate in research activities
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6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2020	Autonomous Status and its implementation	01/02/2020	Nil	Nil	46
2020	Curriculum Designing Add-on courses under autonomous status	25/02/2020	Nil	Nil	41
2019	Application	Nil	01/09/2020	07/09/2020	10

	of Tally in Office Administration				
2020	National Seminar on 'From Developing to Developed India's Aspiration to a \$5 trillion economy'	07/03/2020	Nil	Nil	72
2019	Model Vismayam	Nil	16/12/2019	17/12/2019	1432
2020	Model Job Fair	15/02/2020	Nil	Nil	1063
2019	Students Feedback	01/09/2019	02/09/2019	Nil	1200
<a href="#">View File</a>					

## CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Seminar on laws relating to women and gender justice	10/08/2019	10/08/2019	151	Nil
Women and health seminar	27/08/2019	27/08/2019	161	Nil
Gender sensitization seminar	24/12/2019	24/12/2019	46	34
Lecture on prevention of sexual harassment at workplace	09/03/2020	09/03/2020	71	24

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
<ul style="list-style-type: none"> <li>• Plastic waste and E waste collection drive from 19th 20th and 21st December ,2019</li> <li>• On 3rd 6th 7th 8th September, 2019 Nirmalya and plastic waste disposal project</li> <li>• Tree plantation on 19th August ,2019 in the college premises</li> <li>• Save electricity awareness session on 25th January, 2020</li> <li>• Walk for one India conducted on 26th January,2020 with intention of walk for good health and reducing environmental pollution.</li> <li>• The campus is maintained as polythene free zone</li> </ul>

## 7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	Nil
Provision for lift	Yes	Nil
Ramp/Rails	Yes	Nil
Special skill development for differently abled students	Yes	Nil

## 7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	1	Nil	21/06/2021	2	International Yoga Day	HEALTH	85
2019	2	Nil	25/06/2021	2	Anti Narcotics Day	Anti-drug addiction	76
2019	3	Nil	01/07/2021	8	Blood Donation Camp free dental check up	Save Life	86
2019	5	Nil	24/09/2021	8	Road Safety Awareness	Traffic Management and Road Safety	150
2020	6	Nil	25/01/2020	8	Save Electricity Campaign	Reduce energy consumption	120
2019	7	Nil	20/12/2019	8	Organ Donation Awareness	Save Life	130
2020	8	Nil	06/01/2020	8	Blood Donation Camp	Save Life	104
Nil	Nil	1	15/08/2019	8	Cleanliness Drive and Distribution of cotton bags at the Unive	Swacha Bharat Abhyan and Anti Plastic Campaign	70



					rsities adopted village -Mhaskal		
2020	Nill	4	26/01/2020	4	Walk for One India	Highlight the importance of national integration	1800
<a href="#">View File</a>							

#### 7.1.5 – Human Values and Professional Ethics

Title	Date of publication	Follow up(max 100 words)
Guidelines to the students regarding discipline and examination	09/09/2019	It gives inputs to the students regarding dos and don'ts on the day of examination. It also highlights about list of unfair means and quantum of punishment if such things practiced during the examination
College Prospectus	21/04/2019	It gives information about the college, courses, fees structure, procedure to be followed for admission, refund of fees etc.

#### 7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
International Yoga Day	21/06/2019	21/06/2019	85
Anti- Narcotic Day	25/06/2019	25/06/2019	76
Blood Donation Camp	01/07/2019	01/07/2019	84
Blood Donation Camp	06/01/2020	06/01/2020	104
Anti-Tobacco Oath	17/07/2019	17/07/2019	1957
Voters Awareness Day	14/08/2019	14/08/2019	200
Walk for One India	26/01/2020	26/01/2020	1800
Hutatma Day Information about martyrs	30/01/2020	30/01/2020	120
Quit India Oath	29/08/2019	29/08/2019	200
Session on	21/09/2019	21/09/2019	300

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

- Save electricity awareness session was conducted for the learners.
- Plastic waste collection drive
- E-waste collection drive
- Polythene free campus
- Tree plantation drive

**7.2 – Best Practices**

7.2.1 – Describe at least two institutional best practices

Describe at least two institutional best practices Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link Best Practices 1. Legal Clinic Goal • To create legal awareness among the students and community and make them law abiding citizens. • To inculcate democratic principles by imparting basic legal knowledge to the students and community. • To make the students aware of their rights and duties towards the society and the country. Gender Issues Context The soul of Indian Constitution is Social Justice. The Constitution of Indian states that "Ignorance of law is no excuse". It means that every citizen of country should know the law. However, it is not possible to know each and every law which is in force. But it is expected that everyone knows at least the basic law and administrative system in the country. The faculty members of the Law department associate themselves with different organizations, students and community at large. They have come across legal illiteracy among the masses due to which they face various obstacles to solve their day to day problems. The main reason behind it is the lack of legal knowledge, government rules and procedure. To overcome these difficulties it is not necessary for citizens to have an in depth knowledge of existing law, only basic knowledge of law is required. But there are no citizen-friendly forums through which they can be educated. The institution's objective is not just to impart education but also to serve the society within the available resources. Thus in the year 2005-06, the law department of Model College introduced a novel platform- "Legal Clinic " with the motto "Social Justice is real happiness". Practice • The clinic enrolls the interested students as their members free of charge. It has a panel of legal experts from whom the clinic takes the advice. The clinic gives representation to one member from Student Council, Gymkhana, Cultural, NSS Woman Development Cell etc. to come out with any legal problems. The membership is extended to the alumni of the institution. • Legal clinic takes efforts to find out problems of residents in and around Dombivli. For this the members of legal clinic conduct surveys. Sincere and serious efforts are made to solve the problem • Clinic creates consumer awareness programme by a. Making the different group of students. b. Discussing the decided cases of National Commission Supreme Court. c. Converting it into street play/ moot court / drama. d. Conducting Paper Case Presentations among the students. e. Arranging group discussion/ debate / question - answer sessions. f. Arranging lectures / seminar / workshop etc. • Clinic creates awareness in preparing legal documentation for day to day use by a) Forming groups of students. b) Allotting them topics. c) Guiding them for preparation and presentation. d) Arranging question answer sessions. e) Conducting discussion. • Clinic conducts guest lectures and workshops on legal issues. • Clinic conducts visit to court, police station etc. Evidence of Success • The legal clinic has been instrumental in creating legal literacy among the students and the community. The students are taking more interest because they get practical knowledge and opportunity to interact with the community in solving their problems. • There has been a substantial increase in the membership. • The legal clinic has succeeded in creating awareness in the society about its objectives and the

services provided. • The common difficulties of students and community are to obtain various certificates which are required in day to day life such as domiciles, nationality, caste, citizenship, birth and death certificate, marriage certificate, pan card, aadhar card etc. The legal clinic has helped the members in guiding and in obtaining some of the certificates. • It has created consumer awareness among the students. It helped them to understand type of cases covered under Consumer Protection Act. It also helped to understand practically how to draft the complaint, the documents required, the procedure to be followed, judiciary function, etc. • The lectures delivered on legal documentation, helped students understand the importance of documentation in day to day life, matters to be covered under documentation and procedure of registration, stamping, etc. Problems • The legal experts on the panel are unable to devote considerable time solely to the cause of Legal Clinic because of other commitments. • The Legal Clinic cannot solve all the legal problems brought to them. They act only as advisors and counsellors. However, legal clinic is trying to create awareness amongst the community regarding legal aid to the poor through legal aid cell, established by the Law Ministry. ii) Walk for One India Goal • To instil basic human values like nationalism, patriotism, secularism and to create awareness about environment. • To invoke a sense of oneness among students and involve them in creative activities • To develop leadership quality. Context In today's era the dynamic young students have not only to be reared but also to be motivated to reach their destinations. The institution is instrumental in moulding the character of students and shaping their destiny, to be responsible citizens of India. The role of youth is of utmost importance in today's time as they have the power to transform our country from a developing nation to a developed nation. There are lots of social problems in our country relating to women, youth, environment, economy, public health etc. Many citizens of India are unaware about their fundamental rights. Hence it is essential that more and more people be made aware of these issues so that we can fight them as a united force. Social awareness also makes the individual more matured and thoughtful when it comes to making important decisions for self or society. It is not very difficult to mobilize the youth for nation building tasks provided that one has the requisite honesty, intelligence and leadership. Once they are genuinely involved, their interest in constructive work would be aroused and they would be prepared to work sincerely for the welfare of the country. The institution's objective is not only to impart education but also to instil basic human values like nationalism, patriotism, secularism etc. With this motive the institution has coined 'Walk for One India' to spread the message of national integration. Practice The college encourages its students to participate in the activity 'Walk for one India' and showcase the diversity of India by using their own creativity. The initiative and enthusiasm of the students brings out a colourful display of Indian culture and invokes a sense of oneness among them. For the last few years the college organized the event - A Walkathon - to promote unity in diversity on the occasion of Republic Day. The walk is organized from Dombivli station to college, a distance of 5km. during which there is a spectacular display of various religious, cultural and social activities of India. Social and Environmental messages are also highlighted. Each class is given one theme and represents one state. The performance of each class is evaluated. Evidence of Success • The response is overwhelming from not only the students and teachers but also from the citizens of Dombivli. • External participation from NGOs is increasing. Problems • We have not yet faced any problem and have successfully organized for the last seven years.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://drive.google.com/file/d/10sV-p5FMYCG1HkwmsbMLeIT9SgSW0nAI/view>

### 7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

• First autonomous college in Dombivli • Only college in Dombivli Accredited Thrice Grade 'A' by NAAC Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust Provide the web link of the institution in not more than 500 words

Keraleeya Samajam (Regd.) Dombivli, a socio-cultural organization to cater to the varied requirements of citizens of Dombivli including undertaking social and cultural activities, started Model College in 1989 for providing education as a moral and social responsibility for the ever increasing needs of quality higher education. Model College over the years has grown into an enviable institution that provides a wide range of academic programmes. The institution has framed the following mission, vision and objectives for fulfillment in the spectrum of education. Mission "Excellence is not the final destination it is an ongoing journey of evolution powered by intellectual energies and guided forward by the moral value orientation" Vision • Redesign and restructure objective, skill-oriented, market-friendly courses which are the need of the coming years, in this age of globalization. • In order to meet the challenges of the global market, fruitful co-operation collaboration with the foreign universities in near future. • To strive for deemed university status. Objectives: • To provide conducive learning environment • To build a confident and positive personality of learners by developing skills and competencies • To create awareness among the learners regarding the need for conservation of environment • To meet global trends of education and employment • To create academic-industry linkage and unique brand image As stated in the objectives the College took up the initiative of setting up an environment for conducive, qualitative learning environment. The new campus which the college has moved into is fairly spacious with all facilities required for fulfilling the same. The major thrust of the college is to provide meaningful education that will be of use to the student fraternity not only in taking up remunerative jobs but also fulfilment of their personal dreams. In this connection the college took up the task of running programmes from 11th standard in junior college moving up to post-graduation in the degree college. With the kind of reputation that the College has built over the years there was no dearth of admissions for the first year under graduate programmes in science and commerce streams. Commerce being the major stream of the college was given a fillip by diversifying further into related commerce programmes apart from the conventional B.Com. programme. That gave rise to B.Com.(Accounting Finance), B.Com. (Banking Insurance) B. Com. (FinancialMarkets). As a logical continuity the College also introduced over the years M.Com. (Accountancy), M.Com. (Banking Finance) and M.Com. Management. The students who applied for these programmes were admitted on the basis of merit and choice of their liking.

Provide the weblink of the institution

<https://model-college.edu.in/college>

### 8.Future Plans of Actions for Next Academic Year

• Implementation of Progressive autonomy • Industry-Academia linkage through MoUs for placement and career development of learners • E-content development Lab for live streaming/recording of lectures • Preparation of College Manual • Redesigning of Curriculum • Introduction of Add on courses • Starting of Incubation center • Course content development • Faculty Development programmes in the areas of curriculum development, Research paper, Virtual class rooms, and assessment and accreditation process

